



CITY OF SIGNAL HILL

Community Development Department • Planning Division
2175 Cherry Avenue, Signal Hill, CA 90755
Tel. (562) 989-7340 • commdev@cityofsignalhill.org

TEMPORARY USE PERMIT APPLICATION

FOR OFFICE USE ONLY

Date Filed: _____ Permit No.: _____ Fee/Receipt No.: _____ Initials: _____

BUSINESS ADDRESS OR GENERAL LOCATION: _____

APPLICANT'S INFORMATION

Applicant: _____

Mailing Address: _____

Phone 1: _____ Phone 2: _____ Email: _____

PROPERTY OWNER'S INFORMATION

Property Owner: _____

Mailing Address: _____

Phone 1: _____ Phone 2: _____ Email: _____

DESCRIPTION OF TEMPORARY USE

1. Describe in detail the type of business activity to be temporarily conducted, including any equipment or product to be used in the commercial activity (If more space is needed, please attach a separate sheet of paper):

2. Duration of temporary use operations (**max. 45-days**): _____

NOTE: Two (2) sets of plot plans and/or floor plans showing locations of all event activity, pedestrian and vehicle circulation or parking as necessary must be attached. Additional information may be required depending on the nature of the temporary use. If the applicant is not the property owner, the owner of the property must sign the application, or a written authorization must be submitted so that the applicant may file the application.

CERTIFICATE AND AFFIDAVIT OF APPLICANT: I/We certify that all statements made on this application are true and complete to the best of my knowledge. I/We understand that any false statements may result in denial of the requested permit or revocation of any issued permit. I/We further certify that I am, or have permission by, the property owner to conduct the proposed development applied for herein.

Signature of Applicant

Date



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DEPARTMENTS / AGENCIES REVIEW CHECKLIST

TEMPORARY USE PERMIT APPLICATION

PERMIT NO.

The Community Development Department requires proof of approval from the following departments/agencies that are checked:

Los Angeles County Fire
Department **Fire Prevention**
Division
5823 Rickenbacker Rd.
Commerce, CA 90755
(562) 890-4132

<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved	<input type="checkbox"/> No Approval Necessary
<input type="checkbox"/> Approved w/ Conditions - Comments: _____		
<hr/>		
<hr/>		
Signature: X _____		Date: _____

Los Angeles County Health Department
Environmental Health Specialist
20221 Hamilton Avenue, 1st Fl.
Torrance, CA 90502
(310) 965-8910

<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved	<input type="checkbox"/> No Approval Necessary
<input type="checkbox"/> Approved w/ Conditions - Comments: _____		
<hr/>		
Signature: X _____		Date: _____

State Dept. of Alcoholic Beverage Control
Duty Investigator
3950 Paramount Blvd., Suite 250
Lakewood, CA 90712
(562) 982-1337

<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved	<input type="checkbox"/> No Approval Necessary
<input type="checkbox"/> Approved w/ Conditions - Comments: _____		
<hr/> <hr/>		
Signature: X _____		Date: _____

Signal Hill Police Department
Watch Commander
2745 Walnut Avenue
Signal Hill, CA 90755
(562) 989-7200

<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved	<input type="checkbox"/> No Approval Necessary
<input type="checkbox"/> Approved w/ Conditions - Comments: _____		
<hr/> <hr/>		
Signature: X _____		Date: _____

Signal Hill Office of the City Clerk
City Clerk / Deputy City Clerk
2175 Cherry Avenue
Signal Hill, CA 90755
(562) 989-7305

<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved	<input type="checkbox"/> No Approval Necessary
<input type="checkbox"/> Approved w/ Conditions - Comments: _____		
<hr/>		
<hr/>		
Signature: X		Date:

TEMPORARY USE PERMIT APPLICATION

PERMIT NO. _____

The Community Development Department requires proof of approval from the following departments/agencies that are checked:

Signal Hill Planning Division
Community Development Director
2175 Cherry Avenue
Signal Hill, CA 90755
(562) 989-7344

Approved Not Approved No Approval
Necessary

Approved w/ Conditions - Comments: _____

Signature: X _____ Date: _____

Signal Hill Finance Department
Finance Director
2175 Cherry Avenue
Signal Hill, CA 90755
(562) 989-7319

Approved Not Approved No Approval
Necessary

Approved w/ Conditions - Comments: _____

Signature: X _____ Date: _____

Signal Hill Building Division
Senior Building Inspector
2175 Cherry Avenue
Signal Hill, CA 90755
(562) 989-7348

Approved Not Approved No Approval
Necessary

Approved w/ Conditions - Comments: _____

Signature: X _____ Date: _____

Signal Hill Public Works Dept.
Public Works Director / City Engineer
2175 Cherry Avenue
Signal Hill, CA 90755
(562) 989-7358

Approved Not Approved No Approval
Necessary

Approved w/ Conditions - Comments: _____

Signature: X _____ Date: _____

Signal Hill Community Services
Community Services Director
1800 E. Hill Street
Signal Hill, CA 90755
(562) 989-7330

Approved Not Approved No Approval
Necessary

Approved w/ Conditions - Comments: _____

Signature: X _____ Date: _____