

A REGULAR MEETING  
SIGNAL HILL PARKS AND RECREATION COMMISSION  
MINUTES

August 11, 2010  
5:00 p.m.

A Regular Meeting of the Signal Hill Parks and Recreation Commission was held in the Council Chambers of City Hall on August 11, 2010.

**CALL TO ORDER**

Chair Tickell called the meeting to order for the Parks and Recreation Commission at 6:03 p.m.

**ROLL CALL**

Present: Chair Tickell  
Vice Chair Davis  
Commissioner Damrow  
Commissioner Cunningham

Absent: Commissioner Dudley (Excused)

**PLEDGE OF ALLEGIANCE**

Chair Tickell led the audience in the Pledge of Allegiance.

**PUBLIC BUSINESS FROM THE FLOOR**

Keaton King and Mary Justus addressed the Commission to request a waiver for the Historical Society's use of Discovery Well Park Community Center for their pancake breakfast fundraiser on Saturday, September 25, 2010. The representatives explained they planned to include historical displays and other information as part of the event. The Commission asked questions about the event.

It was moved by Vice Chair Davis, and seconded by Commissioner Cunningham to receive the report and direct staff to waive fees if Commission is able to add the item to the agenda and vote on it.

Motion approved 4/0/0

**DISCUSSION ITEM(S)**

**REQUESTS FOR WAIVERS OF FACILITY RENTAL FEES (REVISED)**

Community Services Manager presented the staff report, including a review of Commission direction from the July meeting.

It was moved by Commissioner Cunningham and seconded by Commissioner Damrow to approve the waivers for fiscal year 2010-2011.

Motion passed 4/0/0

### **FIELD RENTAL FEES**

Community Services Director Alcivar-McCoy presented the staff report. The Commission discussed various rate options.

It was moved by Commissioner Damrow and seconded by Commissioner Cunningham to recommend a \$10/hour rate for resident teams and a \$20/hour for non-resident teams for fiscal year 2010/2011; and to revisit the rates again next year.

Motion passed 4/0/0

### **UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS AND PROGRAMS**

Community Services Manager Mancini presented update on various presentations, programs and events. Manager Mancini highlighted construction of the new website and the donation received from the Chamber of Commerce for the Brown Bag program. Director Alcivar-McCoy highlighted the article regarding contract instructors and the lawsuit between the City of Dana Point and the IRS.

It was moved by Commissioner Damrow and seconded by Vice Chair Davis to receive and file this report.

Motion passed 4/0/0

### **REVIEW OF COMMISSION REVOLVING OBJECTIVES**

Director Alcivar-McCoy presented an update on the Tree Policy and Master Plan development, and reviewed the latest design and location for the electronic sign.

It was moved by Commissioner Damrow, and seconded by Vice Chair Davis to receive and file the report, as well as direct staff to proceed with the electronic sign as follows:

- Corner location
- Two designs – oval as in August rendering and scallop hilltop
- Planter bed with example of plants
- Full height as currently designed
- Return with new rendering
- Discussion item in September

Motion passed 4/0/0

### **MINUTES**

It was moved by Commissioner Damrow, and seconded by Commissioner Cunningham, to approve the minutes of the July 14, 2010, Parks and Recreation Commission meeting. Commissioner Cunningham abstained due to her absence at the meeting.

Motion passed 4/0/0

### **COMMISSION NEW BUSINESS**

Chair Tickell contacted Long Beach regarding their fees for rental of facilities and commented that our fees are very reasonable by comparison.

### **ITEMS AGENDIZED FOR NEXT MEETING**

There were no items agendized for the next meeting.

### **PUBLIC BUSINESS FROM THE FLOOR**

There was no public business from the floor.

### **ADJOURNMENT**

It was moved by Commissioner Damrow, and seconded by Vice Chair Davis, to adjourn to Regular Meeting on Wednesday, August 11, 2010, at 6:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The motion passed 4/0/0

The meeting was adjourned at 7:02 p.m.

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Robert Tickell  
Chair

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Pilar Alcivar-McCoy  
Commission Secretary