



## CITY OF SIGNAL HILL

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2175 Cherry Avenue • Signal Hill, California 90755-3799

### THE CITY OF SIGNAL HILL WELCOMES YOU TO A REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION

April 8, 2015  
6:00 p.m.

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council, Agency and Commissions with valuable information regarding issues of the community. Meetings are held on the 2<sup>nd</sup> Wednesday of every month.

Meetings commence at 6:00 p.m. There is a public comment period at the beginning of the regular meeting as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and is available at each meeting. The agenda and related reports are also available for review at the Library on the Friday afternoon prior to the Commission meeting. Agenda and staff reports are also available on the City website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

During the meeting the Community Services Director presents agenda items for Commission consideration. The public is allowed to address the Commission on all agenda items. The Chair will announce when the period for public comment is open on each agenda item. The public may speak to the Commission on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The purpose of the card is to ensure speakers are correctly identified in the minutes. However, completion of a speaker card is voluntary, and is not a requirement to address the Commission. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Chair. Each speaker is allowed three minutes to make their comments.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

CHAIR LOPEZ  
VICE CHAIR BROOKS  
COMMISSIONER CUNNINGHAM  
COMMISSIONER DAVIS  
COMMISSIONER DUDLEY

(3) PLEDGE OF ALLEGIANCE

The Chair will lead the audience in reciting the Pledge of Allegiance.

(4) PUBLIC BUSINESS FROM THE FLOOR

Matters of general concern, which are not on the agenda, can be addressed during this portion of the meeting. However, State law (Brown Act) prohibits the City Council or Commissions from acting upon any item not posted 72 hours before a regular meeting and 24 hours before a special meeting.

(5) PRESENTATION(S)

(6) DISCUSSION ITEM(S)

a. Fee Waiver Request – Aids Food Store

Summary: Staff will present a fee waiver request from the AIDS Food Store for use of Signal Hill and Hilltop parks on either Saturday, October 3, or Saturday, October 17, from 9:00 a.m. to 1:00 p.m. for a hill climb fundraiser.

Recommendation: Review and approve the applicant's fee waiver request.

b. Request to Remove Trees at Hilltop Park

Summary: Staff will provide information requested by the Commission at a previous meeting, and the Commission will review a request by a resident of Promontory Crest to have trees at Hilltop Park on the west side of Dawson removed and replaced.

Recommendation:

1. Remove and replace trees with ones that match those on the other side of the street.
2. Remove the trees completely and do not replace them.
3. Take no action and allow the trees to remain in place.
4. Request public input from park users at a future Commission meeting.

c. Tour of City Parks

Summary: The Commission will set a date to take a vehicular and walking tour of the City parks to review capital improvements, rehabilitation projects and maintenance.

Recommendation: Set a date for a tour of Signal Hill parks.

d. Attendance at CPRS District 10 Awards and Installation Dinner

Summary: Staff will present information about the California Parks and Recreation Society District 10 2015 Awards and Installation Banquet to be held on Thursday, April 16, 2015.

Recommendation: Provide direction regarding Commissioners' attendance at the CPRS District 10 Dinner.

(7) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the commission at one time without discussion. Any item may be removed by a Commissioner or member of the audience for discussion.

a. Updates on City Council Actions, Park Projects and Programs

Summary:

Each month staff will provide an update on various actions, which affect the Community Services Department such as City Council direction, project status for park development, or other Community Services programs which have changed over the previous month.

Recommendation:

Receive and file.

b. Review of Commission Revolving Objectives

Summary: Each month staff and Commissioners will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

Recommendation: Receive and file.

c. Minutes

Regular Meeting of March 18, 2015.

Recommendation: Approve.



(8) COMMISSION NEW BUSINESS

COMMISSIONER CUNNINGHAM  
COMMISSIONER DUDLEY  
COMMISSIONER DAVIS  
VICE CHAIR BROOKS  
CHAIR LOPEZ

(10) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Parks and Recreation Commission to be held on May 10, 2015 at 6:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

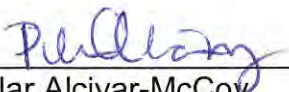
CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for Council, Agency or Commission consideration, you may do so by writing the City Council, City Manager, City Clerk or Commission Secretary. The deadline for agenda items is 12 noon on the Tuesday preceding the meetings. Agendas will be mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office or Commission Secretary. The agenda and related agenda items are available on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

**AFFIDAVIT OF POSTING**

I, Pilar Alcivar-McCoy, Commission Secretary of the City of Signal Hill, do hereby affirm that a copy of the foregoing agenda was posted at City Hall, the Signal Hill Library, Discovery Well Park, and Reservoir Park, 72 hours in advance of this meeting.

  
\_\_\_\_\_  
Pilar Alcivar-McCoy  
Commission Secretary

4/4/15  
\_\_\_\_\_  
Date



## CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

April 8, 2015

Discussion Item (6a)

### **AGENDA ITEM**

**TO: HONORABLE CHAIR  
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

**FROM: PILAR ALCIVAR-MCCOY  
DIRECTOR OF COMMUNITY SERVICES**

**SUBJECT: FEE WAIVER REQUEST – AIDS FOOD STORE**

### **Summary:**

Staff will present a fee waiver request from the AIDS Food Store for use of Signal Hill and Hilltop parks on either Saturday, October 3, or Saturday, October 17, from 9:00 a.m. to 1:00 p.m. for a hill climb fundraiser.

### **Recommendations:**

Review and approve the applicant's fee waiver request.

### **Background and Analysis:**

Last year, the AIDS Food Store requested approval and waiver of fees to conduct a fundraising hill climb from Signal Hill Park to Hilltop Park in the fall. The Commission granted their request, but the organization made the decision to postpone the event until this year to coincide with their 30<sup>th</sup> anniversary.

The fundraiser would accommodate up to 100 people to be sent in groups of five to ten at a time. The staging area would be in Signal Hill Park. Set-up would begin at 9:00 a.m. so as not to disturb residents, groups would begin climbing at 10:00 a.m. and the event would end by 1:00 p.m.

The organization is requesting use of a large picnic shelter (#3) and jumper space at Signal Hill Park, and one shelter at Hilltop Park. They will provide volunteers at the following locations to manage the crowd and ensure traffic and pedestrian laws are being followed:

- Cherry Avenue at the path on the south side of the park near the sidewalk
- Southwest corner of Cherry and Burnett/Skyline
- Hilltop Park shelter #1
- Skyline and Dawson

The organizers will assign the walkers to groups of no more than ten and send the groups off in waves to minimize the impact to the sidewalks.

Although the AIDS Food Store does not currently serve any Signal Hill residents, they have submitted the attached letter (Attachment A) detailing their connection to the City.

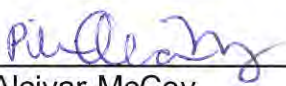
The amount of the waiver would be:

Facility Fees

|                      |       |
|----------------------|-------|
| Signal Hill Park     |       |
| • Damage Deposit     | \$50  |
| • Picnic Shelter #3  | \$90  |
| • Jumper Space       | \$60  |
| Hilltop Park         |       |
| • Damage Deposit     | \$50  |
| • Picnic Shelter #1  | \$80  |
| TOTAL WAIVER REQUEST | \$330 |

The AIDS Food Store is aware that only the City Council has the authority to waive staff costs. Community Services is recommending that one staff person be present at Signal Hill Park for the entire duration of the event, which is estimated at 4 hours. The staff cost will be \$68.

Approved:

  
\_\_\_\_\_  
Pilar Alcivar-McCoy

Attachment





March 26, 2015

Pilar Alcivar-McCoy  
Director of Community Services  
City of Signal Hill  
2175 Cherry Avenue  
Signal Hill, CA 90755

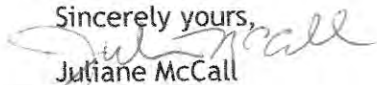
Dear Pilar,

Thank you for allowing us to present our exciting fundraising opportunity for the AIDS Food Store of Long Beach (AFS). As we have discussed, the AFS receives food donations throughout the year, and we have been very blessed and grateful for these donations. In addition to these donations, the AFS also needs to purchase supplemental food items, such as fresh produce and dairy. As a result, we are always looking for new ways to build our resources to assist in paying for these items for our clients.

At last years annual planning meeting, our board brainstormed different fundraising ideas. As a physical educator and health teacher at Nelson Academy in Signal Hill, I suggested that we expand our reach to the Signal Hill community. Our services are available to Signal Hill residents in need and we have identified it as an under utilized community. We have had great support from Signal Hill residents in the past and would like the opportunity to raise awareness and education about the AFS. Because of my interest in Physical Education, we proposed an event called "Hike the Hill". Our aim is to introduce this as a simple, fun event in order to have the greatest reach to all members of the community. Additionally, I plan to recruit some of our parents at Nelson, as well as our Student Council Students to volunteer at the event, working at the check-in and water station, once this project is approved.

Our goal was to hold this event last fall, 2014. However, last year, we chose to postpone it and hold it during our 30th anniversary of the AFS. This will require two (2) park permits; 1) Signal Hill Park, where we will register participants, start, and finish the hike, and 2) Hilltop Park, which will host both the water station and a community information showcase. In addition to information about the AFS, we would also like to include information about any resources in Signal Hill that you deem relevant and appropriate. Logistically, we plan to begin at 9am with set-up and the hike will start at 10am. We anticipate a maximum of 100 participants and will have them hike in groups of 5-10, at spaced intervals in order to prevent traffic disruptions and avoid any street closures. Participants will hike to Hilltop Park, receive a stamp, water and information, and then begin their decent back to Signal Hill Park, where they will receive a completion stamp. The event will be completed by 1pm.

We are really excited about the possibility of this event and the hopes of receiving a park permit waiver, as a non-profit organization. We understand and are prepared that we will be required to have a staff person in attendance and provide the hourly rate of \$17.00/hour. We appreciate the chance to work with Signal Hill on this event and hope that this will lead to many other opportunities in the future. Thank you for your consideration.

Sincerely yours,  
  
Julianne McCall  
Vice President  
AIDS Food Store of Long Beach  
julianne@aidfoodstore.org



## CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

April 8, 2015

Discussion Item (6b)

### **AGENDA ITEM**

**TO: HONORABLE CHAIR  
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

**FROM: PILAR ALCIVAR-MCCOY  
DIRECTOR OF COMMUNITY SERVICES**

**SUBJECT: REQUEST TO REMOVE TREES AT HILLTOP PARK**

### **Summary:**

Staff will provide information requested by the Commission at a previous meeting, and the Commission will review a request by a resident of Promontory Crest to have trees at Hilltop Park on the west side of Dawson removed and replaced.

### **Recommendation:**

The Commission may take one of the following actions, or provide additional direction to staff:

1. Remove and replace trees with ones that match those on the other side of the street.
2. Remove the trees completely and do not replace them.
3. Take no action and allow the trees to remain in place.
4. Request public input from park users at a future Commission meeting.

### **Background:**

At the October 2014 meeting, the Parks and Recreation Commission considered a request from Sanford Simmons, resident of Promontory Crest, to remove parkway trees at Hilltop Park on the west side of Dawson.



In October 2004 and May 2013, the Parks and Recreation Commission considered a request by Mr. Simmons to remove several eucalyptus trees adjacent to the oil well at Hilltop Park. The Commission denied those requests both times because the trees were part of the design of the park and were there when the houses were constructed and ultimately purchased.

At the October 2014 meeting, the Commission was given the option to remove selected trees, remove and replace all the trees, or leave the current trees in place. The Commission did not make a final decision, and requested that staff return with more information regarding:

1. Cost of removing the trees
2. Cost of planting new trees
3. Cost of removing and replanting of the existing trees
4. Cost of planting trees the length of Dawson to Skyline Drive

It has been the City's practice to trim trees in parks, but not remove them unless they become diseased, die or do significant damage to adjacent hardscape. If trees are removed for any of the aforementioned reasons, they are replaced with trees appropriate to the particular area. Since the park construction predates the construction of the adjacent homes, the trees were a known impact to the view when the houses were purchased.

### **Analysis:**

The current request is to remove the trees at Hilltop Park on the west side of Dawson. The trees on the east side of the street adjacent to the Promontory Crest neighborhood have been removed and replaced with smaller trees.

Public Works staff will present the final cost estimates for removal and replacement of the trees at the Commission meeting.

In response to the concept of replanting the existing trees, it is not possible to remove them for replanting because are mature trees in a very narrow parkway. Removal would require extensive street and sidewalk removal and repair, which would not be financially practical. Furthermore, there is no guarantee that they would adapt to their new environment if they are replanted so the cost may be lost.

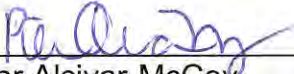
Staff researched past records of the trees originally designed for the park and found there were originally six trees flanking the entry walk. These were the only ones that were intended for that space. There were no trees down the length of Dawson to Skyline so planting additional trees is not in keeping with the park design.

Staff has developed three recommendations regarding this request:

- Remove and replace the trees with ones that match the trees on the other side of the street
- Remove the trees completely and do not replace
- Take no action; trees to remain in place

The Commission may make a decision tonight; however, there is another course of action the Commission may wish to consider. As the resident's letter indicates, there is interest in removing and replacing these trees by the residents who live directly across Dawson from the park, but the Commission has not heard any input from park users. If the Commission wishes, staff could notify residents who live further away from the park to provide input at a public workshop. Staff would need a few weeks to develop a mailing list, prepare and mail a notice, and prepare for a public workshop, but it could be accomplished in time for the June meeting.

Approved:

  
\_\_\_\_\_  
Pilar Alcivar-McCoy

October 28, 2014

CITY OF SIGNAL HILL

2014 OCT 30 AM 11:00

City Of Signal Hill  
2175 Cherry Avenue  
Signal Hill, Ca 90755

ADMINISTRATION

Attn: Ken Farfsing

CC: Commissioner Brooks, Commissioner Cunningham, Commissioner Davis,  
Commissioner Dudley, Commissioner Lopez, Public Works Supervisor Greg Franco,  
and Public Works Director.

To the City Manager, the Parks and Recreation Commission, and Public Works,

First off, we would like to thank Steve Myter and Greg Franco from Public Works for their help in restoring our views. They worked very closely with the tree trimmer to make sure that the park trees are both healthy and are sculpted to be view friendly. We feel this gives the park a nice clean look. A BIG thanks to Steve and Greg for their hard work.

We'd also like to thank the Parks & Recreation Commission for listening to our concerns regarding the park trees and their insightful questions. We believe having the Crepe Myrtles on both sides of the street will give the Parkway a nice symmetrical and complete look. The colorful Crepe Myrtles are a beautiful species and we believe having them on both sides of the street is a win / win, because it will beautify the park and help restore our views.

Ken Davis brought up a very good point at the last Parks & Recreation meeting. He said, the trees were always there. And he is right, there were always trees at the park, just not these trees. There were trees, the trees were removed, the homes were sold, and new trees were planted. As you can see from the photo below, there was only one NEW tree that was planted in front of these three homes during construction.

ATTACHMENT A





After the homes were sold, then a wall of trees were planted as shown below:



The City allowed the Developer to remove all of the original trees, sell the homes, and then plant new trees in their place. The original plan from 1992 was designed to block the view of the blighted area, according to the previous Community Services Director.



The Mike Murphy real estate postcard shows how there were no view blocking trees even after the homes were built and sold:



We never saw the view blocking trees nor were made aware that the city planned to block the view with several rows of trees. Here is a photo of the same homes from the park, right before the trees were recently trimmed:



The fact that the trees were there, then were removed, the houses sold, then the trees were put back makes it even worse than if the trees were there all along. Somebody knew that these views were going to be majorly obstructed, all the while our homes were purchased at a premium and no disclosure was made to us. The City of Signal



NADY HABIB ~~2209~~  
Jehan & Habib ~~2209~~  
2209 - 2217 Westwind way

were purchased at a premium and no disclosure was made to us. The City of Signal Hill gave the developer permission to remove the trees and then plant baby trees to replace them. Why didn't the city make the developer plant the same sized trees as they usually require when trees are removed? There would have been an uproar from the homeowners over the bait and switch. That is in the past and the reason we bring it up today is because what happened was wrong and we are working hard to make it right and we appreciate everyone's help to correct this.

The park plan from 1992 included three view blocking walls of trees with the intent to hide the blighted area from the guests at the park. Once the beautiful homes were built on top of the hill, we feel the park's plan should have been updated. The current plan is functionally obsolete, because there is no blight to hide anymore. Mike Murphy could have picked any photo of any homes in Signal Hill and he chose these four homes, because he felt these homes showed Signal Hill in its best light and would interest prospective buyers to choose Signal Hill as the place to live. There is no reason to hide these homes, which is why having three rows of view blocking trees is not in the best interest for home values and it limits the 360 degree view from the park.

We are very happy with the decision to replace the trees along the East Side of Dawson with Crepe Myrtles. These trees add color to the park and are view friendly. It would complete the picture to have Crepe Myrtles on both sides of Dawson. Most streets have the same type of trees on both sides of the parkway and we need the commissions help to see that consistent look come to fruition.



We are going to be in Washington DC for the next GA summit during November's Parks & Recreation meeting; however, we would like to discuss replacing the parkway trees on the West side of Dawson at the December meeting. We feel it would be helpful to see the original plans made by Rick Olson, since those plans were made before the trees on the East Side of Dawson were replaced. We do not need to reinvent the

wheel or come up with a new plan, since this was presented to the Parks and Recreation Commission at that time, the home owners reviewed them, and no objections were raised. Commissioner Alisha Lopez raised a good question regarding cost and it would be helpful to have that information as soon as possible.

We want to thank the City Staff and the Commissioners who volunteer their time on behalf of the residents for their time and effort on this matter. We were not happy when we found out there was a plan after we purchased our homes to have view blocking trees put in; however, we are impressed with the responsiveness of the City regarding our concerns and we truly believe there is a win / win solution that not only helps restore our views, but helps beautify the park at the same time.

Sincerely,

Jenna Simmons 2255 Westwind Way, Signal Hill

Matt Simmons 2245 Westwind Way, Signal Hill

Melrose Rosenthal 2245 Westwind Way

Sandy Simmons  
2255 Westwind Way  
S.H.C.A.

Arrel James } 2229 Westwind Way  
Aida James } Signal Hill CA

ATTACHMENT A





## CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

April 8, 2015

Discussion Item (6c)

### **AGENDA ITEM**

**TO: HONORABLE CHAIR  
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

**FROM: PILAR ALCIVAR-McCOY  
DIRECTOR OF COMMUNITY SERVICES**

**SUBJECT: TOUR OF CITY PARKS**

### **Summary:**

The Commission will set a date to take a vehicular and walking tour of the City parks to review capital improvements, rehabilitation projects and maintenance.

### **Recommendation:**

Set a date for a tour of Signal Hill parks.

### **Background and Analysis**

In past years the Commission has taken a biennial tour of City parks in odd numbered years during a selected Commission meeting. Staff is recommending that the Commission set a date to tour Signal Hill parks during the Commission meeting in either May or June.

The tour will include the following facilities in order of visits:

- |                                          |                                        |
|------------------------------------------|----------------------------------------|
| 1. Signal Hill Park and Community Garden | 4. Hilltop Park and Panorama Promenade |
| 2. Las Brisas Park                       | 5. Sunset View Park                    |
| 3. Reservoir Park                        | 6. Discovery Well Park                 |
|                                          | 7. Hillbrook Park                      |

A facility tour will be scheduled for Spring 2016.

Approved:

  
Pilar Alcivar-McCoy



## CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

April 8, 2015

Discussion Item (6d)

### **AGENDA ITEM**

**TO: HONORABLE CHAIR  
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

**FROM: PILAR ALCIVAR-MCCOY  
DIRECTOR OF COMMUNITY SERVICES**

**SUBJECT: ATTENDANCE AT CPRS DISTRICT 10 AWARDS AND INSTALLATION  
DINNER**

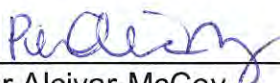
### **Summary:**

The California Parks and Recreation Society District 10 will be holding its 2015 Awards and Installation Banquet on Thursday, April 16, 2015. The Sultans Car Club will be recognized during the evening for their support of the Holiday Outreach program and the many volunteer hours they have donated to the Signal Hill community. Attached is information regarding the location for those Commissioners interested in attending the event.

### **Recommendation:**

Provide direction regarding Commissioners' attendance at the CPRS District 10 Dinner.

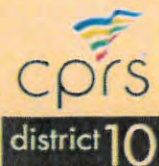
Approved:

  
\_\_\_\_\_  
Pilar Alcivar-McCoy

attachment



# Recreation ... Gimme S'More!



**\$45 per person**

*Payment must accompany all reservations.  
(no purchase orders or credit cards accepted)*

**Parks  
Make  
Life  
Better!**



*Norman P. Murray Community and Senior Center  
24932 Veterans Way, Mission Viejo, California*

*RSVP card enclosed,  
return with payment to*

**SVUSD Community Services  
Attn: Elizabeth Figarsky  
25631 Peter A Hartman Way  
Mission Viejo, CA 92691**

**Email:  
[elizabeth.figarsky@svusd.org](mailto:elizabeth.figarsky@svusd.org)**

**Telephone: 949-460-2725**

# Recreation ... Gimme S'More!

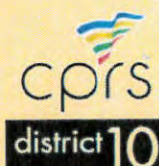
## CPRS District 10 Awards and Installation Banquet

**Thursday, April 16, 2015**

**5:30pm ~ Cocktail Hour**

**6:30pm ~ Dinner and Program**

**Norman P. Murray Community and Senior Center  
24932 Veterans Way  
Mission Viejo, California**



**Parks  
Make  
Life  
Better!**

ATTACHMENT A





## CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

March 18, 2015

Discussion Item (7a)

### **AGENDA ITEM**

**TO: HONORABLE CHAIR  
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

**FROM: ALY MANCINI  
COMMUNITY SERVICES MANAGER**

**SUBJECT: UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS, OR  
PROGRAMS**

### **Summary:**

Each month staff will provide an update on various actions which affect the Community Services Department such as City Council direction, project status for park development, or other Community Services programs which have changed over the previous month.

### **Recommendation:**

Receive and file report.

### **Updates:**

#### **RECREATION**

##### *Signal Hill ARC*

Signal Hill ARC had a total of 922 youth attend the program during the month of February with an average of 51 youth per day. This month featured a Family Game Night for ARC families to come, eat some dinner, watch their kids perform a skit, and play games. There was a great turnout for the event with approximately 80 people attending and participating. It was a great opportunity for families to connect with each other. The ARC children have been having fun with Chef Ollie, making tasty treats such as sliders, stuffed grilled cheese, Valentine's Day treats and quesadillas with guacamole.



### *Tween Program*

Attendance for the month of February was 194 teens. Teens took a trip to Mulligans where they enjoyed go-karts and games. They were also active making Valentine's Day origami, going to the library, and trying out some new sports. The tweens are working on being a more cohesive group and will be working on team building activities.

### *Youth Sports*

Long Beach Youth Sports League has been doing well throughout the month. The games have been well attended by parents and children. The teams make sure to work on good sportsmanship regardless of the outcome of the game. The athletes are getting ready for their last games, and the banquet which is approaching quickly.

### *Volunteer Hours*

In February, the Recreation Division did not use any volunteers.

## COMMUNITY SERVICES

### *Active Adult Excursion*

On Thursday, March 5, a group of 44 adults went to Santa Barbara to enjoy a gourmet lunch by the future chefs from the Culinary School. After lunch they traveled to Solvang to Chumash Casino and explored the Danish village before they headed back home.

On Thursday, March 19, a group of 42 adults visited places in San Pedro that Huell Howser documented on California Gold episodes. The group enjoyed guided tours of Fort MacArthur and Point Fermin Lighthouse then they stopped at a British Pub, Whale & Ale for lunch.

### *Senior Social Club*

The Social Club's monthly meeting on Thursday, March 12, in the Signal Hill Library had 9 people attend.

### *Workshops*

The Self Defense Workshop had five participants this month. They learned new techniques on how to protect themselves and use force if necessary.

### *Facility Rentals*

In March, facility rentals generated \$2,709, in revenue with 37 facility rentals.

| Category                | Residents | Non-Residents | Non-Profit | City Use |
|-------------------------|-----------|---------------|------------|----------|
| 1. Shelters             | 7         | 4             | 0          | 0        |
| 2. Community Centers    | 2         | 2             | 1          | 14       |
| 3. Fitness Permits      | 1         | 0             | 0          | 0        |
| 4. Library Meeting Room | 1         | 0             | 1          | 2        |
| 5. Spud Field           | 0         | 2             | 0          | 0        |
| 6. Wedding Space        | 0         | 0             | 0          | 0        |

### *Bus Pass*

In March, ten bus passes were purchased for total revenue of \$240. Currently there are 15 participants in the program.

### *Dial A Taxi*

In March, four members utilized the Dial a Taxi program. Currently, there are ten participants in the program.

### *Food Distribution*

In March, food was distributed on three occasions. A total of 105 participants received food. There are currently 43 residents registered for the program.

### *Volunteer Hours*

In March, the Community Services Division utilized 9 volunteers at the Senior Folding Group. The group mailed out over 400 Active Adult Newsletters.

## **LIBRARY**

### *Circulation*

The circulation of library materials for the month of March totaled 3,351 items during the 26 days the library was open. This is an average of 129 items checked-out per day. Adult Fiction books were the highest circulating category at 392 checkouts.

### *Circulation Statistics by Category*

| <b>Category</b>                | <b>Monthly Circs</b> | <b>Average Per Day</b> |
|--------------------------------|----------------------|------------------------|
| 1. Adult Non-Fiction (000-999) | 266                  | 10                     |
| 2. Adult Fiction               | 392                  | 15                     |
| 3. Young Adult (FIC & NF)      | 139                  | 5                      |
| 4. Juvenile (FIC & NF)         | 1,574                | 61                     |
| 5. Magazines                   | 27                   | 1                      |
| 6. DVDs                        | 345                  | 13                     |

### *Attendance*

| <b>Adults (18+)</b> | <b>Young Adults (12-17)</b> | <b>Children (0-11)</b> | <b>Total</b> |
|---------------------|-----------------------------|------------------------|--------------|
| 1,724               | 386                         | 1,241                  | 3,351        |

Average daily attendance over the 26 days the library was open was 129 people.

### *Library Registration*

For the month of March, there were 31 residents and 29 non-residents who registered for library cards.

### *Computer Use*

Public access computers were used for 300 sessions during March. This averages to 20 sessions of computer use per day.



### *WiFi*

This month we had 402 connections made using this service.

### *InterLibrary Loan Service*

This month, we loaned two items and borrowed thirty-six items from different libraries across the nation.

### *Volunteer Hours*

The library offers volunteer opportunities for high school students and a teacher preparation program at CSULB called SERVE. We also accept Federal Work Study Students from LBCC and Casa Loma College. All four student groups (high school, SERVE, LBCC, & Casa Loma) are labeled as volunteers as they are not compensated by the City. They assist library staff and help library patrons with computer problems or homework. Below are the number of hours volunteers worked in November.

| Volunteer Type     | Hours   |
|--------------------|---------|
| High School        | 13 hrs. |
| Federal Work Study | 0 hrs.  |
| SERVE              | 5 hrs.  |
| Total Hours        | 18 hrs. |

### *Regular Programming*

#### *First Friday Book Club*

Eighteen adults participated in the discussion held on March 6, on the book *Under the Banner of Heaven: A story of Violent Faith*, by Jon Krakauer.

#### *Got Computer Troubles?*

The library offers one-on-one tutorial sessions with a staff member on any computer topic a patron wants assistance with. Three adults utilized the program this month.

#### *English Conversation Classes*

English Conversation Classes (ECC) are for people who want to learn and improve their English. The classes focus on speaking and listening skills. Two adults signed up and utilized the program this month.

#### *Story Time Programs*

A total of 162 kids and 133 adults attended the regularly scheduled story times.

#### *Shark Lagoon: Web Cam*

A total of 12 kids and 8 adults attended the scheduled web cam event. Saturday's Shark Feeding Frenzy features a scheduled feeding of Sharks from the Long Beach Aquarium of the Pacific.

#### *Homework Assistance*

Five students took advantage of our homework assistance program. This service is made possible by our volunteers.

### *Technology Assistance*

Two patrons requested assistance with various technology issues. This service is made possible by our volunteers.

### *Special Programs*

#### *Happy 111th Birthday, Dr. Seuss!*

Forty-five kids, two teens and twenty adults, enjoyed celebrating Dr. Seuss' 111<sup>th</sup> birthday that included cupcakes donated by Rossmoor Pastries and Dr. Seuss crafts. Participants created hand painted fish prints, watched the animated film, "The Lorax," and received tattoo art creations made by a performer dressed as Cat in the Hat.

#### *Night at the Library: Opera Night*

The LA Opera was deeply honored to collaborate with the Signal Hill Public Library to engage and serve our rich and diverse community. Twelve adults attended this event on March 9.

#### *Night at the Library: Chef Ollie Cigliano*

Twenty adults, twenty-two children and two teens attended this event. Our guests spent the evening with host Chef Ollie Cigliano learning to make Ratatouille. After the food demo, patrons stayed for a screening of Disney/Pixar's, "Ratatouille."

#### *Ocean Marine Science Program - March 19, 2015*

Twenty adults and twenty-five children attended this event. The Cabrillo Marine Ocean Outreach instructors brought a memorable experience with hands-on demonstrations, live specimens, and patron involvement to enhance the educational experience.

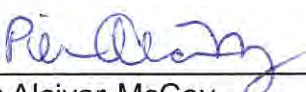
#### *Public School Support*

Area schools request visits to the library. This month these schools came to the library:

- Signal Hill Elementary:
  - Two 4<sup>th</sup> grade classrooms with 30 students
- Alvarado Elementary:
  - Four 5<sup>th</sup> grade classrooms with 25-35 students

The above 4th grade & 5th grade teachers have requested regular monthly or bi-monthly visits to the library as their school libraries are without a librarian and a vibrant juvenile book collection. The total number of students who visited the library this month with their teachers is 116 elementary students.

Approved:

  
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Pilar Alcivar-McCoy





## CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

April 8, 2015

Discussion Item (7b)

### **AGENDA ITEM**

**TO: HONORABLE CHAIR  
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

**FROM: PILAR ALCIVAR-MCCOY  
DIRECTOR OF COMMUNITY SERVICES**

**SUBJECT: REVIEW OF COMMISSION REVOLVING OBJECTIVES**

### **Summary:**

Each month staff and Commissioners will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

### **Recommendation:**

Update, receive, and file report.

### **Background and Analysis**

As requested by the Commission, attached is a list of items that were brought up during past meetings and subsequently given to staff or the Commissioners for follow-up. Attachment A is the most recent list with a status report following each item. This will provide an ongoing status update for Commissioners regarding requests they have made. Notes in blue indicate updates since the last meeting.

Approved:

  
Pilar Alcivar-McCoy

Attachment

Commission Revolving Objectives (status through March 2015)

**New Items from February Meeting – Future agenda for consideration**

None

**New Items from February Meeting – Maintenance/Operations follow-up**

None

**Pending**

*Capital Improvement Projects*

- Request to have PW investigate installation of a pathway at Hilltop Park, near the service road, from the street around the drive pole – Service request submitted to PW; project on hold until Deputy PW Director vacancy is filled
- Community Garden – Update to be provided at Dec Commission meeting; review of expenditures will be provided at six month mark during May Commission meeting
- View Park and Electronic Sign – Council reviewed and approved development of construction documents at their Feb 17 meeting; preparing contract with landscape architect
- Kiosk at Panorama Promenade – Project on hold until Deputy PW Director vacancy is filled
- SHP play equipment rubberized surfacing (staff request) – Grant proposal submitted for \$18,000 to cover cost of rubber material; recommendations for grant funding will be available April 7
- Adopt-a-Tree and Adopt-a-Bench programs; use Community Foundation to receive donations – To be brought back as an agenda item at a future meeting with Project Checklist completed
- Dog Park – Project is included in the FY 14/15 budget; State Dept of Finance approval received; final project design to begin in spring 2015

*Maintenance*

- DWP driveway – PW is researching options to slow cars down; speed bumps are unsafe on such a steep slope; project on hold until Deputy PW Director vacancy is filled
- Signal Hill Park play equipment – Slide was replaced the week of March 16; Public Works cleaned the play equipment and replaced elements that could not be cleaned

*Other*

- Fitness businesses in parks – No permits at this time
- Replacement of drinking fountains with dog bowls – Fountains at Signal Hill, Hilltop and Hillbrook parks will be replaced this year; Project on hold until Deputy PW Director vacancy is filled
- Development of park sign program – Contract has been executed; work is beginning
- Research permanent solutions to the parking congestion at DWP – Staff is researching parking meters and other possible solutions
- Dawson tree replacement request – On April agenda



A REGULAR MEETING  
SIGNAL HILL PARKS AND RECREATION COMMISSION  
MINUTES

March 18, 2015  
6:00 p.m.

A Regular Meeting of the Signal Hill Parks and Recreation Commission was held in the Council Chambers of City Hall on March 18, 2015.

**CALL TO ORDER**

Chair Lopez called the meeting to order for the Parks and Recreation Commission at 6:00 p.m.

**ROLL CALL**

Present: Chair Lopez  
Vice Chair Brooks  
Commissioner Cunningham  
Commissioner Davis  
Commissioner Dudley

**PLEDGE OF ALLEGIANCE**

Chair Lopez led the audience in the Pledge of Allegiance.

**PUBLIC BUSINESS FROM THE FLOOR**

Ander Zimmerman runs a soccer center off of Willow and Obispo and would like to offer the use of his facility for any events the City would like to hold.

**PRESENTATION(S)**

None

**DISCUSSION ITEM(S)**

**(A) SIGNAL HILL ROTARY CLUB VOLUNTEER INVOLVEMENT**

Community Services Manager, Aly Mancini, and Rotary President, Bob Mendoza, provided information regarding a new partnership with the Signal Hill Rotary Club for ongoing assistance with the Brown Bag Food Distribution Program. The Rotary Club would assist the department in preparing food and delivering bags to the homebound. The Rotary Club meets every Thursday morning, so staff would move the Brown Bag distribution from Tuesday to Thursday.

It was moved by Commissioner Davis and seconded by Commissioner Cunningham to receive and file the report.

The following vote resulted:

AYES: Chair Lopez  
Vice Chair Brooks  
Commissioner Cunningham  
Commissioner Davis  
Commissioner Dudley

NOES: None

ABSENT: None

ABSTAIN: None

**(B) COMMISSION AGENDA PACKET DELIVERY METHODS**

Community Services Director Pilar Alcivar-McCoy provided the Commission with several options for delivery of the monthly agenda packet.

It was moved by Commissioner Dudley and seconded by Commissioner Brooks to receive and file the report.

The following vote resulted:

AYES: Chair Lopez  
Vice Chair Brooks  
Commissioner Cunningham  
Commissioner Davis  
Commissioner Dudley

NOES: None

ABSENT: None

ABSTAIN: None

**CONSENT CALENDAR**

**(A) UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS & PROGRAMS**

**(B) REVIEW OF COMMISSION REVOLVING OBJECTIVES**

**(C) MINUTES**



It was moved by Commissioner Dudley and seconded by Commissioner Davis to approve the consent calendar.

The following vote resulted:

AYES: Chair Lopez  
Vice Chair Brooks  
Commissioner Cunningham  
Commissioner Davis  
Commissioner Dudley

NOES: None

ABSENT: None

ABSTAIN: None

### **COMMISSION NEW BUSINESS**

Commissioner Cunningham suggested signs on promenade have reflective information to be visible in the dark. Commissioner Dudley agreed.

Chair Lopez thanked staff for getting back to her regarding the condition of Signal Hill Park. She suggested keeping track how often the equipment goes down.

### **ITEMS AGENDIZED FOR NEXT MEETING**

None

### **ADJOURNMENT**

It was moved by Commissioner Davis and seconded by Commissioner Dudley to adjourn to Regular Meeting on Wednesday, April 8, at 6:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The following vote resulted:

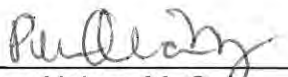
AYES: Chair Lopez  
Vice Chair Brooks  
Commissioner Cunningham  
Commissioner Davis  
Commissioner Dudley

NOES: None

ABSENT: None

ABSTAIN: None

The meeting was adjourned at 6:34 p.m.



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Pilar Alcivar-McCoy  
Commission Secretary

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Alisha Lopez  
Chair