

**A REGULAR MEETING
SIGNAL HILL PARKS AND RECREATION COMMISSION
MINUTES**

April 20, 2016
6:00 p.m.

A Regular Meeting of the Signal Hill Parks and Recreation Commission was held in the Council Chambers of City Hall on April 20, 2016.

CALL TO ORDER

Vice Chair Dudley called the meeting to order for the Parks and Recreation Commission at 6:00 p.m.

ROLL CALL

Present: Chair Brooks
 Vice Chair Dudley
 Commissioner Cunningham
 Commissioner Kiss-Lee
 Commissioner Lauer

Absent: None

PLEDGE OF ALLEGIANCE

Chair Brooks led the audience in the Pledge of Allegiance.

PUBLIC BUSINESS FROM THE FLOOR

None

PRESENTATION(S)

- The Commission recognized retiring employee, Sue Hurd, for her 25 years of service
- City Librarian, Judy Kamei, conducted a slideshow presentation overview of programs and services of the Signal Hill Public Library. Certificates were awarded to the winners of the Library Bookmark Contest.

DISCUSSION ITEM(S)

**(A) APPOINTMENT OF COMMISSION MEMBER TO THE RFP INTERVIEW
PANEL FOR THE PROPOSED NEEDS ASSESSMENT**

The Commission was asked to appoint a member to participate on the panel for the RFP interviews.

It was moved by Vice Chair Dudley and seconded by Commissioner Cunningham to appoint Chair Brooks to sit on the interview panel for the Recreation Needs Assessment Consultant panel. The following vote resulted:

AYES: Chair Brooks
Vice Chair Dudley
Commissioner Cunningham
Commissioner Kiss-Lee
Commissioner Lauer

NOES: None

ABSENT: None

ABSTAIN: None

(B) COMMEMORATIVE LANGUAGE POLICY

Staff presented a proposed policy for commemorative language in city property.

It was moved by Vice Chair Dudley and seconded by Commissioner Lauer to forward the proposed policy to the City Council for approval. The following vote resulted:

AYES: Chair Brooks
Vice Chair Dudley
Commissioner Cunningham
Commissioner Kiss-Lee
Commissioner Lauer

NOES: None

ABSENT: None

ABSTAIN: None

CONSENT CALENDAR

Vice Chair Dudley pulled item A.

(B) REVIEW OF COMMISSION REVOLVING OBJECTIVES

(C) MINUTES

It was moved by Vice Chair Dudley and seconded by Commissioner Lauer to approve items B and C. The following vote resulted:

AYES: Chair Brooks
Vice Chair Dudley
Commissioner Cunningham
Commissioner Kiss-Lee
Commissioner Lauer

NOES: None

ABSENT: None

ABSTAIN: None

(A) UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS & PROGRAMS

Vice Chair Dudley wanted to know how long the library will be closed and where will we be having events which are usually held in the Community Center. Director Mancini stated the Library will reopen in early June. Staff is still working on where the events will be moved.

Vice Chair Dudley stated a few people had informed him there were trucks driving on the grass while working on the playground resurfacing. Director Mancini was aware and Public Works has addressed the issue with the contractor.

Vice Chair Dudley wanted clarification on the grants modification for tree coverage at Signal Hill Park. Director Mancini stated the grant belongs to Public Works and will ask them what that includes.

Vice Chair Dudley asked, under Volunteer Hours, what was Casa Loma College. Manager Allen informed him it was a non-profit college.

Vice Chair Dudley asked if the Teen Writing Club was a new program. Manager Allen informed him it is indeed a new program and the Library staff is currently reevaluating the program since attendance was so low.

Vice Chair Dudley asked if children actually read to the dogs at the BARK dogs program. Manager Allen informed him that the children read to the therapy dogs.

It was moved by Vice Chair Dudley and seconded by Commissioner Kiss-Lee to approve item A. The following vote resulted:

AYES: Chair Brooks

Vice Chair Dudley
Commissioner Cunningham
Commissioner Kiss-Lee
Commissioner Lauer

NOES: None

ABSENT: None

ABSTAIN: None

COMMISSION NEW BUSINESS

Chair Brooks reminded the Commissioners of the closing reception of the Signal Hill Public Library on Thursday, April 28th from 4pm to 6pm. Also, on May 7th the Signal Hill Community Foundation is hosting their annual Yard Sale on Jesse Nelson Circle. The event runs from 8am to 12pm; vendor spaces are still available.

ITEMS AGENDIZED FOR NEXT MEETING

None

ADJOURNMENT

It was moved by Vice Chair Dudley and seconded by Commissioner Cunningham to adjourn to Regular Meeting on Wednesday, May 18, at 6:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The following vote resulted:

AYES: Chair Brooks
Vice Chair Dudley
Commissioner Cunningham
Commissioner Kiss-Lee
Commissioner Lauer

NOES: None

ABSENT:

ABSTAIN: None

The meeting was adjourned at 6:45 p.m.

Carmen Brooks
Chair

Aly Mancini
Commission Secretary