



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR MEETING OF THE
PARKS AND RECREATION COMMISSION

July 20, 2016
6:00 p.m.

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council, Agency and Commissions with valuable information regarding issues of the community. Meetings are held on the 3rd Wednesday of every month.

Meetings commence at 6:00 p.m. There is a public comment period at the beginning of the regular meeting as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and is available at each meeting. The agenda and related reports are also available for review at the Library on the Friday afternoon prior to the Commission meeting. Agenda and staff reports are also available on the City website at www.cityofsignalhill.org.

During the meeting the Community Services Director presents agenda items for Commission consideration. The public is allowed to address the Commission on all agenda items. The Chair may take agenda items out of order and will announce when the period for public comment is open on each agenda item. The public may speak to the Commission on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The purpose of the card is to ensure speakers are correctly identified in the minutes. However, completion of a speaker card is voluntary, and is not a requirement to address the Commission. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Chair.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

CHAIR BROOKS
VICE CHAIR DUDLEY
COMMISSIONER CUNNINGHAM
COMMISSIONER KISS-LEE
COMMISSIONER LAUER

(3) PLEDGE OF ALLEGIANCE

The Chair will lead the audience in reciting the Pledge of Allegiance.

(4) PUBLIC BUSINESS FROM THE FLOOR

Matters of general concern, which are not on the agenda, can be addressed during this portion of the meeting. However, State law (Brown Act) prohibits the City Council or Commissions from acting upon any item not posted 72 hours before a regular meeting and 24 hours before a special meeting.

(5) PRESENTATION(S)

None

(6) DISCUSSION ITEM(S)

a. Commission Reorganization

Summary: The Commission will conduct the annual re-organization for Chair and Vice Chair.

Recommendation: Proceed with the reorganization according to the attached specifications and guidelines.

b. Gate Access for Community Gardeners

Summary: Staff has received requests from several of the gardeners to be given gate access to the entry on 21st Street for fifteen minute increments to unload/load heavy materials.

Recommendation: Provide feedback and recommend approval of gate access to be brought forward to the City Council for final approval.

(7) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the commission at one time without

discussion. Any item may be removed by a Commissioner or member of the audience for discussion.

a. Updates on City Council Actions, Park Projects and Programs

Summary: Each month staff will provide an update on various actions, which effect the Community Services Department such as City Council direction, project status for park development, or other Community Services programs which have changed over the previous month.

Recommendation: Receive and file.

b. Review of Commission Revolving Objectives

Summary: Each month staff and Commissioners will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

Recommendation: Receive and file.

c. Minutes

Regular Meeting of May 18, 2016.

Recommendation: Approve.

(8) COMMISSION NEW BUSINESS

COMMISSIONER BROOKS
COMMISSIONER CUNNINGHAM
COMMISSIONER DUDLEY
COMMISSIONER KISS-LEE
COMMISSIONER LAUER

(10) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Parks and Recreation Commission to be held on August 17, 2016 at 6:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for Council, Agency or Commission consideration, you may do so by writing the City Council, City Manager, City Clerk or Commission Secretary. The deadline for agenda items is 12 noon on the Tuesday preceding the meetings. Agendas will be mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office or

Commission Secretary. The agenda and related agenda items are available on our website at www.cityofsignalhill.org.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

AFFIDAVIT OF POSTING

I, Aly Mancini, Commission Secretary of the City of Signal Hill, do hereby affirm that a copy of the foregoing agenda was posted at City Hall, the Signal Hill Community Center, Discovery Well Park, and Reservoir Park, 72 hours in advance of this meeting.


Aly Mancini
Commission Secretary


Date



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

July 20, 2016

Discussion Item (6a)

AGENDA ITEM

**TO: HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

**FROM: ALY MANCINI
DIRECTOR OF COMMUNITY SERVICES**

SUBJECT: COMMISSION REORGANIZATION

Summary:

The Commission will conduct the annual re-organization for Chair and Vice Chair.

Recommendation:

Proceed with the reorganization according to the attached specifications and guidelines.

Background and Analysis

The Commission appointed the current Chair and Vice Chair in June 2015.

Current terms for Commissioners are:

Term expiring 5/31/17: Carmen Brooks, Louise Cunningham, and Gary Dudley
Term expiring 5/31/19: Caroline Kiss-Lee and Nancy Lauer

For discussion purposes, staff has provided the attached list of Chair and Vice Chair appointments over the last several years.

Approved:


Aly Mancini

Attachments

Parks and Recreation Roster of Chair & Vice Chairs

2006-2007

Chair Ken Davis
Vice Chair Gary Dudley

2007-2008

Chair Gary Dudley
Vice Chair Louise Cunningham

2008-2009

Chair Louise Cunningham
Vice Chair Denise Damrow

2009-2010

Chair Denise Damrow
Vice Chair Tickell

2010-2011

Chair Robert Tickell
Vice Chair Ken Davis

2011-2012

Chair Ken Davis
Vice Chair Gary Dudley

2012-2013

Chair Gary Dudley
Vice Chair Louise Cunningham

2013-2014

Chair Louise Cunningham
Vice Chair Alisha Lopez

2014-2015

Chair Alisha Lopez
Vice Chair Carmen Brooks

2015-2016

Chair Carmen Brooks
Vice Chair Gary Dudley

Guidelines for Reorganization:

The following procedure will occur for the Commission to reorganize:

1. The Chair turns the meeting over to the Commission Secretary, who presides over the nomination of the new Chair.
2. The Commission Secretary indicates that Nominations are now in order for the Chair of the Park and Recreation Commission for the City of Signal Hill.
3. Any member of the Commission may nominate any member for the Chair. No second is required.
4. The Commission Secretary states, Commissioner _____ has been nominated. Are there any further nominations for Chair? The Commission Secretary repeats each nomination in this way until all nominations for the office are made.
5. When it appears no one else wishes to make a nomination, the Commission Secretary again states, Are there any further nominations for Chair? If not, nominations are now closed, without waiting for a motion to that effect.
6. After completion of the nominations, the Commission Secretary should provide each nominee with an opportunity to speak regarding his or her qualifications for the position.
7. The Commission Secretary shall then conduct a roll call vote for the selection of Chair asking each member to vote for the nominee of his or her choice. The vote shall be conducted in alphabetical order as follows:

Commissioner Brooks
Commissioner Cunningham
Commissioner Dudley
Commissioner Kiss-Lee
Commissioner Lauer

8. The Commission Secretary then declares the result of the election. The nominee receiving a majority vote of the Commission shall be declared the new Chair.
9. After selection of the new Chair, the Commission Secretary turns the meeting over to the newly elected Chair who is given an opportunity to make any remarks, which they may wish to make upon entering office.
10. The new Chair then presides over the selection of the Vice-Chair, calling for the nominations and conducts the vote, as with the selection of the Chair.
11. The new Chair is also given an opportunity to make any remarks, which they may wish to make upon entering office.



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

July 20, 2016

Discussion Item (6b)

AGENDA ITEM

TO: HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION

FROM: ALY MANCINI
DIRECTOR OF COMMUNITY SERVICES

SUBJECT: GATE ACCESS FOR COMMUNITY GARDENERS

Summary:

Staff has received requests from several of the gardeners to be given gate access to the entry on 21st Street for fifteen minute increments to unload/load heavy materials.

Recommendation:

Provide feedback and recommend approval of gate access to be brought forward to the City Council for final approval.

Background and Analysis:

The Community Garden officially opened its doors to the residents of Signal Hill in November 2014. Since then, gardeners have only been allowed to access the garden through the gate on the park side of the garden. The exceptions are on the second and fourth Fridays of each month when staff opens the gates from 10:00 a.m. through 12:00 p.m. Additionally, if a gardener calls and requests access and staff are available, the gate will be opened for them.

At a meeting of the Parks and Recreation Commission on March 16, 2016, several gardeners addressed the commission about possibly changing the policy to allow gardeners to also have key access to the gate on 21st Street. The gardeners described the difficulty in dragging heavy materials from the parking lots to the garden by way of the park.

At the request of the commission, staff reached out to the current residents on 21st Street to see if they had any issues with the potential change in policy. To date, two residents of 21st Street have provided feedback to staff.

The resident directly east of the garden sent a written response to staff which is attached. Through further telephone conversations with staff, it is apparent that this resident feels very strongly that such access will be disruptive to traffic, safety and noise levels by increasing the volume of gardeners using the garden at one time. This resident also felt that earlier discussions with City staff and officials had indicated that gate access on 21st Street would not be given to the gardeners. Written documentation of these discussions have not been located by staff.

The resident directly to the west of the garden also provided feedback in the form of an email (Attachment B). This resident feels that allowing the gardeners gate access on 21st Street will have no negative affect and is supportive of the gardeners being given keys.

A meeting with the gardeners was held in early July to discuss options. The gardeners agreed that they would like to see permission granted to have access to the gate on 21st Street. Gardeners will park in the driveway and unload materials and then re-park further down the street so as not to disrupt the resident's access to the parking spaces closest to his home. Gardeners entering the garden on foot will have gate access as well. Gardeners have also agreed that staff would closely monitor the situation for six months and reconvene with the gardeners and residents to discuss any issues and consider a more permanent solution.

Approved:


Aly Mandini

Any copies of this went to: city council, chance

ATTACHMENT A



CITY OF SIGNAL HILL

2016 MAY - 5 PM 1:31

CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, CA 90755-3799

May 5, 2016

Dear 21st Street Resident,

The Community Gardens has successfully completed its one-year anniversary in November 2015. Within that year, the Community Gardens has been able to coexist peacefully with its surrounding residents.

Because of this peaceful relationship, the City will be providing gardeners temporary access to the driveway gate located at 1917 E. 21st Street. Temporary access will begin June 1st and be granted for a six-month trial. At the end of the trial period, City staff will evaluate the six months and determine if permanent access is granted.

Thank you for your patience and support of the Community Gardens. The City believes in continuing the positive relationships between the Community Gardens and its neighbors. If you have any questions or concerns please contact me at gallen@cityofsignalhill.com or by calling (562) 989-7331.

Sincerely,

Gina Allen
Community Services Manager
City of Signal Hill
Community Services Department

How does ACCEN come to the
Above Conclusion (Peaceful)? This
Person has not talked to any
neighbor on 21st St. This is alienate
up despite "Hire someone who ~~blows off~~
works
the job." Stop lying

Dan B. Tolson MPA

Melissa Montiel

From: Aly Mancini
Sent: Thursday, July 14, 2016 3:57 PM
To: Melissa Montiel
Subject: FW: Community Garden 21st St. - gate access

-----Original Message-----

From: cmalaambo@yahoo.com [mailto:cmalaambo@yahoo.com]
Sent: Wednesday, July 13, 2016 2:45 PM
To: Aly Mancini
Subject: Community Garden 21st St. - gate access

Dear Aly,

I will be out-of-town on Wednesday, the 20th. As I live so close to the garden, I can see daily the activity there. It has been 20 months since it opened and the amount of gardeners at any one time is very minimal; therefore, I think it seems appropriate to give keys and access to the gardeners for both gates.

Respectfully,
Constance/Connie

Sent from my iPad



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

July 20, 2016

Discussion Item (7a)

AGENDA ITEM

**TO: HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

**FROM: GINA ALLEN
COMMUNITY SERVICES MANAGER**

**SUBJECT: UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS, OR
PROGRAMS**

Summary:

Each month staff will provide an update on various actions which affect the Community Services Department such as City Council direction, project status for park development, or other Community Services programs which have changed over the previous month.

Recommendation:

Receive and file report.

Updates:

City Council Updates

Brick Commemorative Language Policy

On May 24 2016, the City Council discussed the staff proposed Brick Commemorative Language Policy and moved to bring back the item for review at a future City Council meeting. Staff was asked to return with an expanded list with additional commemorative language submitted by the public, City Council, and the Friends of the Signal Hill Library.

FY 2016-2017 Agreement for Children's Health Services

On June 14, 2016, the City Council authorize the City Manager to execute a Contract Services Agreement between the City and Miller Children's and Women's Hospital, in an

amount not to exceed \$5,000, in a form approved by the City Attorney and authorize the City Manager to execute a Contract Services Agreement between the City and The Children's Clinic, in an amount not to exceed \$5,000, in a form approved by the City Attorney.

Capital Improvement Projects

Dog Park

The landscape architect is working on the construction drawings. Staff is working with Signal Hill Petroleum on releasing their surface use rights over the dog park. Once the agreement has been completed for relinquishment of the surface use rights, the dog park will go to the City Council.

View Park

The View Park project is on hold pending notification of potential grant funding which will expand the project. Staff anticipates receiving notice in August.

Bixby Ridge Trail improvements

The City received an extension from Los Angeles County to complete the project by December 2016. Currently, Public Works is drafting a Request for Proposal to solicit proposals for design and contract management services. Once a consultant is secured in August, staff will proceed with hiring a contractor to complete the trail renovation. Expected completion is fall 2016.

Grants

The City has received \$300,000 in grant funds from Supervisor Don Knabe's office. The grant will fund new playground equipment and surfacing at Reservoir Park and a new irrigation system and modification for tree coverage at Signal Hill Park. Public Works and Community Services staff will update the Commission at a future meeting.

Signal Hill Public Library

Signal Hill Public Library re-opened in the Signal Hill Community Center on Monday, June 6, 2016. The new space has been complimented by many people. The re-opening coincided with implementing the Apollo Integrated Library System which replaced the Follett System that had been used by Signal Hill Public Library since 1992 and the CASSIE computer reservation software.

With the Apollo system the library can now offer patrons the ability to check their accounts, request and renew books using the Internet. Notifications can now be sent to patrons by e-mail and text message. The notifications include sending reminders two days before library materials are due and when they are two, seven, and 14 days overdue. When a material is 28 days overdue, the patron will be mailed a bill for the material.

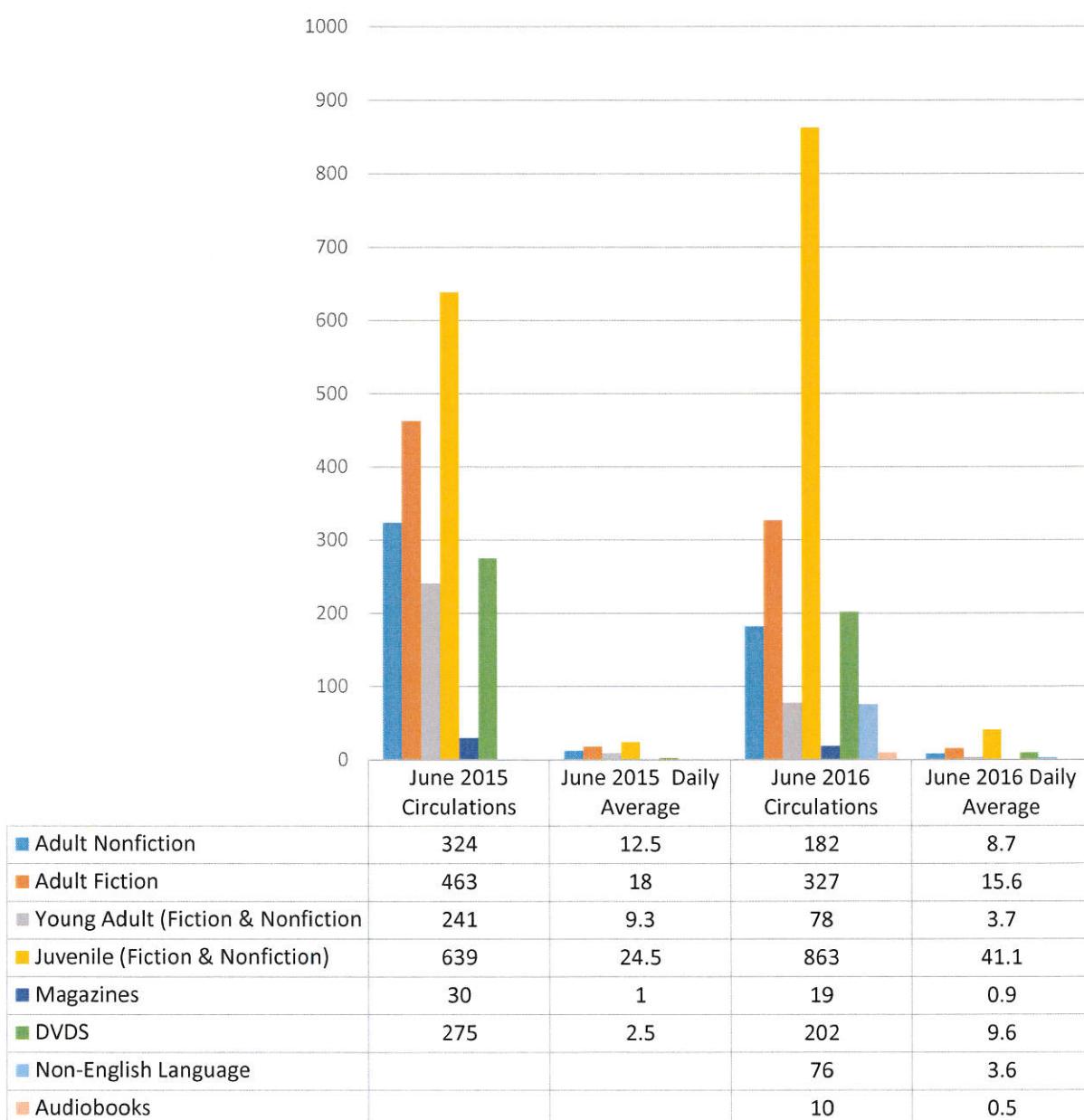
The CASSIE computer reservation software controls the time a patron is logged onto a computer. Staff can override a computer session length at their discretion as well as block users who abuse the library's Internet use policy.

Circulation

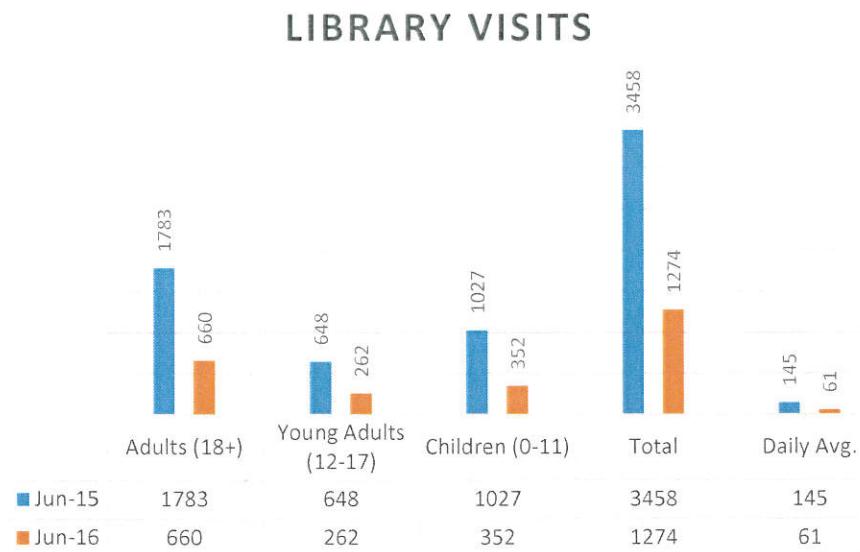
The circulation of library materials for the month of June 2016 totaled 1,871 during the 21 days the library was open. This is an average of 86.7 items checked-out per day.

Circulation Statistics by Category

CIRCULATION STATISTICS BY CATEGORY



Library Visits



Library Registration

In June 28 residents and 47 non-residents registered for library cards.

Computer Use

June 2016 Total Sessions	June 2016 Sessions per day	June 2016 Total Session Length (min)	June 2016 Average Session Length (min)	June 2016 Total Reservations
222	10.6	18341	82.62	195

Wi-Fi

In June, the library had 252 connections made using this service. This averages 12 connections per day.

Volunteer Hours

The library offers volunteer opportunities for high school students and California State University, Long Beach (CSULB) students in Service Experiences for Revitalizing Education (SERVE), a teacher preparation program. Below, are the number of hours volunteers worked in the month of June.

Volunteer Type	Hours
High School	31.5
Total Hours	31.5

Story Time Programs

A total of 111 children and 106 adults attended a total of nine regularly scheduled story times. Average attendance for each story time was 24. The library offers two story times: Baby and Toddler Story Time on Tuesdays at 10:00 am, and Preschool Story Time on Thursdays at 10:00 am.

First Friday Book Club

The June Friday Book Club discussion was held at Discovery Well Park Community Center on June 3rd and hosted 14 adult participants. The book discussed was *The Secret Life of Walter Mitty* by James Thurber. The film of the book, starring Ben Stiller, was also shown.

Teen Drop-In Program was held on June 23rd and June 30th with 27 total attendees; averaging 14 attendees per program. The programs featured game day and a movie.

Special Programs

Library Opening Reception

Coffee and cookies were served on Monday, June 6th at noon to celebrate re-opening the library in the Signal Hill Community Center. Attendees included Councilman Noll, Parks and Recreation Commissioner Cunningham and Planning Commissioner Tom Benson.

Paint Night

Paint Night was held on Wednesday, June 22nd. Ten adults and one child attended. Attendees painted a beach scene with help from Library Aide, Diane Nuon.

Summer Library Program

The Summer Library Program started on Saturday, June 18th. This year's theme is Read for the Win. Twelve adults, 27 teens, and 54 children signed up by June 30, 2016.

Long Beach Unified School District (LBUSD) Outreach

There were no class visits during June.

Community Services Division

Senior Bingo Club

The Senior Bingo Club hosted 15 seniors on Thursday, June 9th from 10:00am-12:00pm in the Signal Hill Youth Center.

Active Adult Excursions

In June, the Department offered one excursion for the Active Adults program. A total of 30 program participants traveled to Thousand Oaks for the Gardens of the World tour. Participants enjoyed a family style lunch at Buca di Beppo Italian Restaurant.

Food Distribution Program

Food Distribution occurs every two weeks. For June, a total of 63 participants received food with an average of 32 bags distributed on each day. There are 40 low-income senior residents enrolled in the program.

Discounted Bus Passes

In June, seven reduced-fare bus passes were purchased by low-income and disabled residents.

Dial-a-Taxi

In June, three out of four members used this service.

Volunteer Hours

In June, the Department utilized 10 volunteers at the Senior Folding Group event. The newsletters were mailed out to 200 Active Adults.

Special Events

On Monday, June 20th the City of Long Beach Parks, Recreation and Marine department helped the City of Signal Hill host a Movie in the Park showing. *Star Wars: The Force Awakens* was screened at Signal Hill Park at dusk. Free popcorn was also distributed to the audience.

The next Movies in the Park will screen *The Good Dinosaur* on Monday, August 15th at Signal Hill Park. All movies begin at dusk.

Concerts in the Park

On Wednesday, July 6th, the Community Services Department hosted the first Concert in the Park of the summer. Desperado kicked off the Summer Concert series with hits from the Eagles rock group. Rachel Mount, from the Myart Showcase, opened the concert by singing the National Anthem.

Below is the schedule for this year's concert series.

Date	Band	Special Feature
July 13	Neon Nation (80s)	Family Night
July 20	Scot Bruce (Elvis)	Sponsor Night
July 27	A Hard Day's Night (Beatles)	Family Night
August 3	Blue Breeze (Soul/R&B)	
August 10	Wildfire (Top 40s)	Rock for Vets Opening

Community Garden

The Community Garden currently has 22 out of 24 plots reserved. The gardeners have requested being given keys to access the gate on 21st Street in fifteen minute increments to drop off heavy materials. This request will be presented to the Commission for consideration.

Facility Rentals

In June, facility rentals generated \$2,829 in revenue with 36 facility rentals.

Category	Residents	Nonresidents	Nonprofit	City Use	School Use
1. Shelters	8	9	0	3	2
2. Community Centers	3	0	0	7	0
3. Fitness Permits	1	0	0	0	0
5. Spud Field	0	3	0	0	0
6. Wedding Space	0	0	0	0	0

Recreation Division

Signal Hill Afterschool Recreation Club (ARC)

Students at the ARC program were busy learning numerous new things in the month of June. The kindergarteners learned about Disney movies and what goes into making a movie. The first, second, and third graders learned and experimented with different forms of art. They made water color paintings, constructed structures made of wire and cloth, and learned how to complete abstract paintings. The fourth and fifth grade children had the experience of traveling the world while being at ARC. They studied various countries, completed art projects and traditional activities from countries around the world. They had fun doing activities such as creating folk art from Panama, Faberge eggs from Russia, windmill from Holland, and weaving God's Eyes from Mexico.

Signal Hill Summer Day Camp

Signal Hill Summer Day Camp began at Discovery Well Park on June 20th and has filled to capacity. The campers go on two field trips per week. They recently visited Adventure Park (mud playground), Sky High Trampoline Park, Cabrillo Marine Aquarium, and the El Capitan Theater. Each week of camp is themed and the children complete arts and crafts, games, and activities relating to the theme. June's themes were 'Welcome Summer' and 'Under the Sea.' During the first week of camp, activities ranged from making paper sunflowers to painting with nature to making magic sidewalk chalk. Under the Sea week brought jellyfish sun catchers, a game named Sharks and Minnows and creating sea turtles. Signal Hill Summer Day Camp will run through August 19th.

Itty Bitty

Itty Bitty camp, designed for children aged three to five years old, started June 20th and will run through July 15th. During the first week of camp, the children enjoyed outer space activities and crafts and also made 'out of this world' tie dyed shirts. The second week was themed around the children's favorite author, Dr. Seuss. They read many of his books and finished the week by making green eggs and ham.

Tween Program

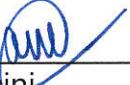
The Tween program focused on sports and games during the last two weeks of school. They participated in new and different games such as Corn Hole, different variations of Ping Pong and Ladder Ball. School ended on June 16th and the summer program began the following Monday. Within the first few weeks of enrollment, the Tween program was entirely filled up and had a waitlist of up to five Tweens.

During the month of June, the Tweens held a fundraiser by selling pizza during the Movie in the Park night at Signal Hill Park. All Tweens helped with set up and making posters. Five Tweens were able to participate and help sell food during the event.

Youth Sports

The month of June brought the beginning of T-Ball season for children ages four through seven. Enough children signed up to have three co-ed teams. The T-Ball teams were at capacity within the first two weeks of enrollment. The first game will be July 13th and the season will end in late August.

Approved:


Aly Mancini



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

July 20, 2016

Discussion Item (7b)

AGENDA ITEM

**TO: HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

**FROM: ALY MANCINI
DIRECTOR OF COMMUNITY SERVICES**

SUBJECT: REVIEW OF COMMISSION REVOLVING OBJECTIVES

Summary:

Each month staff will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

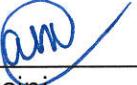
Recommendation:

Update, receive, and file report.

Background and Analysis

As requested by the Commission, attached is a list of items that were brought up during past meetings and subsequently given to staff for follow-up. Attachment A is the most recent list with a status report following each item. This will provide an ongoing status update for Commissioners regarding requests they have made.

Approved:


Aly L. Mancini

Attachment

Commission Revolving Objectives (status through June 2016)

Capital Improvement Projects

- View Park and Electronic Sign – On hold pending notification of Rivers and Mountains Conservancy funding opportunity.
- SHP play equipment rubberized surfacing- Complete
- Adopt-a-Tree and Adopt-a-Bench programs; use Community Foundation to receive donations – On hold pending Commemorative Language Policy
- Dog Park – To reach City Council soon
- DWP Surfacing- Complete

Maintenance

- None at this time

Other

- Fitness businesses in parks – No permits at this time.
- Development of park sign program – Project back underway, update to Council in Sept
- Research permanent solutions to the parking congestion at DWP – on hold until further notice.
- Dawson tree replacement request – Completed.
- Memorial Bricks – Program/policy on hold until further notice

**A REGULAR MEETING
SIGNAL HILL PARKS AND RECREATION COMMISSION
MINUTES**

May 18, 2016
6:00 p.m.

A Regular Meeting of the Signal Hill Parks and Recreation Commission was held in the Council Chambers of City Hall on May 18, 2016.

CALL TO ORDER

Chair Brooks called the meeting to order for the Parks and Recreation Commission at 6:00 p.m.

ROLL CALL

Present: Chair Brooks
 Commissioner Cunningham
 Commissioner Kiss-Lee

Absent: Vice Chair Dudley
 Commissioner Lauer

PLEDGE OF ALLEGIANCE

Chair Brooks led the audience in the Pledge of Allegiance.

PUBLIC BUSINESS FROM THE FLOOR

None

PRESENTATION(S)

- Deputy Director of Public Works, Grissel Chavez, provided the Commission with an overview of Public Works parks and facilities projects.

PUBLIC BUSINESS FROM THE FLOOR

Mayor Lori Woods attended the California Contract Cities Association annual meeting. Received an update from the Sheriff's department, library services, county health, and emergency services. The Association gave out County of Los Angeles Emergency Survival Guides to attendees. Mayor Woods gave several copies to the Commissioners and the Community Services staff. The Mayor also informed the Commissioners of the City's emergency preparedness plan, Map Your Neighborhood Program. She also invited

the Commissioners to attend the City Budget workshop on May 31st at 6:00 p.m. in the Council Chamber.

DISCUSSION ITEM(S)

None

CONSENT CALENDAR

- (A) UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS & PROGRAMS**
- (B) REVIEW OF COMMISSION REVOLVING OBJECTIVES**
- (C) MINUTES**

It was moved by Commissioner Cunningham and seconded by Commissioner Kiss-Lee to approve the consent calendar. The following vote resulted:

AYES: Chair Brooks
Commissioner Cunningham
Commissioner Kiss-Lee

NOES: None

ABSENT: Vice Chair Dudley
Commissioner Lauer

ABSTAIN: None

COMMISSION NEW BUSINESS

Commissioner Kiss-Lee wanted to know when the Commission asks staff about projects how long it will take to receive an answer.

Chair Brooks invited everyone to attend the Hounds on the Hill event on May 28th at Signal Hill Park. She also announced that registration has begun for summer day camp.

ITEMS AGENDIZED FOR NEXT MEETING

None

ADJOURNMENT

It was moved by Commissioner Kiss-Lee and seconded by Commissioner Cunningham to adjourn to Regular Meeting on Wednesday, June 15, at 6:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The following vote resulted:

AYES: Chair Brooks
Commissioner Cunningham
Commissioner Kiss-Lee

NOES: None

ABSENT: Vice Chair Dudley
Commissioner Lauer

ABSTAIN: None

The meeting was adjourned at 6:27 p.m.

Carmen Brooks
Chair


Aly Mancini
Commission Secretary