



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR MEETING OF THE
PARKS AND RECREATION COMMISSION

August 17, 2016
6:00 p.m.

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council, Agency and Commissions with valuable information regarding issues of the community. Meetings are held on the 3rd Wednesday of every month.

Meetings commence at 6:00 p.m. There is a public comment period at the beginning of the regular meeting as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and is available at each meeting. The agenda and related reports are also available for review at the Library on the Friday afternoon prior to the Commission meeting. Agenda and staff reports are also available on the City website at www.cityofsignalhill.org.

During the meeting the Community Services Director presents agenda items for Commission consideration. The public is allowed to address the Commission on all agenda items. The Chair may take agenda items out of order and will announce when the period for public comment is open on each agenda item. The public may speak to the Commission on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The purpose of the card is to ensure speakers are correctly identified in the minutes. However, completion of a speaker card is voluntary, and is not a requirement to address the Commission. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Chair.

Park and Recreation Commissioners are compensated \$65.00 per meeting.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

CHAIR BROOKS
VICE CHAIR DUDLEY
COMMISSIONER CUNNINGHAM
COMMISSIONER KISS-LEE
COMMISSIONER LAUER

(3) PLEDGE OF ALLEGIANCE

The Chair will lead the audience in reciting the Pledge of Allegiance.

(4) PUBLIC BUSINESS FROM THE FLOOR

Matters of general concern, which are not on the agenda, can be addressed during this portion of the meeting. However, State law (Brown Act) prohibits the City Council or Commissions from acting upon any item not posted 72 hours before a regular meeting and 24 hours before a special meeting.

(5) PRESENTATION(S)

Staff will present past Chair Brooks with a certificate of appreciation.

(6) DISCUSSION ITEM(S)

a. Non-Profit Waiver of Fees

Summary: Three nonprofit organizations have requested waivers of facility rental fees for their monthly business meetings and/or special events held in Signal Hill parks and facilities for FY 2016/2017.

Recommendation: Approve waiver requests from non-profit organizations for use of City facilities for FY 2016/2017.

(7) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the commission at one time without discussion. Any item may be removed by a Commissioner or member of the audience for discussion.

a. Updates on City Council Actions, Park Projects and Programs

Summary: Each month staff will provide an update on various actions, which effect the Community Services Department such as City Council direction, project status for park development, or other Community Services programs which have changed over the previous month.

Recommendation: Receive and file.

b. Review of Commission Revolving Objectives

Summary: Each month staff and Commissioners will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

Recommendation: Receive and file.

c. Minutes

Regular Meeting of July 20, 2016.

Recommendation: Approve.

(8) COMMISSION NEW BUSINESS

COMMISSIONER BROOKS
COMMISSIONER CUNNINGHAM
COMMISSIONER DUDLEY
COMMISSIONER KISS-LEE
COMMISSIONER LAUER

(10) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Parks and Recreation Commission to be held on September 21 at 6:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for Council, Agency or Commission consideration, you may do so by writing the City Council, City Manager, City Clerk or Commission Secretary. The deadline for agenda items is 12 noon on the Tuesday preceding the meetings. Agendas will be mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office or Commission Secretary. The agenda and related agenda items are available on our website at www.cityofsignalhill.org.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

AFFIDAVIT OF POSTING

I, Aly Mancini, Commission Secretary of the City of Signal Hill, do hereby affirm that a copy of the foregoing agenda was posted at City Hall, the Signal Hill Community Center, Discovery Well Park, and Reservoir Park, 72 hours in advance of this meeting.

Aly Mancini
Commission Secretary

Date



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

August 17, 2016

Discussion Item (6a)

TO: HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION

FROM: ALY MANCINI
DIRECTOR OF COMMUNITY SERVICES

SUBJECT: NON-PROFIT ORGANIZATIONS' FEE WAIVER REQUESTS

Summary:

Three nonprofit organizations have requested waivers of facility rental fees for their monthly business meetings and/or special events held in Signal Hill parks and facilities for FY 2016/2017.

Recommendation:

Approve waiver requests from non-profit organizations for use of City facilities for FY 2016/2017.

Background and Analysis:

In past years, waivers for facility rental fees were approved with the understanding that groups would provide a specified number of volunteer hours during the fiscal year at City sponsored events or other appropriate City activities. Nonprofit organizations also had the option of providing in-kind donations or monetary support for additional activities that benefitted the City programs and residents.

At the June 4, 2013 City Council meeting, the Council authorized staff to prepare Memorandums of Understanding (MOUs) for nonprofit organizations regularly seeking waivers of fees for use of City facilities. Staff worked with the organizations to complete MOUs with the groups. The City now has four MOUs in place with the following organizations:

- Associated Radio Amateurs of Long Beach (ARALB)
- Friends of Signal Hill Library (FOSHL)
- Signal Hill Community Foundation (SHCF)
- Signal Hill Historical Society (SHHS)

The MOU included the following provision:

1.1. *Given the close cooperation between the City and (ORGANIZATION) under this Agreement, (ORGANIZATION) understands the public expectation that (ORGANIZATION) will perform its mission, responsibilities, and obligations in a manner that upholds the public trust in the City of Signal Hill and reflects positively on the reputation of both the City and (ORGANIZATION). To that end, (ORGANIZATION) shall take all measures and precautions necessary to protect against fraud. (ORGANIZATION) shall ensure that all funds collected and disbursed by (ORGANIZATION) reflect positively on the reputation of both the City and (ORGANIZATION).*

1.1.1. *Annually, and prior to requesting any fee waiver, (ORGANIZATION) shall provide to the City Finance Director statements of all bank accounts held by (ORGANIZATION), covering at least the previous 12-month period.*

1.1.2. *The City may require reasonable additional financial disclosures and reports from (ORGANIZATION) at any time the City, in its sole discretion, determines the financial relationship between the City and (ORGANIZATION) has changed such that additional disclosures or reports are necessary to ensure (ORGANIZATION) is acting in accordance with section 1.1.*

As required by the section above, three organizations have submitted their January to December 2015 bank statements. Staff has reviewed the documents and did not find any discrepancies that would be cause for concern.

Attachment A contains the letters from the organizations requesting waivers of fees for various facilities during fiscal year 2016/2017. Attachment B is a matrix that outlines the amount of the requested fee waivers. All organizations are aware that only the City Council can waive staff costs and have agreed to pay these fees.

Only the City Council has the authority to waive staff costs. All the organizations have been advised of this and are prepared to pay for any staff costs incurred.

Approved:

Request for Waiver of Facility Rental Fees

August 17, 2016

Page 3

Aly Mancini

Attachments



Signal Hill Community Foundation
2175 Cherry Avenue
Signal Hill, California 90755-3799

A registered 501 (c) (3)

Board of Directors

Gary Dudley
President
Parks and Recreation Commission

May 19, 2016

Stefanie Gillett
Vice President
Signal Hill Petroleum

City of Signal Hill Parks & Recreation Commission
2175 Cherry Avenue
Signal Hill, CA 90755

Larry Forester
Treasurer
Signal Hill City Council

SUBJECT: Request for Waiver of Facility Fees – Fiscal Year 2016-2017

Terry Rogers
Secretary
Coldwell Banker

Honorable Chair and Commissioners:

Marty Simonoff
Board Member
EDCO/Signal Hill Disposal

The Signal Hill Community Foundation (Foundation) is a non-profit, tax-exempt 501(c) (3) corporation which has been in existence since 2001. The Foundation was formed to support the City of Signal Hill by providing funding through grants, donations and corporate support for charitable, recreational and cultural purposes to benefit the community of Signal Hill. The Foundation plans to support 2016 Concerts in the Park, a 19 years tradition for hundreds of Signal Hill residents.

The Foundation requests the Commission to waive the fees for use of Signal Hill Park for the 2016 Concerts in the Park series that consists of six concerts scheduled for consecutive Wednesday evenings from July 6 through August 10, 2016. The concerts start at approximately 6:30 pm and end by about 8:00pm. Foundation Board members and volunteers have supported many City events including the Halloween Carnival and Breakfast with Santa.

We thank the Commission for waiving these fees in the past and thank you for your consideration of this request.

Sincerely,

A handwritten signature in black ink that reads "Gary L. Dudley". The signature is fluid and cursive, with "Gary" on the top line and "L. Dudley" on the bottom line.

Gary Dudley
President



Signal Hill Historical Society

Dedicated to Preserving the History of Signal Hill

2201 E.Willow Suite D-180 Signal Hill CA 90755

May 17th, 2016

Parks & Recreation Commission
City of Signal Hill
2175 Cherry Avenue
Signal Hill, CA 90755

Re: Request for Facility Fee Waiver for Fiscal year 2016-2017

Honorable Chair & Commissioners,

the Signal Hill Historical Society has been in existence since 1983 and has a wonderful history of it's own. Many of our members are deeply involved with City activities and functions. Nearly all of our members are residents from Signal Hill.

The Signal Hill Historical Society has been using the Signal Hill Library for their regular meetings for many years. We currently meet monthly on the third Thursday of each month at 6:30 p.m. With the temporary closing of the Library, we understand that space to hold our meetings within City facilities may be limited. We do ask to work with the City as space becomes available within the new library or community center for us to hold monthly meetings

Our long term goals is to work hand in hand with the City to establish a museum facility within the new Library to display the artifacts and create displays for the public to view. In addition we are currently working with new museum software that allows us to digitize and help preserve the City's historical photos and documents.

The Signal Hill Historical Society is very grateful that the City Council and the Parks and Recreation Commission have graciously waived the fees for use of city facilities in the past. As President of the Signal Hill Historical society, I respectfully request that consideration be given to waiving them again for 2016-2017.

Thank you for your generous support of our local non-profit.

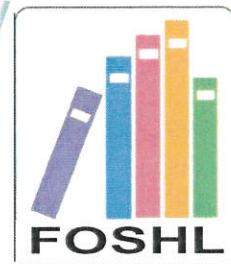
Sincerely,

Larry Blunden
President

Friends of the Signal Hill Library

1770 E. Hill Street Signal Hill CA 90755

Supporting our Local Library



May 18th, 2015

Parks & Recreation Commission
City of Signal Hill
2175 Cherry Avenue
Signal Hill, CA 90755

Re: Request for Facility Fee Waiver for Fiscal year 2016-2017

Honorable Chair & Commissioners,

FOSHL has been using the Signal Hill Library for their regular meetings for many years. We have been meeting monthly on the First Monday of each month at 5:30p.m. in the Signal Hill Library Committee Room. While the library is not available, we would like to option of using the temporary library in the Community Center to hold our monthly meeting.

FOSHL also promotes the Library at local events such as Concerts in the Park and National Night Out. FOSHL volunteers often participate in most Library events such as summer programs, senior events, speakers, Halloween and spring fest.

FOSHL is requesting that the City waive their fees for FOSHL for use of City facilities for the 2016-17 year. FOSHL is again very grateful that the City Council and the Parks and Recreation Commission have graciously waived the fees for use of city facilities in the past.

As President of FOSHL, I respectfully request that consideration be given to waiving them again for the 2016-17 period.

Sincerely,

Shari Joyce
President

ATTACHMENT A

Organization	Annual Rental Fee Waiver Request (Waiver does not include staff fees)	Total Waiver Request
Signal Hill Community Foundation	<ul style="list-style-type: none"> • SHP Amphitheater for 6 annual summer concert series ($6 \times 2.5 @ \\$64/\text{hr} = \\960) • SHP Amphitheater electricity ($6 \times 2.5 \text{ hrs} @ \\$3/\text{hr} = \\$45$) • SHP Open Space for annual 6 summer concert series ($6 \times 2.5 \text{ hrs} @ \\$60/\text{hr} = \\$900$) • Refundable damage deposit of \$100 is required and on file 	\$1,905
Signal Hill Historical Society	<ul style="list-style-type: none"> • Library MR for 12 monthly board meetings ($1.5 \text{ hr} \times 12 \text{ mo} @ \\$20/\text{hr} = \\$360$) • Refundable damage deposit of \$250 is required and on file 	\$360
Friends of Signal Hill Library	<ul style="list-style-type: none"> • Library MR for 12 monthly meetings ($2 \text{ hrs} \times 12 \text{ mo} @ \\$20/\text{hr} = \\$480$) • Refundable damage deposit of \$100 is required and on file 	\$480
TOTAL		\$2,745



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

August 17, 2016

Discussion Item (7a)

AGENDA ITEM

**TO: HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

**FROM: GINA ALLEN
COMMUNITY SERVICES MANAGER**

**SUBJECT: UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS, OR
PROGRAMS**

Summary:

Each month staff will provide an update on various actions which affect the Community Services Department such as City Council direction, project status for park development, or other Community Services programs which have changed over the previous month.

Recommendation:

Receive and file report.

Updates:

City Council Updates

Animal Control Agreement with the City of Long Beach

On June 28, 2016, the City Council authorize staff to execute a Contract Services Agreement, approved by the City Attorney, between the Cities of Signal Hill and Long Beach, in an amount not to exceed \$78,118 for fiscal year 2016-2017. For the fiscal year 2017-2018, the annual Consumer Price Index adjustment will be applied to the contract fee.

Award of Contract for Hosted Recreation Management Software System with Active Network

On June 28, 2016, the City Council authorize the City Manager to execute a three year agreement with Active Network to provide Active Net, a hosted recreation program and facility reservation management software system in the amount of a onetime implementation cost of \$13,371.17. Annual costs will be collected in service fees.

Capital Improvement Projects

Dog Park

Staff is working with Signal Hill Petroleum on releasing surface use rights over the dog park. Once the agreement has been completed for relinquishment of the surface use rights, the dog park will go to the City Council.

View Park

The View Park project is on hold pending notification of potential grant funding which will expand the project. Staff anticipates receiving notice in August.

Bixby Ridge Trail improvements

The City received an extension from Los Angeles County to complete the project by December 2016. Currently, Public Works is drafting a Request for Proposal to solicit proposals for design and contract management services. Once a consultant is secured in August, staff will proceed with hiring a contractor to complete the trail renovation. Expected completion is fall 2016.

Grants

Nothing to report at this time.

Signal Hill Public Library

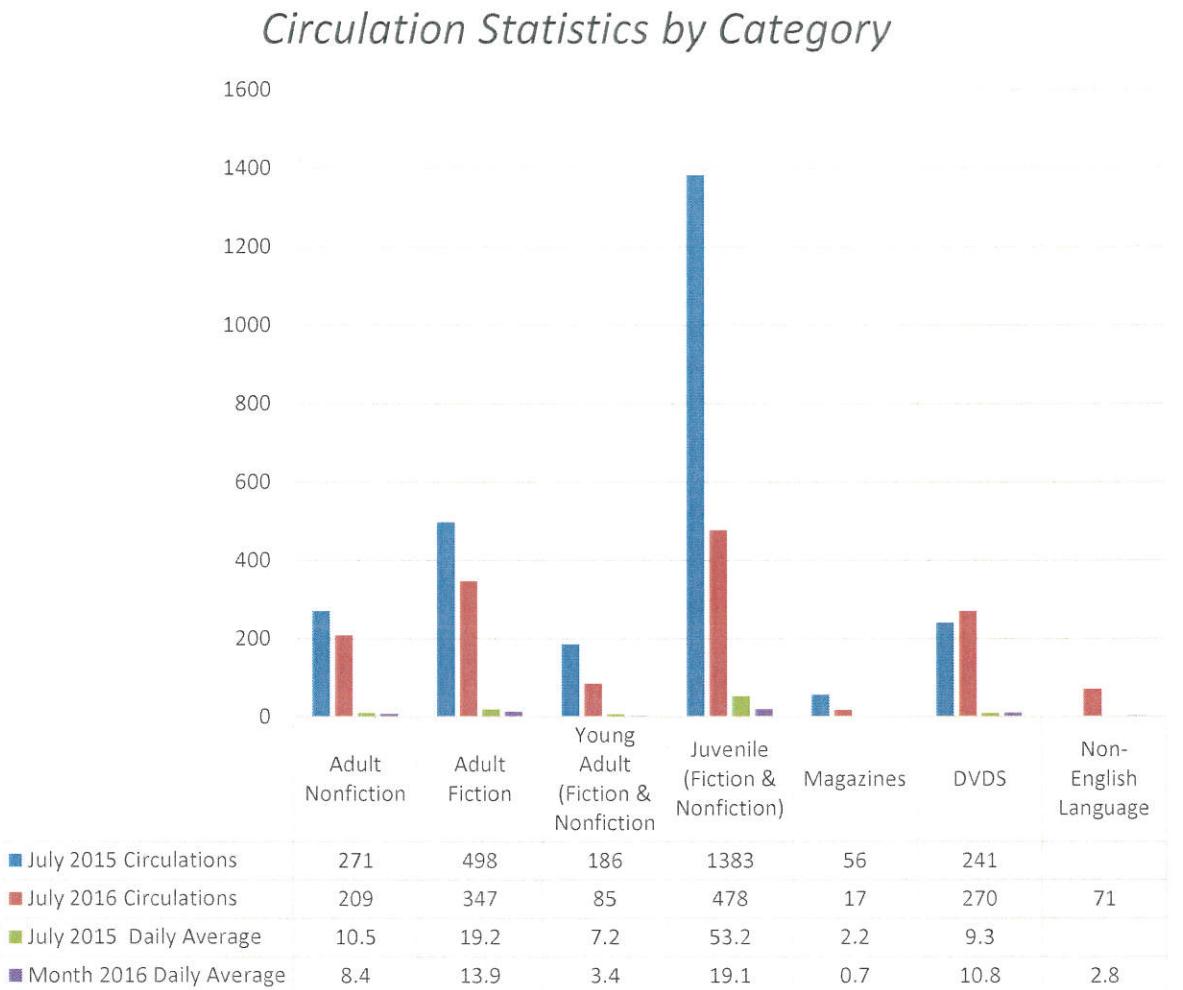
July marked Signal Hill Public Library's second month in its temporary location in the Signal Hill Community Center.

During July Signal Hill Public Library started an online subscription to the World Book Encyclopedia and offering e-books through the Southern California Digital Archive. In the fall staff will start offering training to the public on using these resources.

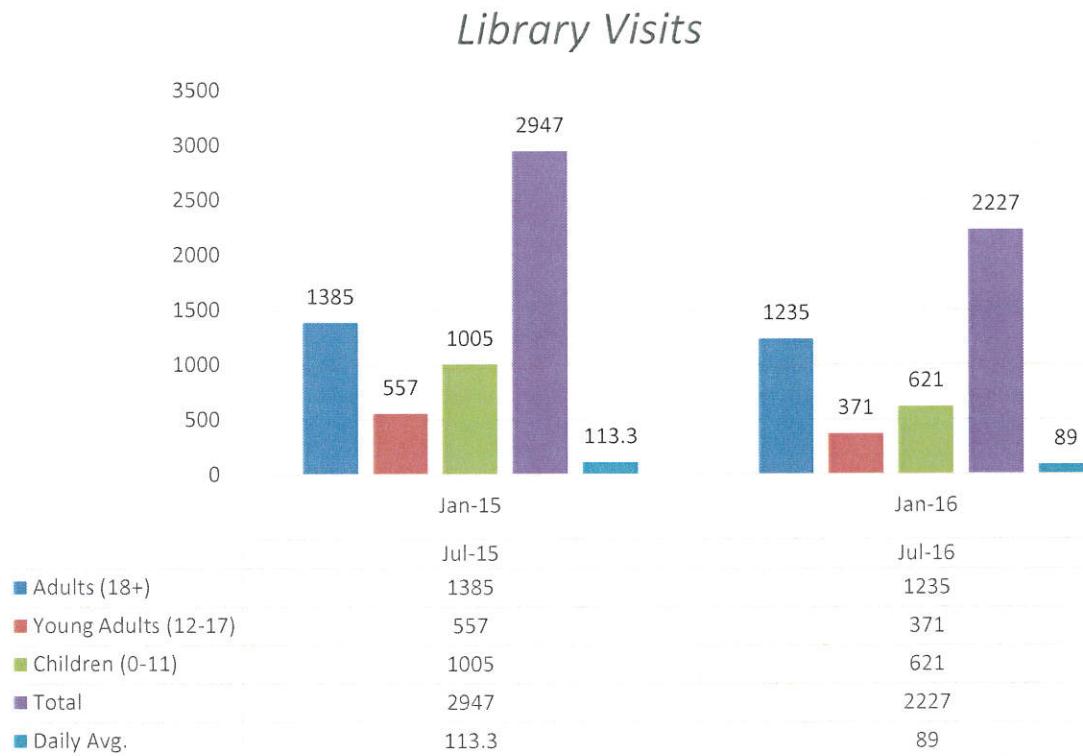
Circulation

The circulation of library materials for the month of July 2016 totaled 2060 during the 25 days the library was open. This is an average of 82.4 items checked out per day.

Circulation Statistics by Category



Library Visits



Library Registration

In July, 32 residents and 59 non-residents registered for library cards.

Computer Use

July 2016 Total Sessions	July 2016 Sessions per day	July 2016 Total Session Length (min)	July 2016 Average Session Length (min)	July 2016 Total Reservations
396	15.8	29755	75.14	269

WiFi

In July we had 99 connections made using this service. This averages 3.9 connections per day.

Volunteer Hours

The library offers volunteer opportunities for high school students and California State University, Long Beach (CSULB) students in Service Experiences for Revitalizing Education (SERVE), a teacher preparation program. Below, are the number of hours volunteers worked in the month of July.

Volunteer Type	Hours
High School	60
SERVE	
Total Hours	60

Story Time Programs

A total of 138 children and 131 adults attended a total of 8 regularly scheduled story times. Average attendance for each story time was 33. The library offers two story times: Baby & Toddler Story Time on Tuesdays at 10:00 am, and Preschool Story Time on Thursdays at 10:00 am.

First Friday Book Club

The July First Friday Book Club discussion was held at the Signal Hill Public Library on July 1, 2016 and hosted 14 adult participants. The book discussed was Our Souls at Night by Kent Haruf.

Teen Drop-In Program was held on July 7, 14, 21, 28 with 26 total attendees; averaging 7 attendees per program. The programs featured salt and chalk key chain craft; board games, bingo, and a movie.

Special Programs

Summer Library Program

The Summer Library Program started on Saturday, June 18. This year's theme is Read for the Win. Twelve adults, 7 teens, and 125 children signed up during the month of July. Total enrollment in the program is 179.

Tween Drop-In Program

The library's Summer Tween Drop In Program for children entering grades 4 to 6 meets on Tuesday afternoons and do the same activities as the Thursday Teen Drop-In Program modified for their age group. In July, they met on July 5, 12, 19 and 26 with a total of 72 attendees averaging 18 per session.

Stuffed Animal Sleepover

The 5th Annual Stuffed Animal Sleepover was held on Friday, July 22, 2016. Fourteen Children attended with their parents and special stuffed animal friend for story time, snack and craft. The stuffed animal friends got to sleep overnight at the library and picked up on Saturday morning. Each participant got a picture of the stuffed animal.

Long Beach Unified School District (LBUSD) Outreach

There were no class visits during July.

Community Services Division

Senior Bingo Club

The Senior Bingo Club hosted 15 seniors on Friday, July 15th from 10:00am-12:00pm in the Signal Hill Youth Center. After Bingo, Irene Velasquez from The Alpert Jewish Community Center gave a presentation on the Silver Sneakers program. If eligible, seniors can receive free gym memberships at participating locations.

Active Adult Excursions

In July, the department offered two excursions for the Active Adults program. 29 program participants traveled to Simi Valley to explore the Vatican Splendors exhibit at the Ronald Reagan Presidential Library. Participants enjoyed lunch at the Reagan Country Café. A total of 25 program participants traveled to Los Angeles to take a tour of the Broad Museum. Participants enjoyed a family style lunch at Blue Cow Kitchen Restaurant.

Food Distribution Program

Food Distribution occurs every two weeks. For July, a total of 55 participants received food with an average of 27 bags distributed on each day. There are 29 low-income senior residents enrolled in the program.

Discounted Bus Passes

In July, four reduced-fare bus passes were purchased by low-income and disabled residents.

Dial-a-Taxi

In July, five out of five members used this service.

Volunteer Hours

In July, the Department utilized 16 volunteers at the Senior Folding Group event. The newsletters were mailed out to 200 Active Adults the department also utilized four volunteers for the Concerts in the Park series.

Special Events

The next Movies in the Park will screen *The Good Dinosaur* on Monday, August 15th at Signal Hill Park. All movies begin at dusk.

Concerts in the Park

On Wednesday, July 6th, the Community Services Department hosted the first Concert in the Park of the summer. Desperado kicked off the Summer Concert series with hits from the Eagles rock group. The 80s tribute band, Neon Nation performed on July 13th, Scot Bruce performed as Elvis on July 20th and the Beatles cover band A Hard Day's Night closed out the month of July.

Sponsor Night

The July 20th concert included a special recognition for this year's concert sponsors before the Elvis performance. Sponsors were recognized on stage, by Councilmember Ed Wilson and Community Services Manager Gina Allen. Sponsors were given leis and

had the chance to take a picture with Elvis. After the recognition, sponsors enjoyed a Hawaiian themed reception in the park.

Below is the schedule for the remaining concerts.

Date	Band	Special Feature
August 3	Blue Breeze (Soul/R&B)	
August 10	Wildfire (Top 40s)	Rock for Vets Opening

Community Garden

The Community Garden currently has 23 out of 24 plots reserved.

Facility Rentals

In July, facility rentals generated \$1,000 in revenue with 25 facility rentals.

Category	Residents	Nonresidents	Nonprofit	City Use	School Use
1. Shelters	7	5	0	3	7
2. Community Centers	0	0	0	0	0
3. Fitness Permits	1	0	0	0	0
5. Spud Field	0	2	0	0	0
6. Wedding Space	0	0	0	0	0

Recreation Division

Signal Hill Afterschool Recreation Club (ARC)

The ARC school year program concluded July 26th. The children spent the last month of their school year completing a variety of hands on activities. Kindergartners had fun learning about different cultures around the world. They designed miniature piñatas, made Statue of Liberty hats, and decorated their classroom with Japanese fish lanterns. The 1st and 2nd graders went back in time to learn about ancient life and traditions. They made mummies out of apples, took home Viking Ships, and created a survival guide to help the kindergarteners transition into first grade. The older students had a child lead month, where the children were able to choose the activities they wanted to do and what subjects they wanted to explore.

Children in all grades participated in ARC's very first promotion ceremony the week before school was out. The staff made caps and gowns for all of the students and as the students crossed the stage they received a completion certificate. After the certificates were handed out, the children performed a dance or sang a song with their group. The parents loved the show.

Signal Hill Summer Day Camp

Summer camp at Discovery Well Park is still going strong with high attendance and exciting activities. The first week in July, the children visited the LA Zoo and participated in activities themed around zoo animals. During the second week in July, the campers focused on what they want to be when they grow up. They learned about being a CSI detective, a pilot, a paleontologist and an astronaut. They also visited the Discovery Cube in Orange County and had a visit from the Long Beach Humane Society. The third week

took the campers back in time where they completed activities like making a medieval castle, creating their own family crest, making tie dye shirts and playing an outside game called Pac Man. The field trips that week included a Medieval Times show and the Atlantis play center. The last week in July was all about dinosaurs. Campers visited Seaside Lagoon and the La Brea Tar Pits to see real dinosaur fossils. During the week children hatched their own dinosaurs, made a stegosaurus mask and played a game appropriately called Dino Tails.

Summer Day Camp at Signal Hill Park started July 27th. Signal Hill campers were able to join the Discovery Well Park campers on the field trip to the La Brea Tar Pits and completed the same activities as their friends at Discovery Well Park. Camp at Signal Hill Park will run until August 19th.

Tween Program

The Tween Program started off the month with a Stars and Stripes week. They went to a good old fashion Dodger game, where they were able to see the Dodgers beat the opposing team. The next week was all about adventure and challenging themselves. They took this opportunity to head to the water and go Stand Up Paddle (SUP) boarding. The tweens had a good time enjoying the sunshine and trying not to fall off the paddle boards. The last week of the Tween Program was spent training for the start of their Jr. Recreation Leader program. They went over lesson plans, met with leaders and helped with the preparation for the beginning of day camp at Signal Hill Park.

Youth Sports

T-Ball games started in July and will run through the middle of August.

Approved:

Aly Mancini



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

August 17, 2016

Discussion Item (7b)

AGENDA ITEM

**TO: HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

**FROM: ALY MANCINI
DIRECTOR OF COMMUNITY SERVICES**

SUBJECT: REVIEW OF COMMISSION REVOLVING OBJECTIVES

Summary:

Each month staff will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

Recommendation:

Update, receive, and file report.

Background and Analysis

As requested by the Commission, attached is a list of items that were brought up during past meetings and subsequently given to staff for follow-up. Attachment A is the most recent list with a status report following each item. This will provide an ongoing status update for Commissioners regarding requests they have made.

Approved:

Aly L. Mancini

Attachment

Commission Revolving Objectives (status through July 2016)

Capital Improvement Projects

- View Park and Electronic Sign – On hold pending notification of Rivers and Mountains Conservancy funding opportunity.
- Adopt-a-Tree and Adopt-a-Bench programs; use Community Foundation to receive donations – On hold pending Commemorative Language Policy
- Dog Park – To reach City Council soon
- DWP Surfacing- Complete
- Library- Contract for demolition awarded at City Council meeting of August 9, demolition to commence in end of summer/early fall

Maintenance

- None at this time

Other

- Fitness businesses in parks – No permits at this time.
- Development of park sign program – Project back underway, update to Council in Sept
- Research permanent solutions to the parking congestion at DWP – on hold until further notice.
- Dawson tree replacement request – Completed.
- Memorial Bricks – Program/policy on hold until further notice

A REGULAR MEETING
SIGNAL HILL PARKS AND RECREATION COMMISSION
MINUTES

July 20, 2016
6:00 p.m.

A Regular Meeting of the Signal Hill Parks and Recreation Commission was held in the Council Chambers of City Hall on July 20, 2016.

CALL TO ORDER

Chair Brooks called the meeting to order for the Parks and Recreation Commission at 6:00 p.m.

ROLL CALL

Present: Chair Brooks
 Vice Chair Dudley
 Commissioner Cunningham
 Commissioner Kiss-Lee
 Commissioner Lauer

Absent: None

PLEDGE OF ALLEGIANCE

Chair Brooks led the audience in the Pledge of Allegiance.

PUBLIC BUSINESS FROM THE FLOOR

None

PRESENTATION(S)

None

PUBLIC BUSINESS FROM THE FLOOR

None

DISCUSSION ITEM(S)

(A) COMMISSION REORGANIZATION

Community Services Director Aly Mancini opened nominations for Chair of the Parks and Recreation Commission.

Commissioner Cunningham nominated Vice Chair Dudley and Commissioner Lauer nominated Chair Brooks to serve as Chair. Chair Brooks declined the nomination. There were no additional nominations.

The following vote resulted:

AYES: Commissioner Brooks
 Commissioner Cunningham
 Commissioner Dudley
 Commissioner Kiss-Lee
 Commissioner Lauer

NOES: None

ABSENT: None

ABSTAIN: None

The meeting was turned over to Chair Dudley, who opened nominations for Vice Chair.

Commissioner Kiss-Lee nominated Commissioner Lauer to serve as Vice Chair. There were no additional nominations.

The following vote resulted:

AYES: Chair Dudley
 Commissioner Brooks
 Commissioner Cunningham
 Commissioner Kiss-Lee
 Commissioner Lauer

NOES: None

ABSENT: None

ABSTAIN: None

(B) GATE ACCESS FOR COMMUNITY GARDENERS

Director Aly Mancini provided a presentation and update on the Community Garden gate access for the gardeners.

The following individuals provided their input on gate access for gardeners on 21st Street:

- Sharon Bergeron (Resident/Gardener)
 - Need access to the garden for all hours it is open
 - Don't think there has been any impact on the neighbor; no one parks in front of his house
 - No noise impact
 - Never more than 5 people at one time
 - No one is throwing anything into his yard (can't say the opposite is true)
 - No other neighbors have any issue with the gardeners
- Shari Keefer (Resident/Gardener)
 - Don't feel 100% safe, only one entrance and have seen some unsavory characters in the park
 -
- Lori Woods (Resident/Gardener)
 - When unloading heavier things access at the 21st Street gate would be more convenient
 - Initial concerns of residents are unfounded
 - Never more than 3 or more people in the garden at a time
 - Convenience and safety element

It was moved by Commissioner Cunningham and seconded by Commissioner Lauer to allow the gardeners to park in the driveway for 15 minutes, for unloading, and also have access to the garden gate on 21st Street during the hours the garden is open; and forward the recommendation to the City Council for approval. The following vote resulted:

AYES: Chair Dudley
Vice Chair Lauer
Commissioner Brooks
Commissioner Cunningham
Commissioner Kiss-Lee

NOES: None

ABSENT: None

ABSTAIN: None

CONSENT CALENDAR

- (A) UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS & PROGRAMS
- (B) REVIEW OF COMMISSION REVOLVING OBJECTIVES

(C) MINUTES

It was moved by Commissioner Kiss-Lee and seconded by Commissioner Cunningham to approve the consent calendar. The following vote resulted:

AYES: Chair Dudley
Vice Chair Lauer
Commissioner Brooks
Commissioner Cunningham
Commissioner Kiss-Lee

NOES: None

ABSENT: None

ABSTAIN: None

COMMISSION NEW BUSINESS

Commissioner Cunningham inquired about getting bus transportation across the hill with the new High School being built so close. Director Mancini will research the possibility.

Commissioner Kiss-Lee's daughter is participating in the Day Camp at Discovery Well Park. She wants to commend the department and thank the staff that run the camp.

Commissioner Lauer suggested that since the fountain at Raymond Arbor Park is not running we add water or convert it into a planter. Commissioner Lauer notified staff at Discovery Well Park the door stops need to be replaced and the hand dryers are not working. She also suggested that the children in our program come out once a week to pick up trash; teaches them to keep the parks clean.

ITEMS AGENDIZED FOR NEXT MEETING

None

ADJOURNMENT

It was moved by Commissioner Brooks and seconded by Commissioner Cunningham to adjourn to Regular Meeting on Wednesday, August 17, at 6:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The following vote resulted:

AYES: Chair Dudley
Vice Chair Lauer
Commissioner Brooks
Commissioner Cunningham

Commissioner Kiss-Lee

NOES: None

ABSENT: None

ABSTAIN: None

The meeting was adjourned at 6:30 p.m.

Gary Dudley
Chair

Aly Mancini
Commission Secretary