



## CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
November 8, 2016

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 2nd and 4th Tuesday of every month. In addition, meetings are streamed live on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), and are televised at 7:00 am, 2:00 pm, and 7:00 pm daily on Charter Spectrum Channel 3, and Frontier FiOS Channel 38.

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and available at each meeting. The agenda and related reports are also available for review online and at the City Clerk's office and the Signal Hill Community Center on the Friday afternoon prior to the Council meeting. Agenda and staff reports are also available at our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

During the meeting, the City Manager presents agenda items for Council consideration. The public is allowed to address the council on all agenda items. The Mayor may take agenda items out of order and will announce when the period for public comment is open on each agenda item. The public may speak to the council on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Mayor.

City Council Members are compensated \$494.40 per month. City Clerk and City Treasurer are compensated \$300 per month.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR WOODS  
VICE MAYOR HANSEN  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER NOLL  
COUNCIL MEMBER WILSON

(3) CLOSED SESSION

- a. A closed session will be held pursuant to Government Code Section 54957, to conduct department head evaluations.
- b. A closed session will be held pursuant to Government Code Section 54956.9(a)(1), existing litigation, regarding *Douglas Cruse and Iveta Cruse v. Jacob Emory Swigger; Signal Hill Police Department*; City of Signal Hill Case No. BC602211, Los Angeles County Superior Court.
- c. A closed session will be held pursuant to Government Code Section 54956.9(d)(1), pending litigation, regarding *FTR v. City of Signal Hill* Case No. NC058060.

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

(5) RECESS TO CLOSED SESSION

(6) RECONVENE REGULAR MEETING – 7:00 P.M.

(7) PLEDGE OF ALLEGIANCE

Girl Scout Greater Los Angeles, Troop No. 3183, Juniors and Cadettes will lead the audience in the Pledge of Allegiance.

(8) CLOSED SESSION REPORT

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(10) COMMUNITY ANNOUNCEMENTS

(11) PRESENTATIONS

- a. Mayor Lori Woods will introduce weeks fifteen and sixteen in a series focusing on the Red Cross program 21 Weeks to Prepare. The series is aimed at assisting individuals and families prepare for an emergency. Each City Council meeting

will focus on items to add to your emergency supply kit and after 21 meetings your kit will be complete.

## (12) ORDINANCES

- a. Second Reading and Adoption of Zoning Ordinance Amendment 16-06 Codifying Reasonable Accommodation Procedures Related to Zoning and Land Use Regulations to Ensure Equal Access to Housing for Persons with Disabilities

Summary: Zoning Ordinance No. 2016-10-1492 was introduced at the City Council meeting of October 25, 2016 and is now presented for second reading and adoption. Zoning Ordinance No. 2016-10-1492 codifies reasonable accommodation procedures to provide relief from the strict application of zoning and other land use regulations to ensure equal access to housing for persons with disabilities.

Recommendation: Waive further reading and adopt Zoning Ordinance No. 2016-10-1492 approving Zoning Ordinance Amendment 16-06 adding Chapter 20.65 to Title 20 of the Signal Hill Municipal Code codifying reasonable accommodation procedures to ensure equal access to housing for persons with disabilities in accordance with state and federal laws.

- b. Introduction of an Ordinance Amending Signal Hill Municipal Code Sections 2.32.090(D), 2.36.070(D) and 2.80.052(D) on Compensation for Members of Commissions

Summary: On June 28, 2016, City Council adopted Resolution No. 2016-06-6177 to establish compensation amounts for Civil Service, Parks and Recreation and Planning Commissions. This change requires an amendment to the Signal Hill Municipal Code.

Recommendation: Waive further reading and introduce the Ordinance amending Signal Hill Municipal Code Sections 2.32.090(D), 2.36.070(D) and 2.80.052(D) on compensation for members of commissions.

## (13) PUBLIC HEARING

- a. Public Hearing - General Plan Safety Element Update and Local Hazard Mitigation Plan

Summary: The City Council will review the 2016 Safety Element Update. The Safety Element is one of seven required elements of the General Plan and it focuses on identifying natural or human-made hazards in the City and specifies policies and programs to mitigate hazards to the public. The local Hazard Mitigation Plan (HMP) satisfies federal requirements and provides eligibility to receive federal funding for pre-disaster mitigation and post-disaster relief. The City's HMP is integrated into the Safety Element.

Recommendations: 1) Waive further reading and adopt the resolution approving Negative Declaration 10/07/16(1) relative to General Plan Amendment 16-02 adopting the 2016 Safety Element Update; and 2) Waive further reading and adopt the resolution approving General Plan Amendment 16-02 adopting the 2016 Safety Element Update and adopting the Local Hazard Mitigation Plan.

**(14) CITY MANAGER REPORTS**

a. Police Chief Selection - Chris Nunley

Summary: On October 11, 2016, the City Council unanimously voted to appoint current Police Captain, Chris Nunley, to fill the Police Chief position effective December 31, 2016.

Recommendations: Receive and file.

**RECONVENE THE CITY COUNCIL AS SUCCESSOR AGENCY**

CHAIR WOODS  
VICE CHAIR HANSEN  
MEMBER FORESTER  
MEMBER NOLL  
MEMBER WILSON

b. Resolution Adopting a Manual of Procedural Guidelines for the Conduct of City Council and Constituent Body/Commission Meetings

Summary: The City Council and City Council as Successor Agency will consider a resolution adopting a Manual of Procedural Guidelines for the Conduct of City Council and Constituent Body/Commission Meetings. The Manual establishes the procedures for the conduct of all meetings and includes a process to censure a member of the City Council, Commission or Board.

Recommendation: Waive further reading and adopt the resolution adopting a Manual of Procedural Guidelines for the conduct of City Council and Constituent Body/Commission meetings.

**RECESS CITY COUNCIL AS SUCCESSOR AGENCY**

**(15) CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a council member or member of the audience for discussion.

a. Award of Contract for the City Hall Exterior and Landscape Walls Paint Project, No. 117

Summary: On October 18, 2016, the City received bids for the City Hall Paint Project, No. 117. Staff is recommending an award of contract to Tony Painting.

Recommendation: Authorize the City Manager to award a contract for the City Hall Paint Project, No. 117 to Tony Painting, in the amount of \$47,880, in a form approved by the City Attorney.

b. Contract Services Agreement - Martin & Chapman Company, Election Consultants and Suppliers for the March 7, 2017, General Municipal Election

Summary: The City's General Municipal Election will be held on Tuesday, March 7, 2017. The City Council will consider entering into an agreement with Martin & Chapman Co., to provide election consultant services and supplies to the City for the March 7, 2017, General Municipal Election.

Recommendation: Authorize the City Manager to enter into an agreement with Martin & Chapman Co., to provide election supplies and consultant services to the City of Signal Hill in an amount not to exceed \$49,504.53, subject to City Attorney approval as to form.

c. Amendment to Contract Services Agreement with John L. Hunter and Associates, Inc., for Environmental Engineering Services

Summary: The City has utilized the services of John L. Hunter and Associates (JLHA) to provide professional environmental engineering services as they relate to administering the City's Industrial Waste Program and state-mandated stormwater quality programs. Staff is recommending extending the Contract Services Agreement with JLHA for one year. JLHA has agreed to retain its current contract hourly rate schedule for the full duration of this new contract term.

Recommendation: Authorize the City Manager to execute an amendment to the Contract Services Agreement with John L. Hunter and Associates, Inc., to provide professional environmental engineering services for a one-year extension of the existing contract, under the contract's current terms, in a form approved by the City Attorney.

d. Warrant Register Dated November 8, 2016

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated November 8, 2016.

e. Minutes of the Following Meeting

Regular Meeting of October 25, 2016.

Recommendation: Approve.

**(16) COUNCIL AGENDA--NEW BUSINESS**

COUNCIL MEMBER WILSON  
COUNCIL MEMBER NOLL  
COUNCIL MEMBER FORESTER  
VICE MAYOR HANSEN  
MAYOR WOODS

**(17) ADJOURNMENT**

There will be no regular meeting of the Signal Hill City Council on Tuesday, November 22, 2016. Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, December 13, 2016, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

**CITIZEN PARTICIPATION**

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by 1) writing to the City Council or the City Manager, or 2) completing an Agenda Item Request Form available from the City Clerk. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. Agendas are mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office. The agenda and related agenda items are available on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.