



**MINUTES OF A REGULAR MEETING  
SIGNAL HILL CITY COUNCIL  
October 25, 2016**

A Regular Meeting of the Signal Hill City Council was held in the Council Chamber of City Hall on October 25, 2016.

**CALL TO ORDER – 6:02 P.M.**

**ROLL CALL**

PRESENT: MAYOR WOODS  
VICE MAYOR HANSEN  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER NOLL  
COUNCIL MEMBER WILSON

ABSENT: NONE

**CLOSED SESSION**

- a. A closed session was held, pursuant to Government Code Section 54957 pertaining to public employee appointment; title of position: Police Chief.
- b. A closed session was held pursuant to Government Code Section 54957, to conduct department head evaluations.

**PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

There was no public business from the floor.

**RECESS TO CLOSED SESSION AT 6:03 P.M.**

**RECONVENE REGULAR MEETING AT 7:07 P.M.**

**PLEDGE OF ALLEGIANCE**

Mayor Woods led the audience in the Pledge of Allegiance.

Council Member Wilson entered Council Chamber at 7:08 p.m.

## **CLOSED SESSION REPORT**

City Attorney reported on closed session items. Items were discussed and no reportable actions were taken.

## **COMMUNITY ANNOUNCEMENTS**

Mayor Woods made the following announcements:

Annual Halloween Carnival at the Signal Hill Park will take place this weekend on Saturday, October 29, 2016, 3:00 - 6:00 p.m. Tickets are \$3 per child for ages 2 and up. Please call (562) 989-7330 for more information.

Movie Night at the Library featuring *Brooklyn* will be on Wednesday, November 9, 2016, 6:00 – 8:30 p.m., at the Signal Hill Library. Please call (562) 989-7323 for more information.

Signal Hill Police Department Tip-A-Cop Fundraiser event at Applebee's benefiting the local Special Olympics athletes will be on Wednesday, November 9, 2016, 5:00 - 9:00 p.m., and additional information is available by calling (562) 989-7205.

The General Presidential Election is Tuesday, November 8, 2016. Polls will be open 7:00 a.m. – 8:00 p.m. The polling places in Signal Hill are Burroughs School, Discovery Well Park and Fire Station 60. Polling locations are printed on residents' sample ballots. Please visit [www.lavote.net](http://www.lavote.net) or contact the City Clerk's office at (562) 989-7305 for assistance.

Signal Hill is participating in the Los Angeles County Registrar-Recorder/County Clerk Vote by Mail Drop-Off program for the November 8, 2016, Presidential General Election. Now through November 7, 2016, voters may drop off their Vote by Mail ballot in a secure ballot box located on the main floor of City Hall at 2175 Cherry Avenue, Signal Hill, Monday through Thursday, 7:30 a.m. – 5:30 p.m. and Friday from 7:30 a.m. – 4:30 p.m. Ballots should not be placed in the City Hall outdoor mail drop box. For additional information, please call (562) 989-7305.

Council Member Forester announced early voting at the Los Angeles County Registrar-Recorder/County Clerk Headquarter Norwalk office has begun. Please call (562) 989-7305 for additional information.

Los Angeles County Superior Court is seeking qualified citizens who are interested in applying for the Los Angeles Civil Grand Jury. Applications are due November 4, 2016. Please call (562) 989-7305 to request an application packet.

## **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

Sylvia Hopper, representing the Signal Hill Historical Society, thanked everyone who attended the recent meeting, and announced the next event is a trip to the Annual Festival of Lights in Riverside. Please visit [www.shhistory.com](http://www.shhistory.com) or contact (562) 208-0040 for more information.

Ms. Hopper, representing the Friends of the Signal Hill Library, announced the annual bingo event was a success, thanked South Bay Casino Rentals, Signal Hill Petroleum, volunteers, and Larry Blunden who helped with organizing the event, and encouraged community members to join the Friends of the Signal Hill Library and the Signal Hill Historical Society.

## **PRESENTATIONS**

- a. Assembly Member Patrick O'Donnell provided City Council with a legislative update.

City Council thanked Assembly Member O'Donnell for representing the City with legislation and for attending the meeting tonight.

- b. City Manager made a presentation to City Council regarding Measure M.

Mayor Woods asked Council Members if there were any questions of staff.

There were no questions for staff.

- c. Mayor Lori Woods introduced the fourteenth week's presentation in a series focusing on the Red Cross program 21 Weeks to Prepare. The series is aimed at assisting individuals and families prepare for an emergency. Each City Council meeting will focus on items to add to your emergency supply kit and after 21 meetings your kit will be complete.

Community Services Director presented the week's shopping list for the 21 Weeks to Prepare program and announced Community Services Department has assembled emergency kits available for purchase by contacting (562) 989-7330.

Council Member Wilson announced September was National Preparedness Month.

Mayor Woods commented about the Great ShakeOut of October 20, 2016.

## **PUBLIC HEARING**

- a. Public Hearing – Zoning Ordinance Amendment 16-06 Codifying Reasonable Accommodation Procedures to Ensure Equal Access to Housing for Persons with Disabilities

City Manager introduced Community Development Director who presented the staff report.

City Clerk read the form of notice.

While waiting for the setup of staff report presentation, Mayor Woods asked Council Members to report on any recent meetings they attended or plans to attend any future meetings.

Council Member Forester announced he will be attending the Gateway Water Management Authority Stormwater Workshop on October 27, 2016, and Mayor Woods announced she will be attending a conference by Dr. Lucy Jones regarding seismic and earthquake preparedness in November, 2016.

Mayor Woods asked Council Members if there were any questions of staff.

Council Member Forester asked about Regional Housing Needs Assessments (RHNA).

Community Development Director addressed the question posed by Council Member Forester.

Council Member Wilson asked for clarification regarding the Zoning Ordinance Amendment.

Community Development Director addressed the question posed by Council Member Wilson.

Mayor Woods opened the public hearing at 7:39 p.m.

There was no public comment.

Mayor Woods closed the public hearing at 7:39 p.m.

It was moved by COUNCIL MEMBER NOLL and seconded by COUNCIL MEMBER FORESTER to waive further reading and introduce Ordinance No. 2016-10-1492 approving Zoning Ordinance Amendment 16-06 adding Chapter 20.65 to Title 20 of the Signal Hill Municipal Code codifying reasonable accommodation procedures to ensure equal access to housing for persons with disabilities in accordance with state and federal laws.

Assistant City Attorney read the title of Ordinance No. 2016-09-1492:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING ZONING ORDINANCE AMENDMENT 16-06 ADDING CHAPTER 20.65 TO TITLE 20 OF THE SIGNAL HILL MUNICIPAL CODE CODIFYING REASONABLE ACCOMMODATION PROCEDURES TO ENSURE EQUAL ACCESS TO HOUSING FOR PERSONS WITH DISABILITIES IN ACCORDANCE WITH STATE AND FEDERAL LAWS

The following vote resulted:

AYES:      MAYOR WOODS  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER NOLL  
                 COUNCIL MEMBER WILSON

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

### **CITY MANAGER REPORTS**

#### **a. Adoption of Resolutions Pertaining to the General Municipal Election to be Held Tuesday, March 7, 2017**

City Manager presented the staff report.

Mayor Woods asked Council Members if there were any questions of staff.

Council Member Wilson asked about City's poll worker stipends.

City Manager addressed the question posed by Council Member Wilson.

Council Member Forester asked for clarification regarding the resolution on written arguments.

City Attorney and City Manager addressed the question posed by Council Member Forester.

Mayor Woods asked for any public comments.

There was no public comment.

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER FORESTER to waive further reading and adopt the resolutions: 1) Calling and giving notice of the holding of a General Municipal Election to be held on Tuesday, March 7, 2017, for the election of certain officers as required by the provisions of the laws of the State of California relating to charter cities and for submission to the voters a question relating to a tax on medical marijuana. 2) Requesting the Board of Supervisors of the County of Los Angeles to render specified services to the City relating to the conduct of a General Municipal Election to be held on Tuesday, March 7, 2017. 3) Adopting regulations for candidates for elective office pertaining to candidate statements submitted to the voters at an election to be held on Tuesday, March 7, 2017. 4) Setting priorities for the filing of written arguments regarding a City measure and directing the City Attorney to prepare an impartial analysis. 5) Providing for the filing of rebuttal arguments for City measures submitted at municipal elections.

City Attorney read the title of Resolution No. 2016-10-6192:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 7, 2017, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO CHARTER CITIES AND FOR SUBMISSION TO THE VOTERS A QUESTION RELATING TO A TAX ON MEDICAL MARIJUANA FACILITIES

City Attorney read the title of Resolution No. 2016-10-6193:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO RENDER SPECIFIED SERVICES TO THE CITY RELATING TO THE CONDUCT OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 7, 2017

City Attorney read the title of Resolution No. 2016-10-6194:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, MARCH 7, 2017

City Attorney read the title of Resolution No. 2016-10-6195:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, SETTING PRIORITIES FOR THE FILING OF WRITTEN ARGUMENTS REGARDING A CITY MEASURE AND DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS

City Attorney read the title of Resolution No. 2016-10-6196:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL,  
CALIFORNIA, PROVIDING FOR THE FILING OF REBUTTAL ARGUMENTS  
FOR CITY MEASURES SUBMITTED AT MUNICIPAL ELECTIONS

The following vote resulted:

AYES:      MAYOR WOODS  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER NOLL  
                 COUNCIL MEMBER WILSON

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

b. Resolution Approving the Memorandum of Understanding with the Signal Hill Employees' Association

City Manager introduced Economic Development Manager who presented the staff report and thanked the members involved in the negotiations of the Memorandum of Understanding.

Mayor Woods asked Council Members if there were any questions of staff.

Mayor Woods asked about the one-time stipend.

Economic Development Manager addressed the question posed by Mayor Woods.

Mayor Woods asked for any public comments.

There was no public comment.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER NOLL to Waive further reading and adopt Resolution No. 2016-10-6197 amending Resolution No. 2014-12-6110 approving a Memorandum of Understanding pursuant to the California Meyers-Milias-Brown Act by and between the City of Signal Hill and the Signal Hill Employees' Association.

City Attorney read the title of Resolution No. 2016-10-6197:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2014-12-6110, APPROVING A MEMORANDUM OF UNDERSTANDING PURSUANT TO THE CALIFORNIA MEYERS-MILIAS-BROWN ACT BY AND BETWEEN THE CITY OF SIGNAL HILL AND THE SIGNAL HILL EMPLOYEES' ASSOCIATION

The following vote resulted:

AYES:      MAYOR WOODS  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER NOLL  
                 COUNCIL MEMBER WILSON

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

Mayor Woods thanked the Signal Hill Employees' Association Board Members for the completed negotiations.

c. Amendment to Update the Part-Time Salary Schedule

City Manager introduced Deputy City Manager who presented the staff report.

Mayor Woods asked Council Members if there were any questions of staff.

Council Member Wilson asked questions about the part-time salary steps.

Deputy City Manager and City Manager addressed the questions posed by Council Member Wilson.

Mayor Woods asked for any public comments.

There was no public comment.

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER NOLL to waive further reading and adopt Resolution No. 2016-10-6198 amending Resolution No. 2014-02-6069, establishing salary ranges for hourly employees to comply with the California Fair Wage Act of 2016 and repealing all other resolutions and portions of resolutions in conflict herewith.

City Attorney read the title of Resolution No. 2016-10-6198:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2014-02-6069 ESTABLISHING SALARY RANGES FOR HOURLY EMPLOYEES TO COMPLY WITH THE CALIFORNIA FAIR WAGE ACT OF 2016 AND REPEALING ALL OTHER RESOLUTIONS AND PORTIONS OF RESOLUTIONS IN CONFLICT HEREWITH

The following vote resulted:

AYES:      MAYOR WOODS  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER NOLL  
                 COUNCIL MEMBER WILSON

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

## **CONSENT CALENDAR**

a. Contract Services Agreement with Willdan for Full Cost Allocation Plan and Comprehensive User Fee Study

Summary: The City Council will consider approving a Contract Services Agreement with Willdan for a full Cost Allocation Plan and comprehensive User Fee Study.

Recommendation: Authorize the City Manager to enter into a Contract Services Agreement for the City of Signal Hill Cost Allocation Plan and User Fee Study, subject to City Attorney approval as to form, with Willdan, in the amount of \$32,705.

b. Amendment of Contract Services Agreement with Brightview Landscape Services, Inc., for the Irrigation Improvement at Signal Hill Park, Project 123 – Los Angeles County Grant Funded

Summary: The City Council will consider approving an amendment to the Contract Services Agreement with BrightView Landscape Services, Inc. (BrightView), to install grant-funded irrigation improvements at Signal Hill Park. BrightView is currently under contract to provide Landscape Maintenance services for the maintenance of landscaped areas citywide.

Recommendation: Authorize the City Manager to execute a sixth amendment to the Contract Services Agreement with BrightView Landscape Services, Inc., to install irrigation improvements at Signal Hill Park. The Amendment would increase compensation by \$65,169 for this additional work.

c. Approve Purchase of Mitsubishi Forklift

Summary: Staff is seeking authorization to purchase a new forklift to replace the existing unit that has been in service for 29 years and has reached the end of its useful life. Staff proposes to purchase this forklift from Southern California Material Handling in Whittier that submitted the low bid price of \$27,292.68.

Recommendation: Authorize the Vehicle and Equipment Services Division to purchase one new Mitsubishi Forklift from Southern California Material Handling, in Whittier, CA, at a price of \$27,292.68.

d. Approve Purchase of Ford F450 Truck

Summary: Staff is seeking authorization to purchase a new Public Works Department stake-bed truck to replace an existing stake-bed truck that has reached the end of its useful service life. Staff proposes to purchase this truck from National Auto Fleet Group under National Joint Powers Alliance Bid Number 102811.

Recommendation: Authorize the Vehicle and Equipment Services Division to purchase one new 2017 Ford Super Duty F450 Crew Cab stake-bed truck under National Joint Powers Alliance Bid Number 102811.

e. Resolution Designating a Handicapped Parking Space Adjacent to 1986 St. Louis Avenue

Summary: This resolution will designate a handicapped parking space adjacent to 1986 St. Louis Avenue.

Recommendation: Waive further reading and adopt Resolution No. 2016-10-6199 designating a handicapped parking space adjacent to 1986 St. Louis Avenue for the exclusive use of disabled persons.

f. Resolution Changing the Effective “No Parking” Hours Adjacent to 2700 Panorama Drive

Summary: This resolution will modify the effective “No Parking” hours on Panorama Drive to its eastern terminus to be consistent with the parking restrictions adjacent to 2600 Panorama Drive. The parking restriction is currently effective between the hours of 1:00 a.m. and 5:00 a.m. The proposed new hours will be between 10:00 p.m. and 5:00 a.m. on Panorama Drive.

Recommendation: Waive further reading and adopt Resolution No. 2016-10-6200 modifying the hours of the existing no parking zone on Panorama Drive between the alley east of Molino Avenue and Temple Avenue.

g. Schedule of Investments

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency of the former Signal Hill Redevelopment Agency as of the date shown on the report.

Recommendation: Receive and file.

h. Warrant Register Dated October 25, 2016

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated October 25, 2016.

i. Minutes of the Following Meeting

Regular Meeting of October 11, 2016.

Recommendation: Approve.

Mayor Woods requested pulling consent calendar item (a) and Council Member Forester requested pulling Consent Calendar item (f).

It was moved by COUNCIL MEMBER WILSON and seconded by VICE MAYOR HANSEN to approve Consent Calendar items (b) through (e), and (g) through (i).

The following vote resulted:

AYES:      MAYOR WOODS  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER NOLL  
                 COUNCIL MEMBER WILSON

NOES:      NONE

ABSENT:     NONE

ABSTAIN:    NONE

a. Contract Services Agreement with Willdan for Full Cost Allocation Plan and Comprehensive User Fee Study

Mayor Woods asked about a prior user fee study.

City Manager addressed the question posed by Mayor Woods.

It was moved by COUNCIL MEMBER FORESTER and seconded by VICE MAYOR HANSEN to authorize the City Manager to enter into a Contract Services Agreement for the City of Signal Hill Cost Allocation Plan and User Fee Study, subject to City Attorney approval as to form, with Willdan, in the amount of \$32,705.

The following vote resulted:

AYES:      MAYOR WOODS  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER NOLL  
                 COUNCIL MEMBER WILSON

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

f. Resolution Changing the Effective “No Parking” Hours Adjacent to 2700 Panorama Drive

Council Member Forester asked staff to provide a background on the initiation of the Resolution.

City Manager addressed the question posed by Council Member Forester.

Council Member Forester thanked the residents for bringing this matter up to the City's attention.

It was moved by COUNCIL MEMBER FORESTER and seconded by VICE MAYOR HANSEN to waive further reading and adopt Resolution No. 2016-10-6200 modifying the hours of the existing no parking zone on Panorama Drive between the alley east of Molino Avenue and Temple Avenue.

The following vote resulted:

AYES:      MAYOR WOODS  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER NOLL  
                 COUNCIL MEMBER WILSON

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

### **COUNCIL AGENDA--NEW BUSINESS**

Council Member Wilson asked staff about Xpress Bill Pay and payment options on the City Website.

Finance Director and Deputy City Manager addressed the questions posed by Council Member Wilson.

Council Member Wilson wished everyone a Happy Halloween, voiced his support for the Rock for Vets organization, and thanked City Clerk and Terry Rogers for attending the recent Rock for Vets Casino Night event.

Council Member Forester reiterated that early voting at the Los Angeles County Registrar-Recorder/County Clerk office has begun at the Headquarter located at 12400 Imperial Highway, Room 3002, Norwalk, weekdays 8:00 a.m. – 4:00 p.m. Please call (800) 201-8999 for more information.

Council Member Wilson encouraged everyone to vote during the upcoming General Presidential Election on Tuesday, November 8, 2016.

Vice Mayor Hansen asked Public Works Director status of the Charter Communications road work project on 21<sup>st</sup> Street.

Public Works Director addressed the question posed by Vice Mayor Hansen.

Council Member Wilson announced the 20<sup>th</sup> Annual Long Beach Veterans Day Parade will be on November 5, 2016 at 10:00 a.m., and the City of Signal Hill has been approved for a grant by the Rivers and Mountain Conservancy (RMC).

City Manager provided a status report and discussed additional information with City Council regarding the RMC grant for the View Park project.

Council Member Forester commented on the Auto Center Freeway Sign and asked about the City's use of the sign to communicate messages to the

community.

City Manager addressed the question posed by Council Member Forester.

Mayor Woods commented about the Auto Center Freeway Sign.

## **ADJOURNMENT**

It was moved by COUNCIL MEMBER FORESTER and seconded by VICE MAYOR HANSEN to adjourn tonight's meeting to the next regular meeting of the City Council on Tuesday, November 8, 2016 at 7:00 p.m. in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

Mayor Woods reminded everyone that the City Council will not be meeting on November 22, 2016 and December 27, 2016.

The following vote resulted:

AYES:      MAYOR WOODS  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER NOLL  
                 COUNCIL MEMBER WILSON

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

MAYOR WOODS adjourned the meeting at 8:18 p.m.

---

Lori Y. Woods  
Mayor

Attest:

---

Robert D. Copeland  
City Clerk