



## CITY OF SIGNAL HILL

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2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
September 26, 2017

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 2nd and 4th Tuesday of every month. In addition, meetings are streamed live on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), and are televised at 7:00 am, 2:00 pm, and 7:00 pm daily on Charter Spectrum Channel 3, and Frontier FiOS Channel 38.

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and available at each meeting. The agenda and related reports are also available for review online and at the City Clerk's office and the Signal Hill Community Center on the Friday afternoon prior to the Council meeting. Agenda and staff reports are also available at our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

During the meeting, the City Manager presents agenda items for Council consideration. The public is allowed to address the council on all agenda items. The Mayor may take agenda items out of order and will announce when the period for public comment is open on each agenda item. The public may speak to the council on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Mayor.

City Council Members are compensated \$667.44 per month. City Clerk and City Treasurer are compensated \$405 per month.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR WILSON  
VICE MAYOR HANSEN  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER WOODS

(3) CLOSED SESSION

a. A closed session will be held pursuant to Government Code Section 54956.9(a)(1), existing litigation, regarding *Douglas Cruse and Iveta Cruse v. Jacob Emory Swigger; Signal Hill Police Department; City of Signal Hill* Case No. BC602211, Los Angeles County Superior Court.

b. A closed session will be held pursuant to Government Code Section 54957.6(a) to discuss labor negotiations with the Signal Hill Police Officers' Association and Signal Hill Employees' Association.

c. A closed session will be held pursuant to Government Code Section 54957, to conduct department head evaluations.

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

(5) RECESS TO CLOSED SESSION

(6) RECONVENE REGULAR MEETING – 7:00 P.M.

(7) PLEDGE OF ALLEGIANCE

(8) CLOSED SESSION REPORT

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(10) COMMUNITY ANNOUNCEMENTS

(11) PRESENTATIONS

a. The City Council and the Signal Hill Community Foundation will recognize the sponsors and volunteers of the Concerts in the Park series.

b. Mayor Wilson will present Certificates of Appreciation and prizes to the 2017 Summer Photo Contest Winners.

(12) ORDINANCE

a. Second Reading and Adoption of the Vacant Parcel Ordinance

Summary: The Vacant Parcel Ordinance (VPO) was introduced at the City Council meeting of September 12, 2017, and is now presented for second reading and adoption. Key provisions of the VPO include:

- Property owners or other designated responsible parties are required to prepare and submit compliance plans for City approval prior to installation of sediment control devices; and
- Devices will be inspected on an annual basis prior to each rainy season (or as needed) to ensure that they are effective and properly maintained.

Recommendation: Waive further reading and adopt Ordinance No. 2017-09-1495 amending Signal Hill Municipal Code Chapter 12.16 expanding the applicability of the existing stormwater and urban runoff pollution control by imposing soil erosion and sediment control measures on unimproved vacant parcels 1.0 acre or more in size as mandated by the City's water management plans.

(13) CITY MANAGER REPORTS

a. Award of Contract for the Signal Hill Dog Park Project, No. 128

Summary: On September 7, 2017, the City Clerk received bids for the Signal Hill Dog Park Project, No. 128. Staff is recommending an award of contract to the lowest responsible bidder, DD Systems, Inc. in the amount of \$662,991.83.

Recommendations: 1. Authorize the City Manager to award a contract for the Signal Hill Dog Park Project, No. 128, to DD Systems, Inc. in the amount of \$662,991.83, in a form approved by the City Attorney. 2. Establish a project contingency of 10% (\$66,000) of the construction contract to cover the cost of unforeseen work not included in the original contract. 3. Approve a budget amendment in the amount of \$288,991.83 from the unappropriated Park Development Fund (204) and authorize a transfer to the Capital Improvement Fund (Account 400-40-890; Job No. 80.15005) to increase the project budget to \$728,991.83.

b. Amendment No. 2 – Contract Services Agreement with AndersonPenna Partners, Inc. for Temporary City Engineer and Construction Management Services

Summary: In February 2017, City Council approved a contract with AndersonPenna Partners, Inc. (AndersonPenna) to provide as-needed engineering and project management services during the recruitment of a new Public Works Director. In June 2017, City Council approved an amendment to the contract to continue providing services during the onboarding of the new

Public Works Director. Staff is now seeking authorization to amend the existing Contract Services Agreement with AndersonPenna to allow for the completion of tasks that were initiated under the original contract, including construction management services for the Dog Park and interim City Engineer services.

Recommendation: Authorize the City Manager to amend the Contract Services Agreement with AndersonPenna Partners, Inc. to continue providing temporary City Engineer and project management services in a form approved by the City Attorney.

c. Award of Contract for the Hilltop Park Artwork Refurbishment Project No. 126

Summary: On August 29, 2017, the City received bids for the Hilltop Park Artwork Refurbishment Project, No. 126. Staff is recommending an award of contract to Murphy Industrial Coatings, Inc. for \$42,900 and a budget adjustment of \$13,190, bringing the total estimated cost of this project to \$60,380.

Recommendations: 1. Authorize the City Manager to award a contract for the Hilltop Park Artwork Refurbishment Project, No. 126, in the amount of \$42,900 in a form approved by the City Attorney. 2. Approve a 10% contingency in the amount of \$4,290, for unanticipated conditions during the project. 3. Approve a budget adjustment to appropriate an additional \$13,190 from the Capital Improvement Reserve Fund. (Account No. 204-99-140 – Transfer to Capital Projects).

d. Amendment of Contract Services Agreement with CivicPlus for Website Design and Hosting

Summary: The City Council will consider amending the existing contract with CivicPlus to include services to redesign the City's existing website.

Recommendation: Authorize the City Manager to execute Amendment No. 1 of the Contract Services Agreement with CivicPlus for website services in a form approved by the City Attorney.

e. Request for Approval of the FY 2017-18 Senate Bill (SB) 1 Project List

Summary: Staff is seeking City Council approval of the SB 1 Project List, which will allow Road Maintenance and Rehabilitation Account funds to be used for the City's Pavement Management Program and the Spring Street Overlay Project.

Recommendation: Approve the FY 2017-18 SB 1 Project List.

(14) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a council member or member of the audience for discussion.

a. Urban Area Security Initiative (UASI 2016) Los Angeles/Long Beach Urban Area Grant Program

Summary: The Police Department is seeking authorization to accept a U.S. Department of Homeland Security grant in the amount of \$35,585. The grant funds support domestic preparedness and will be utilized to purchase personal protective gear for police officers and public works employees in the event of a terrorist strike or other disaster.

Recommendations: 1. Authorize the City Manager to accept UASI grant funds and to execute a sub-recipient agreement with the City of Los Angeles. 2. Approve a budget adjustment for \$35,585 to the UASI Grant Revenue (Account No. 270-33-110).

b. State of California – Office of Traffic Safety Selective Traffic Enforcement Program Grant

Summary: The City of Signal Hill has been awarded a \$94,000 grant through the State of California Office of Traffic Safety (OTS) Selective Traffic Enforcement Program (STEP). The Chief of Police is seeking authorization to accept the grant. The grant will be used to offset Police Department costs to participate in public safety education and enforcement events.

Recommendation: Authorize the Chief of Police to accept grant funding through the OTS STEP Grant Program.

c. Authorize the Release of a Request for Proposals for On-Call City Engineering Services, General Engineering Consulting, Project Management, Construction Support and Management, and Code Enforcement Services

Summary: The City Council will consider authorizing staff to solicit a Request for Proposals for services on an as-needed basis for city engineering, general engineering consulting, project management, construction support and management, and code enforcement services.

Recommendation: Authorize the Department of Public Works to issue the Request for Proposals for on-call City engineering services, general engineering consulting, project management, construction support and management, and code enforcement services.

d. Resolution Amending Conflict of Interest Code

Summary: Government Code Section 87300 et. seq. requires local governments to review their conflict of interest code to determine its accuracy or make amendments. It is necessary to amend the City's Conflict of Interest Code to add the Municipal Financing Authority.

Recommendation: Waive further reading and adopt a resolution amending Resolution No. 2016-01-6154, amending the Conflict of Interest Code for the City of Signal Hill to add the Municipal Financing Authority.

e. Approve Agreement with City of Lakewood to Install a New Water Interconnection

Summary: City Council will consider authorizing the City Manager to sign an agreement with the City of Lakewood for the joint installation of a new water interconnection, serving the City of Signal Hill on an emergency basis.

Recommendation: Authorize the City Manager to execute the agreement with the City of Lakewood for the emergency water interconnection to be installed in the 3800 block of Cherry Avenue for the delivery of water to Signal Hill on an emergency basis.

f. Resolution Declaring Final Acceptance of the Installation of the 28<sup>th</sup> Street Storm Water Treatment (Tree Well Filters) Project, No. 121

Summary: Excel Paving has completed the 28th Street Storm Water Treatment (Tree Well Filters) Project, No. 121, to the satisfaction of the Public Works Department. Staff is recommending final acceptance of the work performed by Excel Paving.

Recommendation: Waive further reading and adopt a resolution declaring work to be completed in conformance with the plans and specifications for the 28<sup>th</sup> Street Storm Water Treatment (Tree Well Filters) Project, No. 121 in the City of Signal Hill, in accordance with the contract entered into between Excel Paving and the City of Signal Hill.

g. Rejection of Bids for the Renovation of Bixby Ridge Community Trail Project, No. 127

Summary: On September 5, 2017, the City received bids for the Renovation of Bixby Ridge Community Trail Project, No. 127. Staff is recommending rejection of all bids and re-issuing the Notice Inviting Bids.

Recommendations: 1. Reject all bids received for the Renovation of Bixby Ridge Community Trail Project, No. 127. 2. Authorize the reissuance of the Notice Inviting Bids for the Renovation of Bixby Ridge Community Trail Project, No. 127.

h. Schedule of Investments

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency of the former Signal Hill Redevelopment Agency as of the date shown on the report.

Recommendation: Receive and file.

i. Warrant Register Dated September 26, 2017

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated September 26, 2017.

j. Minutes of the Following Meeting

Regular Meeting of September 12, 2017.

Recommendation: Approve.

(15) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WOODS  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER COPELAND  
VICE MAYOR HANSEN  
MAYOR WILSON

(16) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, October 10, 2017, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by 1) writing to the City Council or the City Manager, or 2) completing an Agenda Item Request Form available from the City Clerk. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. Agendas are mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office. The agenda and related agenda items are available on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.