



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR MEETING OF THE
PARKS AND RECREATION COMMISSION
July 19, 2017
5:00 p.m.

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council, Agency and Commissions with valuable information regarding issues of the community. Meetings are held on the 3rd Wednesday of every month.

Meetings commence at 5:00 p.m. There is a public comment period at the beginning of the regular meeting as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and is available at each meeting. The agenda and related reports are also available for review at the Community Services office and the Signal Hill Community Center on the Friday afternoon prior to the Commission meeting. Agenda and staff reports are also available on the City website at www.cityofsignalhill.org.

During the meeting the Community Services Director presents agenda items for Commission consideration. The public is allowed to address the Commission on all agenda items. The Chair may take agenda items out of order and will announce when the period for public comment is open on each agenda item. The public may speak to the Commission on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The purpose of the card is to ensure speakers are correctly identified in the minutes. However, completion of a speaker card is voluntary, and is not a requirement to address the Commission. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Chair.

Park and Recreation Commissioners are compensated \$65.00 per meeting.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

CHAIR LAUER

VICE CHAIR DUDLEY
COMMISSIONER KISS-LEE
COMMISSIONER ROGERS
COMMISSIONER RUSSELL

(3) PLEDGE OF ALLEGIANCE

The Chair will lead the audience in reciting the Pledge of Allegiance.

(4) PUBLIC BUSINESS FROM THE FLOOR

Matters of general concern, which are not on the agenda, can be addressed during this portion of the meeting. However, State law (Brown Act) prohibits the City Council or Commissions from acting upon any item not posted 72 hours before a regular meeting and 24 hours before a special meeting.

(5) PRESENTATION(S)

None

(6) DISCUSSION ITEM(S)

a. Request to Remove Tree at Hilltop Park

Summary: Staff will provide information requested by the Commission at a previous meeting, and the Commission will review a request by a resident of Promontory Crest to have a eucalyptus tree that sits adjacent to an oil well at Hilltop Park removed.

Recommendation: The Commission may take one of the following actions, or provide additional direction to staff:

1. Remove the tree completely and do not replace.
2. Remove the tree and replace with the homeowner paying the fees to purchase the new tree.
3. Take no action and allow the tree to remain in place.
4. Request public input from park users at a future Commission meeting.

b. Needs Assessment Update

Summary: Director Mancini will provide an update on the current Parks and Recreation Needs Assessment

Recommendation: Receive and file the report.

(7) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the commission at one time without discussion. Any item may be removed by a Commissioner or member of the audience for discussion.

a. Updates on City Council Actions, Park Projects and Programs

Summary: Each month staff will provide an update on various actions, which effect the Community Services Department such as City Council direction, project status for park development, or other Community Services programs which have changed over the previous month.

Recommendation: Receive and file.

b. Review of Commission Revolving Objectives

Summary: Each month staff and Commissioners will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

Recommendation: Receive and file.

c. Minutes

Regular Meeting of June 21, 2017.

Recommendation: Approve.

(8) COMMISSION NEW BUSINESS

COMMISSIONER DUDLEY
COMMISSIONER KISS-LEE
COMMISSIONER LAUER
COMMISSIONER ROGERS
COMMISSIONER RUSSELL

(10) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Parks and Recreation Commission to be held on August 16, 2017 at 5:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for Council, Agency or Commission consideration, you may do so by writing the City Council, City Manager, City Clerk or Commission Secretary. The deadline for

agenda items is 12 noon on the Tuesday preceding the meetings. Agendas will be mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office or Commission Secretary. The agenda and related agenda items are available on our website at www.cityofsignalhill.org.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

AFFIDAVIT OF POSTING

I, Aly Mancini, Commission Secretary of the City of Signal Hill, do hereby affirm that a copy of the foregoing agenda was posted at City Hall, the Signal Hill Community Center, Discovery Well Park, and Reservoir Park, 72 hours in advance of this meeting.

Aly Mancini
Commission Secretary

Date



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

July 19, 2017

Discussion Item (7a)

AGENDA ITEM

**TO: HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

**FROM: ALISON DOBAY
COMMUNITY SERVICES MANAGER**

**SUBJECT: UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS, OR
PROGRAMS**

Summary:

Each month staff will provide an update on various actions which affect the Community Services Department such as City Council direction, project status for park development, or other Community Services programs which have changed over the previous month.

Recommendation:

Receive and file report.

Updates:

Library Project – City Council voted to reject all bids received for the Signal Hill Library Construction Project, No. 119 authorized the reissuance of the Notice Inviting Bids for Project No. 119.

CDBG Allocation for FY 2017-2018 Funds - City Council voted to approve the estimated CDBG allocation for FY 2017-2018 funds of \$56,870, with \$8,530 for the Senior Food Distribution Program, and \$48,340 to fund installation of ADA Rubberized Play Surfacing at Calbrisas Park.

Community Service Department Contracts – At the June 13 and June 27 City Council Meetings, Council Members voted to approve the following contracts for the Community Services Department:

1. Contract Services Agreement with the Signal Hill Rotary Club for assistance with implementing the bi-weekly Brown Bag Program.
2. Contract Services Agreement with the Children's Clinic and the Miller Women's and Children's Hospital for donations of \$5,000 each to be ear-marked to assist Signal Hill residents with paying for medical expenses at each facility.
3. Contract Agreement for the Proposition A transportation program with the Administrative Co-Op for Dial-a-Taxi program

Recreation Division:

Signal Hill Afterschool Recreation Club (ARC)

Students at the ARC program are beginning to finish up their school year, but were still learning new things in June. The Kindergartener Group learned about science and space by doing experiments and activities. They made kinetic sand, Alka-Seltzer rockets, solar system hats and paper planets. The 1st – 3rd Grade Group took a trip around the world and had the chance to learn about other countries and cultures. They learned about origami, tasted tea, built a temple out of sand, and made dream catchers. The students had a great time learning and experiencing cultures from around the world. The 4th – 5th Grade Group had the opportunity to take a road trip around the USA without leaving the Youth Center. They toured the UFO museum in New Mexico, saw Old Faithful Geyser in Wyoming, made racecars to race on the Talladega Speedway in Alabama and learned about Disney World in Florida. The last day of school for Signal Hill and Alvarado Elementary Schools is July 26th. There were 67 children enrolled in ARC during the month of June.

Signal Hill Summer Day Camp

Signal Hill Summer Day Camp began at Discovery Well Park on June 19th and has filled to capacity with approximately 55 children registered each week. Currently, the waitlist has 15 participants listed each week. The campers go on two field trips per week to local attractions which keeps them excited and energized for each week of camp. Each week is themed and the children complete arts and crafts, games, and activities relating to the theme. The weekly theme's for June were: The Great Outdoors and Around the World. The Summer Day Camp program at Discovery Well Park will run through August 18th. Signal Hill Park Day Camp will begin on July 31st and run through August 18th.

Itty Bitty Summer Camp

Itty Bitty Day Camp is designed for children aged three to five years old and started June 19th. Similar to the elementary school-aged Summer Day Camp Program, the Itty Bitty Camp also has themes each week. The first two weeks were themed: Under the Sea and Insects and Reptiles. The Itty Bitty Day Camp is scheduled for three weeks this year and will run through July 14th. There are 18 children enrolled each week for the Itty Bitty Day Camp Program.

Tween Program

The Tween program continued for the first two weeks of June with 8 attendees each week. The children took two field trips during their last few weeks of the school year.

One trip was to Yogurtland and the second trip was to Camp Fire USA where they worked on their teambuilding skills. The Tweens finished school on June 15th.

Tween Summer Program

The Tween Summer Program started on June 19th with 12 tweens enrolled and 10 participants on the waitlist. The themes for the first few weeks of the program were: Fear Factor and Sports Center. The Tween summer program will run through August 18th.

Youth Sports

The Indoor Soccer season came to a conclusion and one of the Signal Hill Teams, the Hurricanes won their division. This marked the first time a Signal Hill Youth Sports Indoor Soccer team has won a division. The team was invited to the June 27th City Council meeting where Mayor Wilson made a presentation on the League Champions, and presented certificates to the team.

The month of June brought the beginning of the Youth Sports T-Ball season for children ages four through seven years old. This season, the T-Ball program is being sponsored by the Dodgers Baseball Team. All players received Dodgers jerseys, gloves, and hats. The players will also be invited to special opportunities at Dodger stadium throughout the season. Signal Hill has two teams with 12 children on each team. The season consists of six games and games started on June 28th.

Community Services Division:

Senior Social Club

For the month of June, the Bingo Club took place in the Library. A total of 13 participants enjoyed the morning by playing games and socializing.

Active Adult Excursions

On June 11th, 44 adults attended the trip to the House of Blues to enjoy a selection of traditional and contemporary Gospel music. Participants were able to enjoy an all-you-can-eat brunch with traditional and southern favorites.

Food Distribution Program

Food Distribution occurs every two weeks. For June, a total of 61 participants received food with an average of 30 distributed on each day. There are 34 low-income senior residents enrolled in the program.

Discounted Bus Passes

In June, five reduced-fare bus passes were purchased by low-income and disabled residents.

Dial-a-Taxi

In June, three out of nine members used this service.

Volunteer Hours

In June, the Department utilized 10 volunteers at the Senior Folding Group event. The newsletters were mailed out to 200 Active Adults.

Community Garden

The Community Garden currently has 22 out of 24 plots reserved.

Special Events

Hounds on the Hill Event- On Saturday, June 3rd, the Community Services Department hosted its annual Hounds on the Hill event at Signal Hill Park. 18 vendors participated in the event, including low cost vaccinations from Spay Neuter Project Los Angeles (SNPLA) and pet licensing through Long Beach Animal Care Services. There were approximately 300 people in attendance.

Movie in the Park - This summer, Signal Hill Petroleum has continued their sponsorship of the Long Beach Parks Recreation and Marine Department. This year there are three movies scheduled in Signal Hill, two at Signal Hill Park and one at Reservoir Park. All movies begin at dusk. Popcorn is included and light concessions will be sold.

Monday, June 19th: *Star Wars: Rogue One*

Saturday, July 15th: *ET the Extra Terrestrial* (*at Reservoir Park)

Saturday, August 4th: *Finding Dory*

Facility Rentals

In June, facility rentals generated \$2,137.00 in revenue with 29 total facility rentals.

Category	Residents	Non Residents	Non-profit	City Use	School Use
1. Shelters	12	4	0	10	3
2. Community Centers	1	0	0	3	0
3. Fitness Permits	1	0	0	0	0
5. Spud Field	0	3	0	0	0
6. Wedding Space	1	1	0	0	0

Concerts in the Park

All bands for the 2017 Concerts in the Park have been booked and confirmed. Below is the schedule for this year's concert series.

Date	Band
July 12	Mirage (Visions of Fleetwood Mac)
July 19	The Smokin' Cobras (50's)
July 26	Knyght Ryder (80's)
August 2	The Trip (Rock and Roll)
August 9	The Kelly Rae Band (Country)
August 16	Stone Soul (Motown)

As of July 7, 2017, \$21,825.00 has been raised through the Community Foundation for the 2017 concert series. Sponsor Night is scheduled for July 26th with a performance by Knyght Ryder.

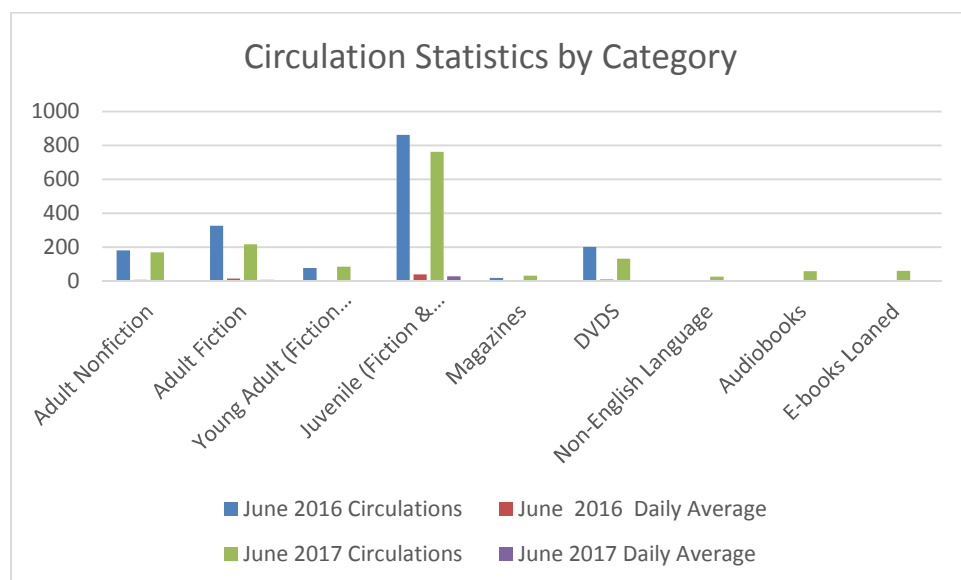
Signal Hill Public Library:

Circulation

The circulation of library materials for the month of June totaled 1,697 during the 26 days the library was open. This is an average of 65 items checked out per day.

Circulation Statistics by Category

Category	June 2016 Circulations	June 2016 Daily Average	June 2017 Circulations	June 2017 Daily Average
Adult Nonfiction	182	8.7	170	6.5
Adult Fiction	327	15.6	218	8.3
Young Adult (Fiction & Nonfiction)	78	3.7	85	3.2
Juvenile (Fiction & Nonfiction)	863	41.1	763	29
Magazines	19	.9	34	1.3
DVDS	202	9.6	133	5.1
Non-English Language	76	3.6	27	1
Audiobooks	10	.5	59	2.2
E-books Loaned	0	0	62	2.3



Library Visits

Age Group	June 2016	June 2017
Adults (18+)	660	1,175
Young Adults (12-17)	262	397
Children (0-11)	352	863
Total	1,274	2,435
Daily Avg.	61	94

Library Registration

In June 2017, 24 residents and 54 non-residents registered for library cards.

Computer Use

June 2017

Total Sessions	Sessions per day	Total Session Length (min)	Average Session Length (min)	Total Reservations
365	14	24,987	68.46	430

WiFi

In June we had 156 connections made using this service. This averages 6 connections per day.

Volunteer Hours

The library offers volunteer opportunities for high school students. Below, are the number of hours volunteers worked in the month of June.

Volunteer Type	Hours
High School	37
Total Hours	37

Story Time Programs

A total of 179 children and 141 adults attended a total of 9 regularly scheduled Story Times. Average attendance for each story time was 35. The library offers two Story Time programs: Baby & Toddler Story Time on Tuesdays at 10:00 am, and Pre-School Story Time on Thursdays at 10:00 am.

First Friday Book Club

The June Friday Book Club discussion was held at Signal Hill Public Library on June 2nd and hosted 8 adult participants. The book discussed was *The Astronauts Wives Club* by Lily Koppel.

Teen Drop-In Program

The Teen Drop-In Program was held on June 29th with 2 attendees. The program featured the movie, *Fantastic Beasts and Where to Find Them*. (The June 22 program was replaced by the special Let's Make Comics Program described below; programs June 1, 8, and 15 had no attendees due to the end of the school year).

Tween Drop-In Program

The Tween Drop-In Program was held on June 6, 13, 20, and 27 with 35 total attendees; averaging 8 attendees per program. The programs featured the movie *Sing*, spray paint art, human PacMan game, and a Balloon Car Race.

Special Programs

2017 Summer Reading Program – The Summer Reading Program is designed to help students to retain skills over the summer break and give the opportunity for adults in the community to connect with the library. This year's program began on June 17th and will follow the Reading by Design set forth by the National Library Association. As of June 30th, 41 children, 4 teens, and 29 adults have signed up for the summer activities. Each summer, participant keeps a log of their reading and are eligible to be included in a weekly drawing prize based on their age group (Children, Teens, or Adults). The program will end on August 12 with completion certificates and grand prize drawings. The weekly Tween and Teen Drop-In programs will also incorporate the Reading by Design theme and is supported by the Friends of Signal Hill Library.

Let's Make Comics – On Thursday, June 22nd, Javier Hernandez instructed 11 attendees on the creation of comics while encouraging them to create their own character and draw a full comic strip. Each attendee left with their own creation. This program was sponsored and paid for by the Friends of Signal Hill Library.

Art Night – On Friday, June 23rd, 10 attendee's explored watercolors to and were guided by the staff instructor Diane Nuon to create paintings of their own design or use templates to color.

Summer Evening Book Club – On Tuesday, June 27th four people attended the inaugural meeting of the evening book club. Each participant talked and shared about books they had recently read. Books discussed included *Shoot Like a Girl*, *I Liked My Life*, *The Most Beautiful*, *My Life With Prince*, and *Before We Were Yours*.

Family Movie Night – On Friday, June 30th, 20 adults and 25 children attended Family Movie Night to watch the movie *Moana*.

Long Beach Unified School District (LBUSD) Outreach

There were no school visits during June.

Approved:

Aly Mancini