

**A REGULAR MEETING
SIGNAL HILL PARKS AND RECREATION COMMISSION
MINUTES**

**September 20, 2017
6:00 p.m.**

A Regular Meeting of the Signal Hill Parks and Recreation Commission was held in the Council Chambers of City Hall on September 20, 2017.

CALL TO ORDER

Chair Lauer called the meeting to order for the Parks and Recreation Commission at 6:01 p.m.

ROLL CALL

Present: Chair Lauer
 Vice Chair Kiss-Lee
 Commissioner Dudley
 Commissioner Rogers
 Commissioner Russell

PLEDGE OF ALLEGIANCE

Chair Lauer led the audience in the Pledge of Allegiance.

PUBLIC BUSINESS FROM THE FLOOR

None

PRESENTATION(S)

None

California Library Association Conference in Riverside November 3-5

DISCUSSION ITEM

(A) UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS, OR PROGRAMS

Commissioner Russell inquired about the new Street Hockey program, where the various sports programs are holding practices and offered assistance with advertising.

Commissioner Dudley inquired about the Recreation Community Needs Assessment. Director Mancini provided an update.

Commissioner Dudley asked for clarification on who Simplus Contract Services are. Director Mancini explained they are project managers for the Library construction.

Commissioner Dudley asked about the Municipal Financing Authority. Director Mancini stated they oversee financial handling of the bonds.

Vice Chair Kiss-Lee asked about the Library Add Alternates and if it will be limited to one contractor. Director Mancini explained it will be awarded to one contractor.

Commissioner Dudley asked if the Dog Park Contract had been selected. Director Mancini confirmed the contract will be awarded at the next City Council meeting.

Commissioner Dudley asked about who is handling the Library bids. Director Mancini confirmed Public Works and Simplus Contract Services are the project managers.

Chair Lauer asked about Teen and Tween drop in programs outreach and capacity. Alison Dobay discussed outreach methods.

Chair Lauer asked about the Commission's requested review of the Recreation Community Needs Assessment by City Council. Director Mancini indicated that the Commission will further review the document and provide priorities for the City Council to consider.

It was motioned by Chair Lauer and seconded by Commissioner Dudley to receive and file the updates.

The following vote resulted:

AYES: Chair Lauer
Vice Chair Kiss-Lee
Commissioner Dudley
Commissioner Rogers
Commissioner Russell

NOES: None

ABSENT: None

ABSTAIN: None

(B) BUSINESS CARD POLICY

Director Mancini confirmed Commissioners received their business cards last meeting. The business card policy was recently drafted and states how the cards are guidelines of how they are to be used.

It was motioned by Commissioner Rogers and seconded by Commissioner Dudley to approve the Business Card Policy.

The following vote resulted:

AYES: Chair Lauer
Vice Chair Kiss-Lee
Commissioner Dudley
Commissioner Rogers
Commissioner Russell

NOES: None

ABSENT: None

ABSTAIN: None

(C) NON PROFIT FEE WAIVER REQUESTS

Director Mancini presented requests to waive facility fees only for Friends of the Library, Signal Hill Community Foundation and Signal Hill Historical Society.

It was motioned by Commissioner Rogers and seconded by Commissioner Dudley to approve the facility fee waiver requests.

The following vote resulted:

AYES: Chair Lauer
Vice Chair Kiss-Lee
Commissioner Dudley
Commissioner Rogers
Commissioner Russell

NOES: None

ABSENT: None

ABSTAIN: None

CONSENT CALENDAR

It was motioned by Chair Lauer and seconded by Commissioner Russell to approve the Consent Calendar.

The following vote resulted:

AYES: Chair Lauer
Vice Chair Kiss-Lee
Commissioner Dudley
Commissioner Rogers
Commissioner Russell

NOES: None

ABSENT: None

ABSTAIN: None

COMMISSION NEW BUSINESS

Commissioner Rogers went to a mixer for Tai Chi class which relocated from Hilltop Park to Heartwell Park and received positive feedback from the instructor. Chair Lauer commended City staff for redirecting class attendees arriving at Hilltop Park of the relocation.

Commissioner Rogers asked about the outcome of church group teen event. Director Mancini indicated the event went well.

ADJOURNMENT

It was moved by Commissioner Dudley and seconded by Commissioner Rogers to adjourn to the next Regular Meeting of the Signal Hill Parks & Recreation Commission on Wednesday, October 18, at 6:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The following vote resulted:

AYES: Chair Lauer
Vice Chair Kiss-Lee
Commissioner Dudley
Commissioner Rogers
Commissioner Russell

NOES: None

ABSENT: None

ABSTAIN: None

The meeting was adjourned at 6:20 p.m.

Nancy Lauer
Chair

Aly Mancini
Commission Secretary