



## CITY OF SIGNAL HILL

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2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
March 13, 2018

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 2nd and 4th Tuesday of every month. In addition, meetings are streamed live on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), and are televised at 7:00 am, 2:00 pm, and 7:00 pm daily on Charter Spectrum Channel 3, and Frontier FiOS Channel 38.

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and available at each meeting. The agenda and related reports are also available for review online and at the City Clerk's office and the Signal Hill Community Center on the Friday afternoon prior to the Council meeting. Agenda and staff reports are also available at our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

During the meeting, the City Manager presents agenda items for Council consideration. The public is allowed to address the council on all agenda items. The Mayor may take agenda items out of order and will announce when the period for public comment is open on each agenda item. The public may speak to the council on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Mayor.

City Council Members are compensated \$667.44 per month. City Clerk and City Treasurer are compensated \$405 per month.

(1) CALL TO ORDER – 7:00 P.M.

(2) ROLL CALL

MAYOR WILSON  
VICE MAYOR HANSEN  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER WOODS

(3) PLEDGE OF ALLEGIANCE

Mayor Wilson and members of Camp Fire USA will lead the flag salute.

(4) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(5) COMMUNITY ANNOUNCEMENTS

(6) PRESENTATIONS

- a. Mayor Wilson will present a proclamation to Camp Fire USA Long Beach in recognition of Camp Fire USA's 108<sup>th</sup> Birthday.
- b. Mayor Wilson will present a proclamation to Lisa Harris, Representative for the American Red Cross in recognition of "March is Red Cross Month."

(7) CITY MANAGER REPORTS

a. Mid-Year 2017-2018 Budget Review

Summary: The City Council will conduct a mid-year budget review regarding the City's financial positions based on the first six months of the fiscal year as of December 31, 2017.

Recommendation: Receive and file.

b. Contract Services Agreements for City Engineer, City Traffic Engineer, Survey, and Geotechnical Services

Summary: City Council will consider authorizing the City Manager to execute four Contract Services Agreements with qualified firms for City Engineer, City Traffic Engineer, City Surveyor, and City geotechnical professional services. The Public Works Department utilizes these services to accomplish its annual goals as defined by the City Council in the approved Public Works Capital Improvement, Engineering, and Operating budgets.

Recommendations: 1. Authorize the City Manager to enter into a three-year Contract Services Agreement with AndersonPenna Partners, Inc. to provide City Engineer services, for a not-to-exceed amount of \$100,000 annually, through March 15, 2021, in a form approved by the City Attorney. 2. Authorize the City Manager to enter into a three-year Contract Services Agreement with W.G. Zimmerman Engineering, Inc. for City Traffic Engineering services, for a not-to-exceed amount of \$100,000 annually, through March 15, 2021, in a form approved by the City Attorney. 3. Authorize the City Manager to enter into a three-year Contract Services Agreement with KDM Meridian for as-needed City Surveyor services, for a not-to-exceed amount of \$20,000 annually, through March 15, 2021, in a form approved by the City Attorney. 4. Authorize the City Manager to enter into a three-year Contract Services Agreement with Albus-Keefe & Associates, Inc. for as-needed geotechnical services, for a not-to-exceed amount of \$20,000 annually, through March 15, 2021, in a form approved by the City Attorney.

c. Change Order No. 1 for Catch Basin Capture Device Purchase and Installation

Summary: Staff is seeking authorization to issue a change order to G2 Construction, Inc. (G2) for the purchase and installation of an additional 64 catch basin connector pipe screens to capture trash and debris. The installation of the additional screens will bring Signal Hill into 100% compliance with the State mandated trash elimination requirements for the Los Cerritos Channel and Lower Los Angeles River Watersheds.

Recommendations: 1. Authorize issuance of Change Order No. 1 with G2 Construction, Inc. for the purchase and installation of an additional 64 catch basin connector pipe screens in the amount of \$67,657 and establish a project contingency of 10% (\$6,765) for a not-to-exceed total of \$74,422. 2. Approve a budget adjustment transferring \$74,422 from Stormwater Catch Basin Inserts (Account 400-40-897, Project No. 90.16008), to the Los Cerritos/LA River Catch Basin Inserts (Account 400-40-897, Project No. 90.18008).

d. Annual Review of Properties with a Conditional Use Permit

Summary: Per Signal Hill Municipal Code Section 20.64.120, the City Council has the authority to revoke any Conditional Use Permit (CUP) for noncompliance with the conditions set forth in the approved permit. To ensure compliance, a field inspection of each CUP site is conducted on an annual basis (or as needed). The Annual CUP Review confirms compliance with the CUP conditions and notes observations regarding general site maintenance. Staff has inspected the properties for all 52 active CUPs and found all of them to be in substantial compliance with their approved conditions. No revocations are recommended.

Recommendation: Receive and file.

e. Annual Review of Institutional Permits

Summary: Chapter 8.16 of the Signal Hill Municipal Code requires an annual review of institutional permits by the City Council. There are three organizations that have applied for institutional permits for 2018:

- Courtyard Care Center – 1880 Dawson Avenue
- Las Brisas Child Care Center – 2399 California Avenue, Suite A
- Cole Vocational Services – 2798 Junipero Avenue

All three organizations were found to have valid licenses, and to be in compliance with licensing requirements and/or applicable codes of the City's Building Department, Police Department, the Los Angeles County Fire Department, and other licensing agencies.

Recommendation: Waive further reading and adopt a resolution approving the annual institutional permits for Courtyard Care Center, Las Brisas Child Care Center and Cole Vocational Services.

(8) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member or member of the audience for discussion.

a. Warrant Register Dated March 13, 2018

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated March 13, 2018.

b. Minutes of the Following Meeting

Regular Meeting of February 27, 2018.

Recommendation: Approve.

(9) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WOODS  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER COPELAND  
VICE MAYOR HANSEN  
MAYOR WILSON

## (10) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, March 27, 2018, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

## CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by 1) writing to the City Council or the City Manager, or 2) completing an Agenda Item Request Form available from the City Clerk. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. Agendas are mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office. The agenda and related agenda items are available on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.