



**MINUTES OF A REGULAR MEETING  
SIGNAL HILL CITY COUNCIL**  
February 13, 2018

A Regular Meeting of the Signal Hill City Council was held in the Council Chamber of City Hall on February 13, 2018.

**CALL TO ORDER – 7:09 P.M.**

**ROLL CALL**

PRESENT: MAYOR WILSON  
VICE MAYOR HANSEN  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER WOODS

ABSENT: COUNCIL MEMBER FORESTER (EXCUSED ABSENCE)

**PLEDGE OF ALLEGIANCE**

Mayor Wilson led the audience in the Pledge of Allegiance.

**PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

There was no public business from the floor.

**ANNOUNCEMENTS**

Mayor Wilson made the following announcements:

Grand Opening of Mother's Market on Saturday, February 17.

Family Movie Day (The Princess and the Frog) & Chef Ollie Demo on Friday, February 23 from 3:00 p.m. to 6:00 p.m. at the Library. Pre-register by calling (562) 989-7323 or visit the Library.

Happy Birthday Dr. Seuss event on Saturday, March 3 from 3:00 p.m. to 5:00 p.m. at the Library. Pre-registration is required and space is limited. Call (562) 989-7323 for more information or visit the Library.

Signal Hill Police Foundation Community Celebration and Police Awards Ceremony on Thursday, March 15 starting at 6:00 p.m. at Betty Reckas Hall, 5761 East Colorado Street, Long Beach. \$75 for an individual membership and dinner for 1. Email [info@shpolicefoundation.org](mailto:info@shpolicefoundation.org) or call (562) 400-0310 for more information or to RSVP.

Grand Opening of Signal Hill Dog Park on Saturday, March 17. Call (562) 989-7330 for more information.

## **INTRODUCTION**

- a. Mayor Wilson introduced Angelina Garcia, newly appointed Deputy Administrative Services Officer/Finance Director in the Finance Department.

Ms. Garcia thanked the City for the opportunity and looks forward to continuing to serve the community.

## **PRESENTATIONS**

- a. Melinda Lankford, Capital Campaign Director of Salvation Army in Long Beach, presented an overview of the services and programs offered at the Salvation Army facility.

Mayor Wilson commented on the Capital Campaign project.

- b. Police Chief Nunley made a presentation on the August 1, 2017 National Night Out event. Signal Hill Police Department was selected as a National Award Winner for outstanding participation in the 34<sup>th</sup> Annual National Night Out from the National Association of Town Watches.

Mayor Wilson congratulated the Signal Hill Police Department for being selected as a National Night Out Award recipient.

- c. Deputy City Manager presented an update on the Website Redesign project.

Council Member Copeland asked questions regarding the navigation tabs.

Deputy City Manager addressed the questions posed by Council Member Copeland.

City Clerk asked a question regarding the proposed stylized logo.

Deputy City Manager addressed the question posed by City Clerk.

Council Member Woods commented on the proposed website and the logo.

Mayor Wilson asked questions regarding the analytics of the website and links to other agencies/organizations.

Deputy City Manager addressed the questions posed by Mayor Wilson.

Council Member Woods asked a question regarding website launch date.

Deputy City Manager addressed the question posed by Council Member Woods.

## **ORDINANCES**

- a. Second Reading and Adoption of Zoning Ordinance Amendment 17-02 for the Dog Park

City Manager presented the staff report.

It was moved by COUNCIL MEMBER WOODS and seconded by VICE MAYOR HANSEN to waive further reading and adopt Ordinance No. 2018-01-1499 amending the Official Zoning Map to change a 1.5-acre parcel at 3100 California Avenue from "Auto Center Specific Plan (SP-4)" to "Open Space (OS)" and "Public Institutional (PI)," and adding public dog park as a permitted use within the Open Space zoning district and outdoor advertising structure as a conditionally permitted use and amending the height limit within the Public Institutional zoning district.

City Attorney read the title of Ordinance No. 2018-01-1499:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, ADOPTING ZONING ORDINANCE AMENDMENT 17-02 AMENDING THE OFFICIAL ZONING MAP TO CHANGE A 1.5-ACRE PARCEL AT 3100 CALIFORNIA AVENUE FROM "AUTO CENTER SPECIFIC PLAN (SP-4)" TO "OPEN SPACE (OS)" AND "PUBLIC INSTITUTIONAL (PI)," AND ADDING PUBLIC DOG PARK AS A PERMITTED USE WITHIN THE OPEN SPACE ZONING DISTRICT AND OUTDOOR ADVERTISING STRUCTURE AS A CONDITIONALLY PERMITTED USE AND AMENDING THE HEIGHT LIMIT WITHIN THE PUBLIC INSTITUTIONAL ZONING DISTRICT

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:     COUNCIL MEMBER FORESTER

ABSTAIN:    NONE

b. Second Reading and Adoption of Zoning Ordinance Amendment 17-03 A Revision to Title 20 Chart of Permitted Uses

City Manager presented the staff report.

It was moved by COUNCIL MEMBER WOODS and seconded by VICE MAYOR HANSEN to waive further reading and adopt Ordinance No. 2018-01-1500 correcting a clerical error in Title 20 of Signal Hill Municipal Code Section 20.20.020 Chart of Permitted Uses to accurately reflect that emergency shelters are allowed in the Commercial General (CG) rather than the Commercial Residential (CR) zoning district.

City Attorney read the title of Ordinance No. 2018-01-1500:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, ADOPTING ZONING ORDINANCE AMENDMENT 17-03, CORRECTING A CLERICAL ERROR IN TITLE 20 OF SIGNAL HILL MUNICIPAL CODE SECTION 20.20.020 CHART OF PERMITTED USES TO ACCURATELY REFLECT THAT EMERGENCY SHELTERS ARE ALLOWED IN THE COMMERCIAL GENERAL (CG) RATHER THAN THE COMMERCIAL RESIDENTIAL (CR) ZONING DISTRICT

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:     COUNCIL MEMBER FORESTER

ABSTAIN:    NONE

## **CITY MANAGER REPORTS**

a. Approval of Southern California Edison (SCE) On-Bill Financing Program for Traffic Signals Safety Lights LED Upgrade Project

City Manager presented the staff report.

Mayor Wilson asked a question regarding the street lights.

City Manager addressed the question posed by Mayor Wilson.

Council Member Woods stated that this program has been reviewed by the Sustainable City Committee.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER WOODS and seconded by VICE MAYOR HANSEN to authorize the City Manager to enter into an On-Bill Financing (OBF) agreement with SCE to participate in the OBF Program, in the amount of \$10,594.57.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      COUNCIL MEMBER FORESTER

ABSTAIN:      NONE

b. User Fee Study Workshop

City Manager introduced Finance Director and Deputy City Manager who presented the staff report.

City Council discussed and asked questions regarding the draft User Fee Study, individual fee items, the last adopted User Fee Schedule, and full cost recovery of a program/service.

Staff and City Attorney addressed the questions posed by City Council.

Finance Director invited representative from Willdan Financial Services to speak on the agenda item.

Chris Fisher, representative of Willdan Financial Services, provided an overview of the Cost Allocation Plan and the draft User Fee Study.

Mayor Wilson asked a question regarding the overhead cost.

Mr. Fisher addressed the question posed by Mayor Wilson.

Maria Harris, Signal Hill resident, asked questions regarding cost allocation for the City Council and campaign statement item in the draft User Fee Study. Ms. Harris also commented on the proposed fee increases in the draft User Fee Study.

Mr. Fisher, Mayor Wilson, and Deputy City Manager addressed the questions posed by Ms. Harris.

City Council, staff, and City Attorney discussed the draft User Fee Study.

It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER WOODS to select a later date to conduct a public workshop on the draft User Fee Study.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:    COUNCIL MEMBER FORESTER

ABSTAIN:    NONE

## **CONSENT CALENDAR**

a. Resolution Declaring Final Acceptance of the 3800 Block of Cherry Avenue – Construction of New Interconnection Project, No. 129

Summary: Excel Paving Company, Inc. has completed the 3800 Block of Cherry Avenue – Construction of New Interconnection Project, No. 129 to the satisfaction of the Public Works Department. Staff is recommending final acceptance of the work performed by Excel Paving Company, Inc.

Recommendation: Waive further reading and adopt Resolution No. 2018-02-6252 declaring work to be completed in conformance with the plans and specifications for the 3800 block of Cherry Avenue – Construction of New Interconnection Project, No. 129 in the City of Signal Hill, in accordance with the contract entered into between Excel Paving Company, Inc. and the City of Signal Hill.

b. Resolution Declaring Final Acceptance of the Hilltop Park Artwork Refurbishment Project, No. 126

Summary: Murphy Industrial Coatings, Inc. has completed the Hilltop Park Artwork Refurbishment Project, No. 126 to the satisfaction of the Public Works Department. Staff is recommending final acceptance of the work performed by Murphy Industrial Coatings, Inc.

Recommendation: Waive further reading and adopt Resolution No. 2018-02-6253 declaring work to be completed in conformance with the plans and specifications for the Hilltop Park Artwork Refurbishment Project, No. 126 in the City of Signal Hill, in accordance with the contract entered into between Murphy Industrial Coatings, Inc. and the City of Signal Hill.

c. Amendment No. 3 – Contract Services Agreement with AndersonPenna Partners, Inc. for Temporary City Engineer and Construction Management Services

Summary: In February 2017, the City approved a contract with AndersonPenna Partners, Inc. (AndersonPenna) to provide needed engineering and project management services in the absence of a Public Works Director. In September 2017, staff requested a second amendment to allow for additional citywide engineering services and construction management services for the Dog Park. Staff is seeking authorization to amend the existing Contract Services Agreement with AndersonPenna to allow for continued citywide engineering services and construction management services for the Dog Park through April 30, 2018.

Recommendation: Authorize the City Manager to amend the contract with AndersonPenna to provide additional City engineering services and Dog Park construction management services in the additional amount of \$40,000 through April 30, 2018, in a form approved by the City Attorney.

d. Contract Amendment with Platinum Consulting Group to Provide Financial Staffing Services

Summary: The City Council will consider approving a contract amendment with Platinum Consulting Group to extend the term and increase the compensation for the provision of temporary financial staffing services.

Recommendation: Authorize the City Manager to execute Amendment No. 4 of the Contract Services Agreement with Platinum Consulting Group to provide temporary financial staffing services in a form approved by the City Attorney.

e. Warrant Register Dated February 13, 2018

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated February 13, 2018.

f. Minutes of the Following Meeting

Regular Meeting of January 23, 2018.

Recommendation: Approve.

Mayor Wilson requested pulling Consent Calendar item (b).

It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER WOODS to approve Consent Calendar items (a) and (c) through (f).

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:     COUNCIL MEMBER FORESTER

ABSTAIN:    NONE

b. Resolution Declaring Final Acceptance of the Hilltop Park Artwork Refurbishment Project, No. 126

Public Works Director presented the staff report.

Mayor Wilson commended Public Works Director for completing the project with a budget savings of \$4,290.

It was moved by COUNCIL MEMBER WOODS and seconded by VICE MAYOR HANSEN to approve Consent Calendar item (b).

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:     COUNCIL MEMBER FORESTER

ABSTAIN:    NONE

**COUNCIL AGENDA--NEW BUSINESS**

Vice Mayor Hansen expressed her concern with a recent power outage and Southern California Edison's advance notification and responses.

City Manager addressed Vice Mayor Hansen's concern.

Mayor Wilson thanked staff for preparing an economic development project status report.

Mayor Wilson announced the Grand Opening of Mother's Market on Saturday, February 17.

## **ADJOURNMENT**

It was moved by COUNCIL MEMBER WOODS and seconded by VICE MAYOR HANSEN to adjourn tonight's meeting to the next regular meeting of the Signal Hill City Council to be held on Tuesday, February 27, 2018, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:     COUNCIL MEMBER FORESTER

ABSTAIN:    NONE

MAYOR WILSON adjourned the meeting at 9:05 p.m.

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Edward H.J. Wilson  
Mayor

Attest:

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Keir Jones  
City Clerk