



**MINUTES OF A REGULAR MEETING  
SIGNAL HILL CITY COUNCIL**  
July 10, 2018

A Regular Meeting of the Signal Hill City Council was held in the Council Chamber of City Hall on July 10, 2018.

**CALL TO ORDER – 7:00 P.M.**

**ROLL CALL**

PRESENT: MAYOR HANSEN  
VICE MAYOR FORESTER  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER WILSON

ABSENT: COUNCIL MEMBER WOODS

**PLEDGE OF ALLEGIANCE**

Mayor Hansen invited Boy Scout Benjamin Kitchens to lead the audience in the Pledge of Allegiance.

**PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

There was no public business from the floor.

**ANNOUNCEMENTS**

Mayor Hansen made the following announcements:

Anime Your Way on Wednesday, July 11 from 2:30 p.m. to 3:30 p.m. for ages 12 to 14. Register by calling (562) 989-7323 or visiting the Library.

Concerts in the Park series on Wednesdays from July 11 to August 15 starting at 6:30 p.m. at Signal Hill Park. Call (562) 989-7330 for more information.

Movies in the Park – Paddington 2 on Friday, July 13 starting at 6:30 p.m. at Signal Hill Park. Call (562) 989-7330 for more information.

Blue Submarine on Saturday, July 21 from 1:00 p.m. to 2:00 p.m. at the Library. Call (562) 989-7323 for more information.

National Night Out on Tuesday, August 7 from 5:00 p.m. to 8:00 p.m. at Signal Hill Park. Call (562) 989-7205 for more information.

Community Services Department is currently accepting applications for the Food Distribution Program and the Dial-A-Taxi Program. Call (562) 989-7330 for more information.

Council Member Woods entered the Council Chamber at 7:06 p.m.

Council Member Wilson made the following announcement:

Wine Tasting Fundraising Event hosted by 100 Black Men of Long Beach on Friday, July 13 from 6:00 p.m. to 9:00 p.m. at the American University of Health Sciences.

## **INTRODUCTION**

- a. Mayor Hansen introduced Jessica Alcaraz, new Accountant with the Finance Department.

Ms. Alcaraz shared her excitement and looks forward to serving the City.

## **PRESENTATIONS**

- a. Mayor Hansen presented a proclamation to David J. Aleshire, City Attorney, in recognition of his 40<sup>th</sup> Anniversary with the City.

City Attorney thanked City Council for the recognition and staff for the support, and remarked on his years of service with the City.

City Council commented and thanked City Attorney for his years of service.

- b. Mayor Hansen presented to Scott Williams, Finance Director, a Certificate of Achievement for Excellence in Financial Reporting in recognition of the City's Comprehensive Annual Financial Report.

Finance Director thanked City Council for the recognition and Finance Department staff for their contribution towards this achievement.

- c. Mayor Hansen presented a proclamation to Parks and Recreation Commissioner Caroline Kiss-Lee in recognition of July as Parks Make Life Better!® Month.

Commissioner Kiss-Lee thanked City Council for the proclamation, encouraged

the public to utilize City parks, and promoted City events.

- d. Kelli Tunnicliff, Public Works Director, presented an update on the Library Construction.

City Council asked questions regarding the construction.

Public Works Director addressed the questions posed by City Council.

- e. Cristina Bond, Communications Specialist, presented the newly redesigned City website.

City Council commented and asked questions regarding the website and the e-newsletter and commended Communications Specialist on the new website.

Communications Specialist addressed the questions posed by City Council.

Mayor Hansen invited the Boy Scouts in attendance to come forward.

Arion Ellis and Benjamin Kitchens, Boy Scouts from Troop 65, introduced themselves and stated they are working on the Citizenship in the Community merit badge.

City Council welcomed the Boy Scouts.

## **PUBLIC HEARING**

- a. An Amendment to Conditional Use Permit (CUP) 16-02 for Ten Mile Brewing Company at 1136 E. Willow Street

City Clerk read the form of notice.

City Manager introduced Planning Manager who presented the staff report.

Mayor Hansen opened the public hearing at 7:50 p.m.

Mayor Hansen invited anyone wishing to speak in favor of or opposition to the CUP amendment to please come forward.

Dan Sundstrom, owner of Ten Mile Brewing Company, spoke in favor of the CUP amendment.

Debra Russell, Signal Hill resident, spoke in favor of the CUP amendment.

Mayor Hansen closed the public hearing at 7:52 p.m.

City Council congratulated Mr. Sundstrom on his successful business and spoke in favor of the CUP amendment.

It was moved by VICE MAYOR FORESTER and seconded by COUNCIL MEMBER WOODS to waive further reading and adopt Resolution No. 2018-07-6273 approving an amendment to Conditional Use Permit 16-02, to allow extended hours of operation and live music at an existing brewery with on-site tasting room and outdoor tasting area at 1136 E. Willow Street in the Commercial Industrial (CI) zoning district.

City Attorney read the title of Resolution No. 2018-07-6273:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING AN AMENDMENT TO CONDITIONAL USE PERMIT 16-02, TO ALLOW EXTENDED HOURS OF OPERATION AND LIVE MUSIC AT AN EXISTING BREWERY WITH ON-SITE TASTING ROOM AND OUTDOOR TASTING AREA AT 1136 E. WILLOW STREET IN THE COMMERCIAL INDUSTRIAL (CI) ZONING DISTRICT

The following vote resulted:

AYES:      MAYOR HANSEN  
                 VICE MAYOR FORESTER  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER WILSON  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

## **CITY MANAGER REPORTS**

### **a. Contract Services Agreement for Citywide Catch Basin Cleaning Services**

City Manager introduced Public Works Director who presented the staff report.

Vice Mayor Forester commented on the National Pollutant Discharge Elimination System (NPDES) and its relation to the catch basin and asked questions regarding Gateway Cities' involvement.

Public Works Director addressed the questions posed by Vice Mayor Forester.

Mayor Hansen invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER WOODS and seconded by VICE MAYOR FORESTER to authorize the City Manager to enter into a Contract Services Agreement for catch basin cleaning services with RMI, with a not-to-exceed contract amount of \$89,982 for the three-year term ending June 30, 2021, in a form approved by the City Attorney.

The following vote resulted:

AYES:      MAYOR HANSEN  
                 VICE MAYOR FORESTER  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER WILSON  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

b. Contract Services Agreements for On-Call Professional Engineering Services

City Manager introduced Public Works Director who presented the staff report.

Vice Mayor Forester asked questions regarding the contracts and contractors' response times to task orders.

Public Works Director addressed the questions posed by Vice Mayor Forester.

Council Member Copeland asked questions regarding the contract amounts.

Public Works Director and City Attorney addressed the questions posed by Council Member Copeland.

Council Member Wilson asked questions regarding the allocation of budget and task orders to each firm.

City Attorney addressed the questions posed by Council Member Wilson.

Mayor Hansen invited the public to comment on the agenda item.

There was no public comment.

Mayor Hansen invited representatives from each firm to come forward.

Jeff Wolfe, representative from Wolfe Engineering; Todd Graham, Principal from KPFF; Rick Kreuzer, representative from Kreuzer Consulting Group (KCG); Chuck Stephan, Director of Construction Management for KOA; Rick Panos, Director of Construction Management for Simplus Management; and Wael Faqih, representative from Falcon Engineering Services introduced themselves and thanked City Council for the opportunity.

Council Member Woods, Vice Mayor Forester, Council Member Wilson, and Public Works Director commented on the selection of multiple firms for on-call professional engineering services.

It was moved by COUNCIL MEMBER WOODS and seconded by VICE MAYOR FORESTER to authorize the City Manager to enter into the following Contract Services Agreements for professional engineering services in a form approved by the City Attorney: 1. Wolfe Engineering for as-needed civil engineering design services, for a not-to-exceed amount of \$150,000 annually, with a term of three years expiring July 10, 2021. 2. KPFF for as-needed civil engineering design services, for a not-to-exceed amount of \$150,000 annually, with a term of three years expiring July 10, 2021. 3. KCG for as-needed civil engineering design services, for a not-to-exceed amount of \$150,000 annually, with a term of three years expiring July 10, 2021. 4. KOA for as-needed project/construction management services, for a not-to-exceed amount of \$400,000 annually, with a term of three years expiring July 10, 2021. 5. Simplus Management for as-needed project/construction management services, for a not-to-exceed amount of \$400,000 annually, with a term of three years expiring July 10, 2021. 6. Falcon Engineering Services for as-needed project/construction management services, for a not-to-exceed amount of \$400,000 annually, with a term of three years expiring July 10, 2021. 7. HR Green for as-needed code enforcement services, for a not-to-exceed amount of \$50,000 annually, with a term of three years expiring July 10, 2021.

The following vote resulted:

AYES:           MAYOR HANSEN  
                  VICE MAYOR FORESTER  
                  COUNCIL MEMBER COPELAND  
                  COUNCIL MEMBER WILSON  
                  COUNCIL MEMBER WOODS

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

- c. Amendment No. 1 to Contract Services Agreement for On-Call City Engineering Services with AndersonPenna Partners, Inc.

City Manager introduced Public Works Director who presented the staff report.

Council Member Wilson asked questions regarding the contract amendment.

Public Works Director and City Manager addressed the questions posed by Council Member Wilson.

Council Member Woods asked questions regarding the fuel island and the View Park.

Public Works Director and City Manager addressed the questions posed by Council Member Woods.

Mayor Hansen invited representative from AndersonPenna Partners, Inc. to come forward.

Steve Badum, Vice President of AndersonPenna Partners, Inc., introduced himself to City Council.

Mayor Hansen invited the public to comment on the agenda item.

There was no public comment.

Vice Mayor Forester asked a question regarding Deputy Public Works Director vacancy.

Public Works Director addressed the question posed by Vice Mayor Forester.

It was moved by VICE MAYOR FORESTER and seconded by COUNCIL MEMBER COPELAND to authorize the City Manager to execute Amendment No. 1 to the Agreement between the City and AndersonPenna Partners, Inc. for on-call city engineering services, in a form approved by the City Attorney. The amendment increases the compensation in the amount of \$203,554 for a new total not-to-exceed contract amount of \$503,554, and includes the following updated scope of work to provide professional services support for three Capital Improvement Program (CIP) projects and staff support to the Public Works Department. 1. Project management for the View Park and Reclaimed Water CIP project, for a not-to-exceed amount of \$60,070, to be funded by the Rivers and Mountains Conservancy Grant. 2. Update to the City's Pavement Management Program CIP project, for a not-to-exceed amount of \$60,000. 3. Structural design of the Fuel Island Canopy CIP project, for a not-to-exceed amount of \$47,964. 4. Interim staff support of the Public Works Maintenance and

Operations division, for a not-to-exceed amount of \$35,520, to be funded by salary savings during the recruitment for a new Deputy Public Works Director.

The following vote resulted:

AYES:      MAYOR HANSEN  
                 VICE MAYOR FORESTER  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER WILSON  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

d. Purchase of FY 2018-19 Replacement Vehicle Units

City Manager introduced Public Works Director who presented the staff report.

Council Member Woods asked a question regarding the damaged Police patrol vehicle.

Public Works Director addressed the question posed by Council Member Woods.

Mayor Hansen invited the public to comment on the agenda item.

There was no public comment.

It was moved by VICE MAYOR FORESTER and seconded by COUNCIL MEMBER WOODS to 1. Authorize the Vehicle and Equipment Services Division to purchase the vehicles listed below for a total cost of \$240,500.

- One 2018 Ford Police Interceptor Utility truck from Wondries Fleet Group under Los Angeles County Purchase Order 17361672-1 for \$36,500; with additional equipment out-fitting cost of \$15,000 for a total cost of \$51,500.
- One 2018 Ford F-150 truck (\$32,000), one 2018 Ford Explorer civilian (\$39,500), and three Toyota Rav4 Hybrids (\$99,000), from National Auto Fleet Group, under National Joint Powers Alliance Contract 120716-NAF, for a subtotal of \$170,500; and an additional \$18,500 to cover equipment out-fitting on two of the named vehicles above for a total cost of \$189,000.

2. Authorize an additional appropriation of \$51,500 in the vehicle replacement budget (Account No. 601-40-842) to cover the unbudgeted expense of replacing a Police patrol vehicle that was damaged as a result of a car accident in June

2018.

- One 2018 Ford Police Interceptor Utility truck from Wondries Fleet Group under Los Angeles County Purchase Order 17361672-1 for \$36,500; with additional equipment out-fitting cost of \$15,000 for a total cost of \$51,500.

The following vote resulted:

AYES:      MAYOR HANSEN  
                 VICE MAYOR FORESTER  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER WILSON  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

e. Resolution Establishing Salary Adjustments for Management Personnel

City Manager introduced Deputy City Manager who presented a combined staff report for items (e) and (f).

Mayor Hansen invited the public to comment on the agenda item.

There was no public comment.

It was moved by VICE MAYOR FORESTER and seconded by COUNCIL MEMBER WOODS to waive further reading and adopt Resolution No. 2018-07-6274 amending Resolution No. 2017-11-6240, revising management salary ranges to update the salary for management personnel to correspond with changes to the Signal Hill Employees' Association Memorandum of Understanding.

City Attorney read the title of Resolution No. 2018-07-6274:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2017-11-6240, REVISING MANAGEMENT SALARY RANGES TO UPDATE THE SALARY FOR MANAGEMENT PERSONNEL TO CORRESPOND WITH CHANGES TO THE SIGNAL HILL EMPLOYEES' ASSOCIATION MEMORANDUM OF UNDERSTANDING

The following vote resulted:

AYES:      MAYOR HANSEN  
                 VICE MAYOR FORESTER  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER WILSON  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

f. Resolution Adoption a City-Wide Pay Schedule

A combined staff report for items (e) and (f) was presented earlier in the meeting. It was moved by VICE MAYOR FORESTER and seconded by COUNCIL MEMBER COPELAND to waive further reading and adopt Resolution No. 2018-07-6275 amending Resolution No. 2017-11-6242, approving and adopting a City-wide pay schedule as required by CalPERS.

City Attorney read the title of Resolution No. 2018-07-6275:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2017-11-6242, APPROVING AND ADOPTING A CITY-WIDE PAY SCHEDULE AS REQUIRED BY THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS)

The following vote resulted:

AYES:      MAYOR HANSEN  
                 VICE MAYOR FORESTER  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER WILSON  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

## **CONSENT CALENDAR**

- a. Resolutions Accepting the Dedication of Real Property for Additional Public Right-of-Way – 2499 E. Pacific Coast Highway

Summary: The City Council will consider resolutions to 1) accept the dedication of additional public right-of-way to be used for alley purposes; and 2) accept an irrevocable offer of dedication for additional public right-of-way for future street purposes associated with the development of property at 2499 E. Pacific Coast Highway.

Recommendations: 1. Waive further reading and adopt Resolution No. 2018-07-6276 accepting the dedication of real property for additional right-of-way for alley purposes at 2499 E. Pacific Coast Highway. 2. Waive further reading and adopt Resolution No. 2018-07-6277 accepting an irrevocable offer of dedication of real property for additional right-of-way for street purposes at 2499 E. Pacific Coast Highway.

- b. Contract Services Agreement with Vehicle Service Group, LLC for the Purchase and Installation of a Vehicle Lift System

Summary: The City Council will consider approving a Contract Services Agreement with Vehicle Service Group, LLC (Rotary Lift), to purchase and install a new vehicle lift system at the Public Works Yard fleet bay located at 2175 E. 28th Street.

Recommendation: Authorize the City Manager to enter into a Contract Services Agreement for the Vehicle Lift Replacement project with Rotary Lift, in the amount of \$31,751, in a form approved by the City Attorney, and establish a project contingency of \$6,350 (20%) for a not-to-exceed total of \$38,101.

- c. Contract Services Agreement with Califa, Inc. for the Purchase and Installation of the Library Electronic Book Checkout System

Summary: The City Council will consider approving a Contract Services Agreement with Califa, to purchase and install an electronic book checkout system at the new Library.

Recommendation: Authorize the City Manager to enter into a Contract Services Agreement for the purchase and installation of an electronic book checkout system with Califa, Inc., for a not-to-exceed amount of \$44,564, in a form approved by the City Attorney.

- d. Warrant Register Dated July 10, 2018

Summary: The Warrant Register is a listing of all general checks issued since the

prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated July 10, 2018.

e. Minutes of the Following Meeting

Regular Meeting of June 26, 2018.

Recommendation: Approve.

City Manager requested item (c) be pulled from the agenda. The item will be agendized for a future City Council meeting.

It was moved by VICE MAYOR FORESTER and seconded by COUNCIL MEMBER COPELAND to approve Consent Calendar items (a), (b), (d), and (e).

The following vote resulted:

AYES:      MAYOR HANSEN  
                 VICE MAYOR FORESTER  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER WILSON  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

**COUNCIL AGENDA--NEW BUSINESS**

Council Member Woods encouraged the public to attend the first Concert in the Park on Wednesday, July 11 and commented on the Sustainable City Committee and Community Emergency Response Team (CERT) booths.

Council Member Woods commented on the improved quality of the City Council meetings, community announcements on the cable channel, and complimented the Communications Specialist.

Council Member Wilson commented on the celebration of life service he attended for Long Beach Fire Captain David Rosa and the passing of former Los Angeles Police Commission President John Mack and asked tonight's meeting be adjourned in memory of these two individuals.

Vice Mayor Forester thanked Police and Public Works staff for a well-organized

4<sup>th</sup> of July.

Mayor Hansen asked a question regarding accessible parking for the Concerts in the Park series.

Community Services Director addressed the question posed by Mayor Hansen.

### **ADJOURNMENT**

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER WOODS to adjourn tonight's meeting in memory of Long Beach Fire Captain David Rosa and former Los Angeles Police Commission President John Mack. The next regular meeting of the Signal Hill City Council will be held on Tuesday, July 24, 2018, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

The following vote resulted:

AYES:      MAYOR HANSEN  
                 VICE MAYOR FORESTER  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER WILSON  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

MAYOR HANSEN adjourned the meeting at 8:39 p.m.

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Tina L. Hansen  
Mayor

Attest:

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Keir Jones  
City Clerk