

A REGULAR MEETING  
SIGNAL HILL PARKS AND RECREATION COMMISSION  
MINUTES

August 22, 2018  
6:00 p.m.

A Regular Meeting of the Signal Hill Parks and Recreation Commission was held in the Council Chambers of City Hall on August 22, 2018.

**CALL TO ORDER**

Chair Kiss-Lee called the meeting to order for the Parks and Recreation Commission at 6:00 p.m.

**ROLL CALL**

Present:     Chair Kiss-Lee  
              Commissioner Anhorn  
              Commissioner Lauer  
              Commissioner Rogers

Absent:       Vice Chair Russell

**PLEDGE OF ALLEGIANCE**

Chair Kiss-Lee led the audience in the Pledge of Allegiance.

**PUBLIC BUSINESS FROM THE FLOOR**

None

It was moved by Commissioner Lauer and seconded by Commissioner Anhorn to move Discussion Item A before the Presentations.

The following vote resulted:

AYES: Chair Kiss-Lee  
Commissioner Anhorn  
Commissioner Lauer  
Commissioner Rogers

NOES: None

ABSENT: Vice Chair Russell

ABSTAIN: None

**(A) REQUEST FOR RENTAL OF SIGNAL HILL PARK & HILLTOP PARK**

Staff received a request from the AIDS Food Store Long Beach, a Non-Profit agency, to rent Signal Hill Park Picnic Shelter #3 and Hilltop Park Shelter #1 for a "Hike the Hill" fundraising event on Saturday, October 6, 2018.

It was moved by Commissioner Rogers and seconded by Commissioner Anhorn to approve the fee waiver request and grandfather-in the event.

The following vote resulted:

AYES: Chair Kiss-Lee  
Commissioner Anhorn  
Commissioner Lauer  
Commissioner Rogers

NOES: None

ABSENT: Vice Chair Russell

ABSTAIN: None

**PRESENTATION(S)**

- Community Services Recreation Coordinator, Ashleigh Williams-Pearce, gave a presentation on Community Services Programs
- Community Services Director gave an overview of the Library Capital Campaign

**DISCUSSION ITEM(S)**

**(B) REQUEST FOR APPOINTMENT TO RFP REVIEW COMMITTEE**

Staff recently released a Request for Proposal (RFP) for the Signal Hill Parks and Recreation Master Plan. Staff is requesting that the Parks and Recreation Commission appoint one Commissioner to sit on the RFP Review Committee to help select the consultant for the project.

It was motioned by Commissioner Lauer and seconded by Commissioner Rogers to appoint Chair Kiss-Lee to the RFP Review Committee.

The following vote resulted:

AYES: Chair Kiss-Lee  
Commissioner Anhorn  
Commissioner Lauer  
Commissioner Rogers

NOES: None

ABSENT: Vice Chair Russell

ABSTAIN: None

#### **(C) UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS, OR PROGRAMS**

Staff provided an update on various actions which affect the Community Services Department such as City Council direction, project status for park development, and other Community Services programs which have changed over the previous month.

It was motioned by Commissioner Lauer and seconded by Commissioner Anhorn to receive and file the report.

The following vote resulted:

AYES: Chair Kiss-Lee  
Commissioner Anhorn  
Commissioner Lauer  
Commissioner Rogers

NOES: None

ABSENT: Vice Chair Russell

ABSTAIN: None

#### **CONSENT CALENDAR**

It was motioned by Commissioner Lauer and seconded by Commissioner Rogers to receive and file the report.

The following vote resulted:

AYES: Chair Kiss-Lee  
Commissioner Anhorn  
Commissioner Lauer  
Commissioner Rogers

NOES: None

ABSENT: Vice Chair Russell

ABSTAIN: None

### **COMMISSION NEW BUSINESS**

Commissioner Rogers informed the Commission that Rock for Vets was recently recognized by Ricardo Lara's office at the Excellence in the 33<sup>rd</sup> District event.

### **ADJOURNMENT**

It was moved by Commissioner Rogers and seconded by Commissioner Lauer to adjourn to the next Regular Meeting of the Signal Hill Parks & Recreation Commission on Wednesday, September 19, at 6:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The following vote resulted:

AYES: Chair Kiss-Lee  
Commissioner Anhorn  
Commissioner Lauer  
Commissioner Rogers

NOES: None

ABSENT: Vice Chair Russell

ABSTAIN: None

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Caroline Kiss-Lee  
Chair

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Aly Mancini  
Commission Secretary