



## **CITY OF SIGNAL HILL**

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2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
April 28, 2020

**\* \* \* GOVERNOR'S EXECUTIVE ORDER N-29-20 \* \* \***  
**\* \* RE: CORONAVIRUS COVID-19 \* \***

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE  
GOVERNOR'S EXECUTIVE ORDER WHICH SUSPENDS CERTAIN  
REQUIREMENTS OF THE RALPH M. BROWN ACT AND WILL BE HELD VIA  
VIDEO/TELECONFERENCE**

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

In order to minimize the spread of the COVID-19 virus, this will be a virtual meeting and you are invited to participate:

**To view or listen to the meeting live at 7:00 p.m.:**

- City of Signal Hill website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 269-711-552. If you would like to make a public comment, please notify the meeting host by pressing \*9 on the telephone keypad.

**To view and participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):**

- Visit <https://zoom.us/j/269711552> on your desktop computer or laptop.
- Download the app from the app store if you are using a smart phone and enter meeting ID: 269-711-552 when prompted.
- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Alternatively, you may write your public comments in the “Chat” section and the meeting host will read them to the City Council. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at [cityclerk@cityofsignalhill.org](mailto:cityclerk@cityofsignalhill.org) not later than 5:00 p.m. on Tuesday, April 28 and your comment will be read into the record.
- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

City Council Members are compensated \$667.44 per month. City Clerk and City Treasurer are compensated \$405 per month.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR COPELAND  
VICE MAYOR HANSEN  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER WOODS

(3) CLOSED SESSION

- a. A closed session will be held pursuant to Government Code Section 54956.9(d)(1), existing litigation, regarding *City of Signal Hill, et al v. Central Basin Municipal Water District, et al*, Los Angeles County Superior Court Case No. 19STCP03882.
- b. A closed session will be held pursuant to Government Code Section 54957(a), on matters posing a threat to the security of public buildings, the security of essential public services, or the public’s right of access to public services or

public facilities as related to the COVID-19 outbreak and the Governor's declaration of a State of Emergency.

- c. A closed session will be held pursuant to Government Code Section 54956.8, real property negotiations, regarding real properties located at 3100 California Avenue, 2690, 2998 Cherry Avenue, 1400, 2100, 2300 E. Spring Street, and 2689 St. Louis Avenue.

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

(5) RECESS TO CLOSED SESSION

(6) RECONVENE REGULAR MEETING – 7:00 P.M.

(7) PLEDGE OF ALLEGIANCE

(8) CLOSED SESSION REPORT

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(10) COMMUNITY ANNOUNCEMENTS

(11) PRESENTATIONS

- a. City Manager will make a presentation about COVID-19-related community updates.
- b. Executive Assistant/Deputy City Clerk will provide a presentation on the 2020 Primary Election held March 3, 2020.

(12) PUBLIC HEARING

a. Approval of Categorical Exemption for Well No. 8 Replacement Project

Summary: The City Council will consider the finding that the Well No. 8 Replacement Project is categorically exempt from California Environmental Quality Act Guidelines pursuant to the provisions listed in Article 19, Section 15301(b), Chapter 3 (Existing Facilities).

Recommendation: Authorize the Community Development Director to file a Notice of Exemption with the Los Angeles County Registrar-Recorder/County Clerk.

(13) CITY MANAGER REPORTS

a. Fiscal and Economic Analysis for Potential Cannabis Businesses

Summary: At its March 10, 2020 meeting, the City Council directed staff to obtain proposals from consultants to analyze different types of cannabis businesses along with associated fiscal and economic impacts to the City. Businesses to be studied included medicinal retail cannabis dispensaries, research and testing of cannabis products, the manufacture of cannabis products including edibles, recreational retail cannabis dispensaries, and the indoor commercial cultivation of cannabis on private property.

Recommendation: Receive and file and consider funding the fiscal and economic analysis of cannabis businesses as a decision package as part of the Fiscal Year 2020-22 Budget Workshop scheduled for May 28, 2020.

b. Contract Services Agreement with Castañeda & Associates for Implementation of Senate Bill 2 Planning Grant Programs and Preparation of the 2021-2029 Housing Element Update

Summary: The City Council will consider entering into a Contract Services Agreement with Castañeda & Associates for implementation of the Senate Bill 2 Planning Grant Programs; and preparation of the 6<sup>th</sup> Cycle (2021-2029) Housing Element update.

Recommendation: Authorize the City Manager to execute a Contract Services Agreement with Castañeda & Associates for a term of three years and a total not-to-exceed contract amount of \$93,200, in a form approved by the City Attorney.

(14) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member or member of the audience for discussion.

a. Contract Amendment with Phoenix Group Information System

Summary: The City Council will consider Amendment No. 1 to the Contract Services Agreement with Phoenix Group Information Systems. Amendment No. 1 extends the term of the current contract by five years to process and provide collection services for parking citations, booking fee recovery, and DUI cost recovery fees and increases the compensation in the amount of \$66,000, for a new total not-to-exceed contract amount of \$124,000.

Recommendation: Authorize the City Manager to execute Amendment No. 1 to the Contract Services Agreement between the City and Phoenix Group Information Systems to process and provide collection services for parking

citations, booking fee recovery, and DUI cost recovery fees, in a form approved by the City Attorney.

b. Contract Services Agreement with Michael Baker International for On-Call Consulting Services

Summary: City Council will consider authorizing a Contract Services Agreement for on-call planning, environmental, and related services with Michael Baker International, for a three-month term through July 31, 2020, and a not-to-exceed contract amount of \$25,000. The proposed scope of services includes assistance with special planning projects funded through Senate Bill 2 Planning Grant Program funds and Local Early Action Planning Grant funds.

Recommendation: Authorize the City Manager to execute a Contract Services Agreement with Michael Baker International for on-call consulting services, for a three-month term and a not-to-exceed contract amount of \$25,000, in a form approved by the City Attorney.

c. Amendment No. 1 to a Contract Services Agreement with Michael Baker International for Environmental Report Preparation Services

Summary: The City Council will consider Amendment No. 1 to the Contract Services Agreement with Michael Baker International to accommodate increases in the scope of services requested by the project applicant for preparation of an Initial Study and an environmental determination report pursuant to the California Environmental Quality Act for a proposed light industrial development project on 8.7 acres located at 2020 Walnut Avenue.

Recommendation: Authorize the City Manager to execute Amendment No. 1 to the Contract Services Agreement with Michael Baker International to provide additional environmental services for a proposed light industrial project for a total contract not-to-exceed amount of \$119,492, in a form approved by the City Attorney.

d. Schedule of Investments

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency of the former Signal Hill Redevelopment Agency as of the date shown on the report.

Recommendation: Receive and file.

e. Warrant Register Dated April 28, 2020

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated April 28, 2020.

f. Minutes of the Following Meeting

Regular Meeting of April 14, 2020.

Recommendation: Approve.

(15) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WOODS  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER JONES  
VICE MAYOR HANSEN  
MAYOR COPELAND

(16) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, May 12, 2020, at 7:00 p.m. via video/teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by 1) writing to the City Council or the City Manager, or 2) completing an Agenda Item Request Form available from the City Clerk. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. Agendas are mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office. The agenda and related agenda items are available on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

