



**MINUTES OF A REGULAR MEETING
SIGNAL HILL CITY COUNCIL**
April 28, 2020

A Regular Meeting of the Signal Hill City Council was held via video/teleconference on April 28, 2020 pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom.

CALL TO ORDER – 6:02 P.M.

ROLL CALL

PRESENT: MAYOR COPELAND
VICE MAYOR HANSEN
COUNCIL MEMBER JONES
COUNCIL MEMBER WILSON
COUNCIL MEMBER WOODS

ABSENT: NONE

CLOSED SESSION

- a. A closed session was held pursuant to Government Code Section 54956.9(d)(1), existing litigation, regarding *City of Signal Hill, et al v. Central Basin Municipal Water District, et al*, Los Angeles County Superior Court Case No. 19STCP03882.
- b. A closed session was held pursuant to Government Code Section 54957(a), on matters posing a threat to the security of public buildings, the security of essential public services, or the public's right of access to public services or public facilities as related to the COVID-19 outbreak and the Governor's declaration of a State of Emergency.
- c. A closed session was held pursuant to Government Code Section 54956.8, real property negotiations, regarding real properties located at 3100 California Avenue, 2690, 2998 Cherry Avenue, 1400, 2100, 2300 E. Spring Street, and 2689 St. Louis Avenue.

PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

There was no public business from the floor.

RECESS TO CLOSED SESSION AT 6:04 P.M.

RECONVENE REGULAR MEETING AT 7:13 P.M.

Mayor Copeland announced tonight's meeting will be conducted virtually and asked City Manager to provide meeting participation options.

City Manager provided meeting participation options.

ROLL CALL

PRESENT: MAYOR COPELAND
VICE MAYOR HANSEN
COUNCIL MEMBER JONES
COUNCIL MEMBER WILSON
COUNCIL MEMBER WOODS

ABSENT: NONE

PLEDGE OF ALLEGIANCE

Mayor Copeland led the audience in the Pledge of Allegiance.

MAYOR'S ANNOUNCEMENT

Mayor Copeland announced he will call upon Council Members, staff, and members of the public one-by-one for questions or comments and a roll call vote will be conducted for each agenda item for transparency and clarity.

CLOSED SESSION REPORT

City Attorney reported on closed session items. Status report was given and no reportable action was taken for item (a); and directions were given for further discussion for item (c). Item (b) was not discussed.

PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA

There was no public business from the floor.

COMMUNITY ANNOUNCEMENT

Mayor Copeland made the following announcement:

The Commercial and Multi-Family Recycling Program was implemented in 2012 as part of the City's solid waste reduction and AB 341 compliance program. Visit

www.edcodisposal.com or call (562) 597-0608 for a custom recycling collection plan and cost-benefit analysis.

CITY MANAGER COMMENTED ON PUBLIC COMMENT PROCEDURE

PRESENTATIONS

a. City Manager made a presentation about COVID-19-related community updates.

Council Member Wilson commented on COVID-19 statistics.

b. Executive Assistant/Deputy City Clerk provided a presentation on the 2020 Primary Election held March 3, 2020.

Council Member Wilson suggested a drive-by and drop off ballot option for future elections.

PUBLIC HEARING

a. Approval of Categorical Exemption for Well No. 8 Replacement Project

City Clerk read the form of notice.

City Manager introduced Public Works Director who presented the staff report.

Council Member Wilson asked a question regarding categorical exemption.

Public Works Director and City Attorney addressed the question posed by Council Member Wilson.

Mayor Copeland opened the public hearing at 7:45 p.m.

Mayor Copeland invited the public to comment on the agenda item.

There was no public comment.

Mayor Copeland closed the public hearing at 7:46 p.m.

City Council commended staff on the project.

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER WOODS to authorize the Community Development Director to file a Notice of Exemption with the Los Angeles County Registrar-Recorder/County Clerk.

The following vote resulted:

AYES: MAYOR COPELAND
 VICE MAYOR HANSEN
 COUNCIL MEMBER JONES
 COUNCIL MEMBER WILSON
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

CITY MANAGER REPORTS

a. Fiscal and Economic Analysis for Potential Cannabis Businesses

City Attorney commented on the Fair Political Practices Commission's decision regarding Council Member Wilson's participation in this item.

City Manager presented the staff report.

Vice Mayor Hansen asked a question regarding the cost estimates to complete a fiscal and economic analysis.

City Manager addressed the question posed by Vice Mayor Hansen.

* * *Due to technical difficulties, the rest of the meeting was not video-recorded.* * *
* * *Minutes were compiled by staff.* * *

City Council and City Attorney commented on the technical difficulties and decided to discuss Council New Business while waiting for staff members to rejoin the meeting.

COUNCIL AGENDA--NEW BUSINESS

Council Member Jones commented on the Brown Bag Program.

Council Member Wilson commented on IT infrastructure.

Staff members rejoined the meeting.

CITY MANAGER REPORTS

a. Fiscal and Economic Analysis for Potential Cannabis Businesses

City Council asked questions regarding the fiscal and economic analysis for cannabis businesses.

Staff addressed the questions posed by City Council.

Mayor Copeland invited the public to comment on the agenda item.

Deputy City Manager read two emails received from Signal Hill residents (attached to original minutes and available in the City Clerk's Office): Randy and Marianne Hartshorn commented the fiscal and economic analysis should be postponed; and Charlie and Bedelia Honeycutt commented in support of funding the fiscal and economic analysis as a decision package to be considered during the Budget Workshop.

City Council and staff discussed and commented on the fiscal and economic analysis for cannabis business.

It was moved by COUNCIL MEMBER JONES and seconded by VICE MAYOR HANSEN to receive and file and consider funding the fiscal and economic analysis of cannabis businesses as a decision package as part of the Fiscal Year 2020-22 Budget Workshop scheduled for May 28, 2020.

The following vote resulted:

AYES: MAYOR COPELAND
 VICE MAYOR HANSEN
 COUNCIL MEMBER JONES
 COUNCIL MEMBER WILSON
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

b. Contract Services Agreement with Castañeda & Associates for Implementation of Senate Bill 2 Planning Grant Programs and Preparation of the 2021-2029 Housing Element Update

City Manager introduced Community Development Director who presented the staff report.

Council Member Woods asked a question regarding the staff report.

Council Member Jones addressed the question posed by Council Member Woods.

Mayor Copeland invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER JONES to authorize the City Manager to execute a Contract Services Agreement with Castañeda & Associates for a term of three years and a total not-to-exceed contract amount of \$93,200, in a form approved by the City Attorney.

The following vote resulted:

AYES: MAYOR COPELAND
 VICE MAYOR HANSEN
 COUNCIL MEMBER JONES
 COUNCIL MEMBER WILSON
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

CONSENT CALENDAR

a. Contract Amendment with Phoenix Group Information System

Summary: The City Council will consider Amendment No. 1 to the Contract Services Agreement with Phoenix Group Information Systems. Amendment No. 1 extends the term of the current contract by five years to process and provide collection services for parking citations, booking fee recovery, and DUI cost recovery fees and increases the compensation in the amount of \$66,000, for a new total not-to-exceed contract amount of \$124,000.

Recommendation: Authorize the City Manager to execute Amendment No. 1 to the Contract Services Agreement between the City and Phoenix Group Information Systems to process and provide collection services for parking citations, booking fee recovery, and DUI cost recovery fees, in a form approved by the City Attorney.

b. Contract Services Agreement with Michael Baker International for On-Call Consulting Services

Summary: City Council will consider authorizing a Contract Services Agreement for on-call planning, environmental, and related services with Michael Baker International, for a three-month term through July 31, 2020, and a not-to-exceed contract amount of \$25,000. The proposed scope of services includes assistance with special planning projects funded through Senate Bill 2 Planning Grant Program funds and Local Early Action Planning Grant funds.

Recommendation: Authorize the City Manager to execute a Contract Services Agreement with Michael Baker International for on-call consulting services, for a three-month term and a not-to-exceed contract amount of \$25,000, in a form approved by the City Attorney.

c. Amendment No. 1 to a Contract Services Agreement with Michael Baker International for Environmental Report Preparation Services

Summary: The City Council will consider Amendment No. 1 to the Contract Services Agreement with Michael Baker International to accommodate increases in the scope of services requested by the project applicant for preparation of an Initial Study and an environmental determination report pursuant to the California Environmental Quality Act for a proposed light industrial development project on 8.7 acres located at 2020 Walnut Avenue.

Recommendation: Authorize the City Manager to execute Amendment No. 1 to the Contract Services Agreement with Michael Baker International to provide additional environmental services for a proposed light industrial project for a total contract not-to-exceed amount of \$119,492, in a form approved by the City Attorney.

d. Schedule of Investments

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency of the former Signal Hill Redevelopment Agency as of the date shown on the report.

Recommendation: Receive and file.

e. Warrant Register Dated April 28, 2020

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated April 28, 2020.

f. Minutes of the Following Meeting

Regular Meeting of April 14, 2020.

Recommendation: Approve.

It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER JONES to approve the Consent Calendar.

The following vote resulted:

AYES: MAYOR COPELAND
 VICE MAYOR HANSEN
 COUNCIL MEMBER JONES
 COUNCIL MEMBER WILSON
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

ADJOURNMENT

It was moved by COUNCIL MEMBER WILSON and seconded by VICE MAYOR HANSEN to adjourn tonight's meeting to the next regular meeting of the Signal Hill City Council to be held on Tuesday, May 12, 2020, at 7:00 p.m. via video/teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

The following vote resulted:

AYES: MAYOR COPELAND
 VICE MAYOR HANSEN
 COUNCIL MEMBER JONES
 COUNCIL MEMBER WILSON
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

MAYOR COPELAND adjourned the meeting at 8:31 p.m.

ROBERT D. COPELAND
MAYOR

Attest:

CARMEN R. BROOKS
CITY CLERK