



**MINUTES OF A REGULAR MEETING  
SIGNAL HILL CITY COUNCIL**  
July 14, 2020

A Regular Meeting of the Signal Hill City Council was held via video/teleconference on July 14, 2020 pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom.

**CALL TO ORDER – 6:01 P.M.**

**ROLL CALL**

PRESENT: MAYOR COPELAND  
VICE MAYOR HANSEN  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WOODS

ABSENT: COUNCIL MEMBER WILSON

**CLOSED SESSION**

- a. A closed session was held pursuant to Government Code Section 54956.8, real property negotiations, between the City of Signal Hill and Signal Hill Auto Center Association, regarding real property located at 3100 California Avenue.
- b. A closed session was held pursuant to Government Code Section 54956.8, real property negotiations, between the City of Signal Hill and Signal Hill Petroleum, regarding real property located at 700 E. Spring Street.
- c. A closed session was held pursuant to Government Code Section 54957.6(a) to discuss labor negotiations with the Signal Hill Employees' Association.
- d. A closed session was held pursuant to Government Code Section 54956.9(d)(2), potential litigation of an undisclosed matter.

**PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

There was no public business from the floor.

**RECESS TO CLOSED SESSION AT 6:04 P.M.**

Council Member Wilson entered closed session at 6:04 p.m.

## **RECONVENE REGULAR MEETING AT 7:11 P.M.**

Mayor Copeland asked City Manager to provide meeting participation options.

City Manager provided meeting participation options.

## **ROLL CALL**

PRESENT: MAYOR COPELAND  
VICE MAYOR HANSEN  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER WOODS

ABSENT: NONE

## **PLEDGE OF ALLEGIANCE**

Mayor Copeland led the audience in the Pledge of Allegiance.

## **MAYOR'S ANNOUNCEMENT**

Mayor Copeland announced he will call upon Council Members, staff, and members of the public one-by-one for questions or comments and a roll call vote will be conducted for each agenda item for transparency and clarity.

## **CLOSED SESSION REPORT**

City Attorney reported on closed session items. Closed session items (a) and (b) were discussed, status reports given, and no reportable action taken. Closed session item (c) was discussed, status report given, and direction was given for further negotiation. Closed session item (d) was discussed and City Council directed not to take action.

## **CITY MANAGER COMMENTED ON PUBLIC COMMENT PROCEDURE**

## **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

Mayor Copeland read a letter Council Member Jones received from TM DiLeva (letter is attached to original minutes and available in the City Clerk's Office).

There was no additional public business from the floor.

## **COMMUNITY ANNOUNCEMENT**

Mayor Copeland made the following announcement:

Signal Hill General Municipal Election is November 3, 2020, nomination period is open for three members of the City Council for a full four-year term. The deadline to file nomination papers is Friday, August 7, 2020 at 4:30 p.m. If nomination papers are not filed by an incumbent officer of the City, the deadline is extended until Wednesday, August 12, 2020. Contact the City Clerk's Office at (562) 989-7305 or email [cityclerk@cityofsignalhill.org](mailto:cityclerk@cityofsignalhill.org) for more information.

## **PRESENTATIONS**

- a. Bradley Pollack, Director of the Long Beach Small Business Development Center (SBDC) made a presentation about the services provided by the SBDC.

City Council commented and asked questions regarding the services provided by the SBDC.

Mr. Pollack addressed the questions posed by City Council.

Mayor Copeland requested the presentation be posted on the City's website.

- b. Mayor Copeland read a proclamation in recognition of July as Parks Make Life Better! © Month and thanked the Community Services Department and the Parks and Recreation Commission.
- c. City Manager made a presentation about COVID-19-related community updates.

Council Member Wilson and Vice Mayor Hansen commented and asked questions regarding COVID-19-related community updates.

City Manager addressed the questions posed by Council Member Wilson and Vice Mayor Hansen.

Mayor Copeland thanked City Manager for the presentation and commended City staff.

## **PUBLIC HEARINGS**

- a. Resolution Ordering the Increase, Levy and Assessments, which will be Adjusted Annually in Future Years by the Consumer Price Index (CPI), for Landscape and Lighting Maintenance District No. 1 for Fiscal Year 2020-21, and if the Increase Fails, Adopt Resolution of Intent to Increase Last Year's Levy by CPI as Permitted by Prior Approvals and Set the Date of a New Public Hearing

Council Member Wilson recused himself and left the meeting at 7:53 p.m. due to a conflict of interest.

City Clerk read the form of notice and announced that ballots will not be counted if received after the close of the public hearing.

City Manager introduced Public Works Director who presented the staff report.

Mayor Copeland opened the public hearing at 7:59 p.m. and invited anyone wishing to speak in favor of or in opposition to the proposed assessment.

There was no public comment.

Mayor Copeland requested City Clerk provide the number of ballots received.

City Clerk reported that 33 ballots were received during the 45-day notice period.

There being no further testimony, Mayor Copeland closed the public hearing at 8:01 p.m.

Mayor Copeland requested City Clerk open and tabulate the 33 ballots received.

Mayor Copeland and City Attorney asked questions regarding the tabulation of the ballots.

Public Works Director addressed the questions posed by Mayor Copeland and City Attorney.

City Clerk opened, tabulated, and reported five (5) ballots for the proposed assessment equaling \$4,951.37 and 28 ballots against the proposed assessment equaling \$26,107.24. There were no invalid ballots received. It was determined that a majority protest does exist.

City Council, City Attorney, City Manager, Public Works Director, and NV5 Consultant Jeff Cooper discussed the ballot results; process to initiate a new public hearing to levy and collect assessments adjusted by the Consumer Price Index; and landscaping service options.

Vice Mayor Hansen, City Attorney, and Council Member Woods commented and requested staff to incorporate the history of Landscape and Lighting Maintenance District No. 1 in the July 28, 2020 public hearing staff report.

It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER WOODS to waive further reading and adopt Resolution No. 2020-07-6574 (as amended by the City Attorney) declaring City Council's intention to levy and collect assessments, which will be adjusted annually by the Consumer Price

Index, for Landscape and Lighting Maintenance District No. 1 for Fiscal Year 2020-2021 and approving the Engineer's Report; set the public hearing for July 28, 2020; and direct staff to work with the landscape contractor to reduce the landscape contract amount by decreasing the scope of services.

City Attorney read the title of Resolution No. 2020-07-6574 (as amended), entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS, WHICH WILL BE ADJUSTED ANNUALLY BY THE CONSUMER PRICE INDEX, FOR LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2020-2021 AND APPROVING THE ENGINEER'S REPORT

The following vote resulted:

AYES:      MAYOR COPELAND  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER JONES  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      COUNCIL MEMBER WILSON

Mayor Copeland thanked the residents who participated in the ballot process.

Council Member Wilson returned to the meeting at 8:51 p.m.

b. Resolution Approving the Amended Use of Fiscal Year 2020-21 Community Development Block Grant (CDBG) Funds and the Allocation of CDBG Coronavirus Funds

City Clerk read the form of notice.

City Manager introduced Community Services Director who presented the staff report.

Council Member Woods and Council Member Wilson asked questions regarding the programs and allocation of CDBG funds.

Community Services Director and City Manager addressed the questions posed by Council Member Woods and Council Member Wilson.

Mayor Copeland opened the public hearing at 9:02 p.m. and invited anyone wishing to speak in favor of or in opposition to the resolution.

Council Member Woods and Deputy City Manager commented on public comment procedure.

Terry Rogers, Signal Hill resident, commended Community Services Department and Signal Hill Community Foundation for providing the Senior and Family Food Distribution Programs.

Community Services Director thanked the program volunteers.

Mayor Copeland closed the public hearing at 9:04 p.m.

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER JONES to waive further reading and adopt Resolution No. 2020-07-6575 approving the City's proposed amended use of CDBG funds for FY 2020-21 and the allocation of CDBG-CV funds.

City Attorney read the title of Resolution No. 2020-07-6575, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, APPROVING THE CITY'S PROPOSED AMENDED USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2020-21 AND THE ALLOCATION OF CDBG-CV FUNDS

The following vote resulted:

AYES:       MAYOR COPELAND  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER JONES  
                 COUNCIL MEMBER WILSON  
                 COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:      NONE

ABSTAIN:     NONE

## **CITY MANAGER REPORTS**

### **a. Obama Foundation Mayor's Pledge**

City Manager presented the staff report.

Vice Mayor Hansen asked a question regarding the Mayor's Pledge.

City Manager addressed the question posed by Vice Mayor Hansen.

Mayor Copeland invited the public to comment on the agenda item.

Randy Hartshorn, Signal Hill resident, commented on the public comment procedure.

City Council commented on the public comment procedure and asked staff to modify the public comment procedure for future Council meetings.

Mayor Copeland commented on signing the Mayor's Pledge.

Council Member Woods and Council Member Jones requested the Mayor's Pledge be read into the record.

City Manager read the Obama Foundation Mayor's Pledge.

It was moved by COUNCIL MEMBER JONES and seconded by COUNCIL MEMBER WOODS to sign the Obama Foundation Mayor's Pledge.

The following vote resulted:

AYES:           MAYOR COPELAND  
                  VICE MAYOR HANSEN  
                  COUNCIL MEMBER JONES  
                  COUNCIL MEMBER WILSON  
                  COUNCIL MEMBER WOODS

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

b. Resolution Standing Up for Equality and Against Systemic Racism

City Manager presented the staff report.

Council Member Wilson shared a video titled *\$100 to the Winners of an Unfair Race*.

Mayor Copeland read six letters received from Perica Bell, Chris Wilson, Bro. Woodrow Bailey, Dr. Lance Robert, Supervisor Janice Hahn, and Thary Ung

Oknha in support of the resolution (letters are attached to original minutes and available in the City Clerk's Office).

Mayor Copeland invited the public to comment on the agenda item.

Victor Parker, Signal Hill resident, spoke in support of the resolution.

City Council discussed the resolution.

Council Member Wilson read Resolution No. 2020-07-6576 in its entirety.

City Council and City Clerk thanked Council Member Wilson for drafting the resolution, commented on and discussed the resolution and systemic racism.

It was moved by COUNCIL MEMBER JONES and seconded by COUNCIL MEMBER WOODS to waive further reading and adopt Resolution No. 2020-07-6576 standing up for equality and against systemic racism.

City Attorney read the title of Resolution No. 2020-07-6576, entitled:

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, STANDING UP FOR EQUALITY AND AGAINST SYSTEMIC RACISM

The following vote resulted:

AYES:      MAYOR COPELAND  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER JONES  
                 COUNCIL MEMBER WILSON  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

c. Vice Mayor Appointment

City Manager presented the staff report.

Council Member Wilson requested the three letters received at the June 9, 2020 City Council meeting be read.

City Manager read three letters regarding the March 24, 2020 City Council reorganization from Paul Aleman, Ricardo Pasillas, and Ronald Smith.

Mayor Copeland invited the public to comment on the agenda item.

There was no public comment.

City Council commented and discussed the March 24, 2020 City Council reorganization.

Council Member Wilson made a motion to reorganize the City Council.

Mayor Copeland asked staff for clarification on the recommendation of this agenda item and Council Member Wilson's motion.

City Attorney commented on the recommendation of this agenda item.

Mayor Copeland invited the public to comment on the agenda item.

Terry Rogers, Signal Hill resident, asked questions regarding City Council reorganization.

City Attorney addressed the questions posed by Ms. Rogers.

Brenda Wilson, Signal Hill resident, asked a question and commented on City Council reorganization.

City Council addressed the question posed by Ms. Wilson.

Mayor Copeland and City Attorney discussed Council Member Wilson's motion and determined the item will be agendized for the next regular City Council meeting.

City Attorney suggested due to the late hour, to continue tonight's meeting to discuss the remaining agenda items.

City Council, City Manager, and City Attorney discussed the remaining agenda items and decided to pull City Manager Report item (f) out of order.

- f. Continuance of the Proclamation of the Existence of a Local Emergency in Response to COVID-19 and Update on Coronavirus Relief Fund Allocations

City Manager presented the staff report.

Mayor Copeland invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER WOODS to receive and file the report; and waive further reading and adopt Resolution No. 2020-07-6577 ratifying the submission of the Coronavirus Relief Fund Allocation certification form to the State of California Department of Finance by the City Manager of the City of Signal Hill, as Director of Emergency Services.

City Attorney read the title of Resolution No. 2020-07-6577, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, RATIFYING THE SUBMISSION OF THE CORONAVIRUS RELIEF FUND ALLOCATION CERTIFICATION FORM TO THE STATE OF CALIFORNIA DEPARTMENT OF FINANCE BY THE CITY MANAGER OF THE CITY OF SIGNAL HILL, AS DIRECTOR OF EMERGENCY SERVICES

The following vote resulted:

AYES:      MAYOR COPELAND  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER JONES  
                 COUNCIL MEMBER WILSON  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

City Manager requested City Council take action on the Consent Calendar.

## **CONSENT CALENDAR**

- a. Contract Services Agreement with iWorQ Systems for Modular Software System for the Public Works and Community Development Departments

Summary: The City Council will consider authorizing a Contract Services Agreement with iWorQ Systems to provide a modular software system supporting the Community Development and Public Works Departments. The agreement provides for an annual cost of \$13,700 for hosted software, for a total not-to-exceed contract amount of \$41,100 over a three-year term through July 14, 2023.

Recommendation: Authorize the City Manager to execute a Contract Services

Agreement with iWorQ Systems, for a three-year term with an option to extend for a second three-year term (subject to City Council approval) and an annual not-to-exceed contract amount of \$13,700, for a total not-to-exceed contract amount of \$41,100, in a form approved by the City Attorney.

b. Warrant Register Dated July 14, 2020

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated July 14, 2020.

c. Minutes of the Following Meeting

Regular Meeting of June 23, 2020.

Recommendation: Approve.

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER WOODS to approve the Consent Calendar.

The following vote resulted:

AYES:      MAYOR COPELAND  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER JONES  
                 COUNCIL MEMBER WILSON  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

Vice Mayor Hansen asked questions regarding City Manager Report item (d) and View Park discussion.

City Manager addressed the questions posed by Vice Mayor Hansen.

City Council, City Manager, and City Attorney discussed adjourning tonight's meeting to Tuesday, July 21, 2020 at 6:00 p.m. to address City Manager Report items (d), (e), (g), (h), and (i).

## **ADJOURNMENT**

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER JONES to adjourn tonight's meeting to an adjourned regular meeting of the Signal Hill City Council to be held on Tuesday, July 21, 2020, at 6:00 p.m. via video and teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

The following vote resulted:

AYES:      MAYOR COPELAND  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER JONES  
                 COUNCIL MEMBER WILSON  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

MAYOR COPELAND adjourned the meeting at 11:55 p.m.

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ROBERT D. COPELAND  
MAYOR

Attest:

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CARMEN R. BROOKS  
CITY CLERK