



## **MINUTES OF A REGULAR MEETING SIGNAL HILL CITY COUNCIL**

October 27, 2020

A Regular Meeting of the Signal Hill City Council was held via video/teleconference on October 27, 2020 pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom.

### **CALL TO ORDER – 6:02 P.M.**

### **ROLL CALL**

PRESENT: MAYOR COPELAND  
VICE MAYOR HANSEN  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WOODS

ABSENT: COUNCIL MEMBER WILSON

### **CLOSED SESSION**

Council Member Woods requested to add a closed session item for discussion subsequent to the posting of the agenda.

- b. A closed session will be held pursuant to Government Code Section 54957, on matters posing a threat to public services or facilities.

City Council discussed the closed session item to be added.

Council Member Wilson entered the meeting at 6:05 p.m.

It was moved by COUNCIL MEMBER WOODS and seconded by VICE MAYOR HANSEN to add closed session item (b).

The following vote resulted:

AYES: MAYOR COPELAND  
VICE MAYOR HANSEN  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: COUNCIL MEMBER WILSON

- a. A closed session was held pursuant to Government Code Section 54957, to conduct department head evaluations.
- b. A closed session was held pursuant to Government Code Section 54957, on matters posing a threat to public services or facilities.

#### **PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

There was no public business from the floor.

#### **RECESS TO CLOSED SESSION AT 6:07 P.M.**

#### **RECONVENE REGULAR MEETING AT 7:06 P.M.**

Mayor Copeland asked City Manager to provide meeting participation options.

City Manager provided meeting participation options.

#### **ROLL CALL**

PRESENT: MAYOR COPELAND  
VICE MAYOR HANSEN  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER WOODS

ABSENT: NONE

#### **PLEDGE OF ALLEGIANCE**

Mayor Copeland led the audience in the Pledge of Allegiance.

## **MAYOR'S ANNOUNCEMENT**

Mayor Copeland announced he will call upon Council Members, City Clerk, City Treasurer, and members of the public one-by-one for questions or comments and a roll call vote will be conducted for each agenda item for transparency and clarity.

## **CLOSED SESSION REPORT**

Interim City Attorney reported that there was no reportable action taken.

## **CITY MANAGER COMMENTED ON PUBLIC COMMENT PROCEDURE**

## **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

Terry Rogers asked questions regarding public participation during the meeting.

Deputy City Manager addressed the questions posed by Ms. Rogers.

## **COMMUNITY ANNOUNCEMENTS**

City Clerk made the following announcements:

Election Day is November 3, 2020. You can return your ballot by mail (no postage required), place your Vote by Mail ballot in the 24-hour drop box at the Signal Hill Public Library, or vote in person at the Signal Hill Park Community Center beginning Friday, October 30 through Monday, November 2 from 10:00 a.m. to 7:00 p.m. and 7:00 a.m. to 8:00 p.m. on Election Day. For additional vote center and Vote by Mail drop box locations, visit [lavote.net](http://lavote.net) or call (562) 989-7305.

Track your Vote by Mail ballot using the "Where's My Ballot" tool on [wheresmyballot.sos.ca.gov/](http://wheresmyballot.sos.ca.gov/) to receive automatic email, text, or voice call notifications about your ballot.

Mayor Copeland made the following announcements:

In-N-Out Cover to Cover Reading Incentive Program from October 5 through November 9. Children ages 4-12 are invited to sign up to read five books to receive a certificate for a free In-N-Out hamburger. Call (562) 989-7323 to register.

Virtual Bingo on Thursday, November 12 from 3:00 p.m. to 5:00 p.m. Register by November 11 by calling (562) 989-7330.

Virtual Book Club on Thursday, November 19 from 3:30 p.m. to 4:30 p.m.

Participants must be age 18 and older. Books will be available for pick-up at the Library during curbside pick-up hours. Call (562) 989-7323 for more information.

Free flu shots available every Thursday now through November 21 at Veteran's Stadium, 5000 E. Lew Davis Drive, Long Beach from 3:00 p.m. to 6:00 p.m. and every Saturday at Cabrillo High School, 2001 Santa Fe Avenue, Long Beach from 10:00 a.m. to 1:00 p.m. Call (562) 570-4315 for more information.

Free Bulky Item Pickup Week from November 2 through November 6. Single family residences can place bulky items at the curb for collection on their regularly scheduled collection day. Residents in multi-family complexes should call EDCO at (562) 597-0608 no later than November 1 to schedule a pick-up. In addition to the Free Bulky Item Pickup Week, residents may schedule two special pickups annually by contacting EDCO at (562) 597-0608 or visiting [www.edcodisposal.com](http://www.edcodisposal.com).

Council Member Woods commented on the "Where's My Ballot" tool.

Council Member Wilson announced two additional vote centers at The Grand and Recreation Park in Long Beach.

## **PRESENTATIONS**

- a. City Manager made a presentation about COVID-19-related community updates.

City Council commented on the presentation.

- b. Community Development Director made a presentation on 2020 National Planning Month.

## **CITY MANAGER REPORTS**

- a. Continuance of the Proclamation of the Existence of a Local Emergency in Response to COVID-19

City Manager presented the staff report.

Mayor Copeland invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER JONES to receive and file the report.

The following vote resulted:

AYES:       MAYOR COPELAND  
              VICE MAYOR HANSEN  
              COUNCIL MEMBER JONES  
              COUNCIL MEMBER WILSON  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE

b. Contract Services Agreement with Brightview Landscape, Inc. (Brightview) for the Maintenance of Landscaped Areas Citywide

City Manager provided an overview and Public Works Director introduced Contracts Manager who presented the staff report.

Council Member Woods and Council Member Wilson asked questions regarding Brightview and the contract services agreement.

Gerrad Hill, Associate Branch Manager with Brightview, City Manager, and Public Works Director addressed the questions posed by Council Member Woods and Council Member Wilson.

Mayor Copeland read a letter from Signal Hill resident Rick Smith regarding Brightview (letter is attached to original minutes and available in the City Clerk's Office).

Mayor Copeland invited the public to comment on the agenda item.

There was no public comment.

Council Member Wilson commented on the contract services agreement.

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER JONES to authorize the City Manager to enter into a contract services agreement with BrightView Landscape, Inc. for a five-year term through December 31, 2025 for an annual not-to-exceed amount of \$339,344, in a form approved by the interim City Attorney. The annual amount may be adjusted by the applicable CPI in years 2 – 5, but will not be increased in any given year by more than 2%.

The following vote resulted:

AYES:       MAYOR COPELAND  
              VICE MAYOR HANSEN  
              COUNCIL MEMBER JONES  
              COUNCIL MEMBER WILSON  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE

c. Resolution Amending Records Retention Schedule

City Manager presented the staff report.

Council Member Woods and City Clerk asked questions regarding the Records Retention Schedule.

City Manager addressed the questions posed by Council Member Woods and City Clerk.

Mayor Copeland invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER JONES and seconded by VICE MAYOR HANSEN to waive further reading and adopt Resolution No. 2020-10-6594 amending the City's Records Retention Schedule previously adopted by Resolution No. 2019-03-6312, and repealing all prior resolutions.

Interim City Attorney read the title of Resolution No. 2020-10-6594, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE CITY'S RECORDS RETENTION SCHEDULE PREVIOUSLY ADOPTED BY RESOLUTION NO. 2019-03-6312, AND REPEALING ALL PRIOR RESOLUTIONS

The following vote resulted:

AYES: MAYOR COPELAND  
VICE MAYOR HANSEN  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

### **CONSENT CALENDAR**

#### **a. Schedule of Investments and Monthly Transaction Report**

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown on the report. The monthly transaction report provides the changes in investments for the prior month.

Recommendation: Receive and file.

#### **b. Warrant Register Dated October 27, 2020**

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated October 27, 2020.

It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER JONES to approve the Consent Calendar.

The following vote resulted:

AYES:       MAYOR COPELAND  
              VICE MAYOR HANSEN  
              COUNCIL MEMBER JONES  
              COUNCIL MEMBER WILSON  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE

### **COUNCIL AGENDA--NEW BUSINESS**

Council Member Woods announced that she will be a grandmother soon.

Council Member Wilson encouraged the public to vote and commented on the election.

Council Member Jones commented on the Halloween on the Hill, encouraged the public to vote, and commented on the election.

Vice Mayor Hansen encouraged the public to vote and requested staff publish information regarding poor air quality to the public.

City Manager addressed Vice Mayor Hansen's request.

Mayor Copeland and City Clerk encouraged the public to vote and commented on the election.

### **RECESS TO CLOSED SESSION AT 8:07 P.M.**

It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER WOODS to recess to closed session.



The following vote resulted:

AYES: MAYOR COPELAND  
VICE MAYOR HANSEN  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

Vice Mayor Hansen left closed session at 8:31 p.m.

### **RECONVENE REGULAR MEETING AT 8:31 P.M.**

### **CLOSED SESSION REPORT**

Interim City Attorney reported that there was no reportable action taken.

### **ADJOURNMENT**

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER WILSON to adjourn tonight's meeting to the next regular meeting of the Signal Hill City Council to be held on Tuesday, November 10, 2020, at 7:00 p.m. via video and teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

The following vote resulted:

AYES: MAYOR COPELAND  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: VICE MAYOR HANSEN

ABSTAIN: NONE

MAYOR COPELAND adjourned the meeting at 8:32 p.m.

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ROBERT D. COPELAND  
MAYOR

Attest:

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CARMEN R. BROOKS  
CITY CLERK