



**MINUTES OF A REGULAR MEETING
SIGNAL HILL CITY COUNCIL**
January 12, 2021

A Regular Meeting of the Signal Hill City Council was held via video/teleconference on January 12, 2021 pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom.

CALL TO ORDER – 7:21 P.M.

ROLL CALL

PRESENT: MAYOR WILSON
VICE MAYOR JONES
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

ABSENT: NONE

Mayor Wilson asked City Manager to provide meeting participation options.

City Manager provided meeting participation options.

Mayor Wilson commented on the compensation of City Council, City Clerk, and City Treasurer.

PLEDGE OF ALLEGIANCE

Mayor Wilson led the audience in the Pledge of Allegiance.

MAYOR'S ANNOUNCEMENT

Mayor Wilson announced he will call upon Council Members, City Clerk, City Treasurer, and members of the public one-by-one for questions or comments and a roll call vote will be conducted for each agenda item for transparency and clarity.

Mayor Wilson commented on the recent riot at Capitol Hill and led the audience in a moment of silence to honor the fallen Capitol police officer.

CITY MANAGER COMMENTED ON PUBLIC COMMENT PROCEDURE

PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA

There was no public business from the floor.

COMMUNITY ANNOUNCEMENTS

Mayor Wilson made the following announcements:

Virtual Book Club on Thursday, January 21 from 3:30 p.m. to 4:30 p.m. Books will be available for pick-up at the Library during curbside pickup hours. Call (562) 989-7323 for more information.

Brown Bag Food Distribution Program for low-income seniors (55 and over) and families in Signal Hill. Qualifying participants receive a supplementary bag of groceries every week. The program requires pre-authorization and space is limited. Call (562) 989-7330 for more information.

Diversity Coalition Committee (DCC) meeting on Wednesday, January 13 at 6:00 p.m. All are welcome to attend. Participation instructions can be found on the meeting agenda on the City website.

The Sustainable City Committee is currently recruiting for the position of Local Business Member to serve a two-year term. Application deadline is January 25. Visit the City website for more information. Interviews will be held at the Sustainable City Committee meeting on February 2.

EDCO has temporarily suspended the Hazardous Household Waste & E-Waste Collection events until further notice. Trash collection continues as usual. Call EDCO at (562) 597-0608 for more information.

City Council and staff commented on other available collection programs.

Mayor Wilson commented on the first DCC meeting he attended on December 9, 2020.

Council Member Woods asked a question regarding DCC meetings.

City Manager and Mayor Wilson addressed the question posed by Council Member Woods.

PRESENTATIONS

- a. Mayor Wilson introduced and recognized Sergeant Alex Gabaldon, the City's 2020 Employee of the Year.

Sergeant Gabaldon thanked City Council for the recognition and City staff and citizens for their support.

Council Member Copeland and Mayor Wilson recognized Sergeant Gabaldon for his service to the City.

- b. City Manager made a presentation about COVID-19-related community updates.

Mayor Wilson asked questions regarding the distribution of COVID-19 vaccines.

City Manager addressed the questions posed by Mayor Wilson.

ORDINANCES

- a. Second Reading and Adoption of Ordinance No. 2020-12-1516 Approving Zoning Ordinance Amendment 20-01 Revising Section 20.20.020 of the Signal Hill Municipal Code

City Manager presented the staff report.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER COPELAND and seconded by COUNCIL MEMBER WOODS to waive further reading and adopt Ordinance No. 2020-12-1516 approving zoning ordinance amendment 20-01 revising section 20.20.020 of the Signal Hill Municipal Code to conditionally permit full service kitchens and food service in alcoholic beverage manufacturing facilities with tasting rooms in the Commercial Industrial (CI), Light Industrial (LI), and General Industrial (GI) zoning districts.

Interim City Attorney read the title of Ordinance No. 2020-12-1516, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING ZONING ORDINANCE AMENDMENT 20-01 REVISING SECTION 20.20.020 OF THE SIGNAL HILL MUNICIPAL CODE TO CONDITIONALLY PERMIT FULL SERVICE KITCHENS AND FOOD SERVICE IN ALCOHOLIC BEVERAGE MANUFACTURING FACILITIES WITH TASTING ROOMS IN THE COMMERCIAL INDUSTRIAL (CI), LIGHT INDUSTRIAL (LI), AND GENERAL INDUSTRIAL (GI) ZONING DISTRICTS

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

b. Second Reading and Adoption of Ordinance No. 2020-12-1517, Amending Section 13.04.150 Subsection C of the Signal Hill Municipal Code, Bills-Payment-Delinquencies, to Comply with Senate Bill 998 Requirements

City Manager presented the staff report.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER COPELAND and seconded by VICE MAYOR JONES to waive further reading and adopt Ordinance No. 2020-12-1517 amending Section 13.04.150 subsection C of the Signal Hill Municipal Code, Bills-Payment-Delinquencies, to comply with Senate Bill 998 requirements.

Interim City Attorney read the title of Ordinance No. 2020-12-1517, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING SECTION 13.04.150 SUBSECTION C OF THE SIGNAL HILL MUNICIPAL CODE, BILLS-PAYMENT-DELINQUENCIES, TO COMPLY WITH SENATE BILL 998 REQUIREMENTS

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

CITY MANAGER REPORTS

a. Suspension of Street Sweeping Parking Citations

City Manager presented the staff report.

Council Member Copeland and Vice Mayor Jones asked questions regarding street sweeping parking citations.

Police Chief and City Manager addressed the questions posed by Council Member Copeland and Vice Mayor Jones.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

City Clerk and Mayor Wilson commented on street sweeping.

City Council discussed the potential suspension of street sweeping parking citations and Mayor Wilson asked a question regarding street sweeping.

City Manager addressed the question posed by Mayor Wilson.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER HANSEN to receive and file the report.

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

b. Discussion of Mandatory Face Covering Order

City Manager and Police Chief presented the staff report.

City Council commented and asked questions regarding the mandatory nature of the current face covering order.

City Manager and Police Chief addressed the questions posed by City Council.

Vice Mayor Jones asked Mayor Wilson a question regarding his intent to agendize this agenda item.

Mayor Wilson addressed the question posed by Vice Mayor Jones.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

City Clerk asked questions regarding the mandatory face covering order.

Mayor Wilson addressed the questions posed by City Clerk.

City Council discussed the mandatory face covering order.

It was moved by COUNCIL MEMBER WOODS and seconded by VICE MAYOR JONES to direct staff prepare a face covering education campaign and present at the February 9th City Council meeting for review; and reaffirm the City is following the State and County mandatory face covering orders.

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

c. Council Appointments to Various Organizations

City Manager presented the staff report.

Council Member Hansen asked a question regarding amending the list of organizations.

City Manager addressed the question posed by Council Member Hansen.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

City Council discussed and confirmed the various appointments.

It was moved by VICE MAYOR JONES and seconded by COUNCIL MEMBER WOODS to waive further reading and adopt Resolution No. 2021-01-6601 (as amended) amending Resolution No. 2020-04-6560, confirming the appointment of delegates and alternates as official representatives of the City.

Interim City Attorney read the title of Resolution No. 2021-01-6601 (as amended), entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2020-04-6560, CONFIRMING THE APPOINTMENT OF DELEGATES AND ALTERNATES AS OFFICIAL REPRESENTATIVES OF THE CITY

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

d. Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2019-20

City Manager recognized the Finance Department staff for the preparation of the CAFR, provided an overview of the staff report, and introduced Finance Director who presented the staff report.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

City Treasurer and City Council commented on the CAFR and thanked staff and the auditor for the report.

Mayor Wilson and Council Member Woods commented and asked questions regarding the auditor's letter and water fund.

City Manager addressed the questions posed by Mayor Wilson and Council Member Woods.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER COPELAND to receive and file the City's CAFR for the Fiscal Year

(FY) ending June 30, 2020; approve the proposed appropriations from FY 2019-20 to FY 2020-21 reserve balances and current year FY 2019-20 General Fund operating surplus of \$3.9 million; and direct staff to distribute copies of the CAFR for FY 2019-20 as required, as well as to the Office of the City Clerk to be placed on file for the general public and posted on the City's website.

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

It was moved by COUNCIL MEMBER HANSEN and seconded by VICE MAYOR JONES to waive further reading and adopt Resolution No. 2021-01-6602, authorizing appropriations from FY 2019-20 General Fund operating surplus and current year appropriation adjustments, amending the FY 2020-21 budget.

Interim City Attorney read the title of Resolution No. 2021-01-6602, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AUTHORIZING APPROPRIATIONS FROM THE FISCAL YEAR 2019-20 GENERAL FUND OPERATING SURPLUS AND CURRENT YEAR APPROPRIATION ADJUSTMENTS, AMENDING THE FISCAL YEAR 2020-21 BUDGET

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

e. Global Settlement Agreement and Mutual Release in the Case of Jensen Enterprises, Inc. dba Jensen Precast v. Mike Bubalo Construction Co. (Case No. 19LBCV00336)

City Manager presented the staff report.

Council Member Woods and Mayor Wilson asked questions regarding the Agreement.

City Manager addressed the questions posed by Council Member Woods and Mayor Wilson.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER COPELAND to approve the Global Settlement Agreement and Mutual Release of Claims in the case of Jensen Enterprises, Inc. dba Jensen Precast v. Mike Bubalo Construction Co., Los Angeles County Superior Court Case No. 19LBCV00336 in a form approved by the interim City Attorney, pursuant to approval of the settlement payment in the amount of \$25,000, and authorize the Mayor to execute on behalf of the City.

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

f. Authorize Solicitation of a Request for Proposals to Provide Human Resources Consulting Services to Conduct a Compensation Study

City Manager introduced Human Resources Manager who presented the staff report.

City Council asked questions regarding the compensation study.

Human Resources Manager addressed the questions posed by City Council.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

City Clerk asked questions regarding the compensation study and racial diversity of the City's applicants and employees.

Human Resources Manager and City Manager addressed the questions posed by City Clerk.

City Council commented on the compensation study.

It was moved by COUNCIL MEMBER COPELAND and seconded by COUNCIL MEMBER WOODS to authorize the Human Resources Manager to issue a Request for Proposals for human resources consulting services to conduct a City-wide compensation study of full-time and part-time classifications.

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

g. Public Works Agreement with Pascal & Ludwig Constructors for Well No. 8 Demolition and Well No. 10 Construction Project (Project No. 95.18011)

City Manager introduced Public Works Director who presented the staff report.

Mayor Wilson and Council Member Woods asked questions regarding the Project.

Public Works Director and interim City Attorney addressed the questions posed by Mayor Wilson and Council Member Woods.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER WOODS and seconded by VICE MAYOR JONES to authorize the City Manager to enter into a Public Works Agreement with Pascal & Ludwig Constructors for Well No. 8 Demolition and Well No. 10 Construction Project located at 6065 Cherry Avenue in Long Beach, California

(Project No. 95.18011), for a term of 220 working days and a not-to-exceed contract amount of \$3,514,091, in a form approved by the interim City Attorney; and authorize the Project Manager to increase the compensation by up to five percent (5%) of the contract sum for a not-to-exceed contingency of \$175,705, and an increase in the term of up to 180 days; and to have interim City Attorney review the informal agreement for the City's lot used for parking.

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

h. Award of Contract – Cannabis Business Fiscal and Economic Analysis

City Manager introduced Economic Development Manager who presented the staff report.

Mayor Wilson asked questions regarding the cannabis business fiscal and economic analysis.

Hitta Mosesman, Senior Director of Harris & Associates, addressed the questions posed by Mayor Wilson.

Mayor Wilson invited the public to comment on the agenda item.

Randy Hartshorn, Signal Hill resident, commented on the community survey previously conducted and the cannabis business fiscal and economic analysis.

City Council commented on the cannabis business fiscal and economic analysis.

Ms. Mosesman addressed Mr. Hartshorn's comments.

It was moved by VICE MAYOR JONES and seconded by COUNCIL MEMBER COPELAND to authorize the City Manager to execute a Professional Consultant Services Agreement with Harris & Associates in the amount of \$50,000 in a form approved by the Interim City Attorney; and approve a budget adjustment to the Economic Development – Contract Services line item (Account No. 100-47-5400) in the amount of \$10,000 to be funded from the Economic Development Reserve Fund (122).

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER WOODS

NOES: COUNCIL MEMBER HANSEN

ABSENT: NONE

ABSTAIN: NONE

CHAIR WILSON RECONVENED THE CITY COUNCIL AS SUCCESSOR AGENCY AT 10:47 P.M.

ROLL CALL

PRESENT: CHAIR WILSON
 VICE CHAIR JONES
 MEMBER COPELAND
 MEMBER HANSEN
 MEMBER WOODS

ABSENT: NONE

i. Professional Consultant Services Agreement for Appraisal Services

City Manager/Chief Administrative Officer introduced Economic Development Manager who presented the staff report.

Mayor/Chair Wilson invited the public to comment on the agenda item.

There was no public comment.

Sydney Hawran and James Malm with Hawran & Malm introduced themselves.

It was moved by COUNCIL MEMBER/MEMBER COPELAND and seconded by COUNCIL MEMBER/MEMBER WOODS to approve a budget adjustment in the amount of \$29,500 to the Economic Development – Contract Services line item (Account No. 100-47-5400) to be funded from the Economic Development Reserve Fund (122); and approve a Professional Consultant Services Agreement for Appraisal Services with Hawran & Malm, for a term of one year and a not-to-exceed compensation amount of \$29,500, in a form approved by the Interim City Attorney.

The following vote resulted:

AYES: MAYOR/CHAIR WILSON
 VICE MAYOR/VICE CHAIR JONES
 COUNCIL MEMBER/MEMBER COPELAND
 COUNCIL MEMBER/MEMBER HANSEN
 COUNCIL MEMBER/MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

CHAIR WILSON RECESSED THE CITY COUNCIL AS SUCCESSOR AGENCY AT 10:54 P.M.

CONSENT CALENDAR

a. Schedule of Investments and Monthly Transaction Report

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown on the report. The monthly transaction report provides the changes in investments for the prior month.

Recommendation: Receive and file.

b. Warrant Register Dated January 12, 2021

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated January 12, 2021.

c. Minutes of the Following Meeting

Regular Meeting of December 8, 2020.

Recommendation: Approve.

Staff requested pulling Consent Calendar item (a).

It was moved by COUNCIL MEMBER WOODS and seconded by VICE MAYOR JONES to approve Consent Calendar items (b) and (c).

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

a. Schedule of Investments and Monthly Transaction Report

City Manager introduced Finance Director who presented the staff report and noted the correction made on the Schedule of Investments.

It was moved by VICE MAYOR JONES and seconded by COUNCIL MEMBER WOODS to receive and file the report.

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

COUNCIL AGENDA--NEW BUSINESS

Council Member Hansen wished her twins Benjamin and Kaitlin a Happy Birthday; and read a statement regarding City Council reorganization at the December 8, 2020 City Council meeting and requested agendizing an item to create a recommended rotation schedule in an upcoming City Council meeting.

Mayor Wilson reported his attendance at the Gateway Cities Council of Governments Board of Directors and Executive Committee meeting on January 6, 2021; commented on a letter received from a resident regarding homelessness; and commented on the recent riot at Capitol Hill.

City Clerk commented and requested race and ethnicity information on City

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employees.

City Manager, Mayor Wilson, and Council Member Hansen commented on City Clerk's request.

ADJOURNMENT

It was moved by COUNCIL MEMBER WOODS and seconded by VICE MAYOR JONES to adjourn tonight's meeting to the next regular meeting of the Signal Hill City Council to be held on Tuesday, January 26, 2021, at 7:00 p.m. via video and teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

MAYOR WILSON adjourned the meeting at 11:20 p.m.

EDWARD H.J. WILSON
MAYOR

Attest:

CARMEN R. BROOKS
CITY CLERK