



## **CITY OF SIGNAL HILL**

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2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

**AGENDA**  
**REGULAR MEETING OF THE PARKS & RECREATION COMMISSION**  
**September 15, 2021**  
**6:00 P.M.**

**\*\*\*GOVERNOR'S EXECUTIVE ORDER N-29-20\*\*\***  
**\*\*RE: CORONAVIRUS COVID-19\*\***

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE  
GOVERNOR'S EXECUTIVE ORDER WHICH SUSPENDS CERTAIN  
REQUIREMENTS OF THE RALPH M. BROWN ACT AND WILL BE HELD VIA  
VIDEO/TELECONFERENCE**

In order to minimize the spread of the COVID-19 virus, this will be a virtual meeting.

**To listen and participate:**

- Call (408) 638-0968 (audio only) and enter meeting ID: 856 0614 6711 and pin: 842897 when prompted. If you would like to make a public comment, please notify the meeting host by pressing \*9 on the telephone keypad.

**To view and participate:**

- Visit [www.zoom.us](http://www.zoom.us) on your desktop computer or laptop, click on "Join a Meeting", and enter meeting ID: 856 0614 6711 and pin: 842897 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 856 0614 6711 and pin: 842897 when prompted.
- Please note that you will be placed in a "listen only" mode and your video feed will not be shared with the Commission or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the Parks & Recreation Commission is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the Community Services Director at [amancini@cityofsignalhill.org](mailto:amancini@cityofsignalhill.org) no later than 4:00 p.m. on Wednesday, September 15 and your comment will be read into the record.
- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

Park and Recreation Commissioners are compensated \$75.00 per meeting.

(1) CALL TO ORDER – 6:00 P.M.

Chair will call the meeting to order

(2) ROLL CALL

CHAIR ANHORN  
VICE CHAIR ROGERS  
COMMISSIONER DUTCH HUGHES  
COMMISSIONER KISS-LEE  
COMMISSIONER LAUER

(3) PLEDGE OF ALLEGIANCE

The Chair will lead the audience in reciting the Pledge of Allegiance.

(4) PUBLIC BUSINESS FROM THE FLOOR

Matters of general concern, which are not on the agenda, can be addressed during this portion of the meeting. However, State law (Brown Act) prohibits the City Council or Commissions from acting upon any item not posted 72 hours before a regular meeting and 24 hours before a special meeting.

(5) ANNOUNCEMENTS

(6) PRESENTATION(S)

None

(7) DISCUSSION ITEM(S)

a. Approval of Commissioner Workshop Minutes

Summary: The City Attorney requested that minutes be prepared for the Commissioner Workshop on July 22, 2021 and approved by the Parks and Recreation Commission.

Recommendation: Approve the July 22, 2021 Commissioner Workshop Minutes.

b. Updates on City Council Actions, Park Projects and Programs

Summary: Each month staff will provide an update on various actions, which effect the Community Services Department such as City Council direction,

project status for park development, or other Community Services programs which have changed over the previous month.

Recommendation: Receive and file.

c. Updates to Community Services Department Policies

Summary: The Parks and Recreation Commission will review and approve the following updates to department policies: Facility Use Permits, Facility Use Permits for Indoor and Outdoor Facilities, Waiver of Fees for City Facilities, and Field and Court Allocation Policy (Attachment A).

Recommendation: Approve proposed updates.

(8) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the commission at one time without discussion. Any item may be removed by a Commissioner or member of the audience for discussion.

a. Review of Commission Revolving Objectives

Summary: Each month staff and Commissioners will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

Recommendation: Receive and file.

b. Minutes of the Following Meeting

Regular Meeting of August 18, 2021.

Recommendation: Approve.

(9) COMMISSION NEW BUSINESS

COMMISSIONER ANHORN  
COMMISSIONER DUTCH HUGHES  
COMMISSIONER KISS-LEE  
COMMISSIONER LAUER  
COMMISSIONER ROGERS

(10) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Parks & Recreation Commission to be held on October 20, 2021 at 6:00 p.m. via video and

teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

### CITIZEN PARTICIPATION

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

### AFFIDAVIT OF POSTING

I, Aly Mancini, Commission Secretary of the City of Signal Hill, do hereby affirm that a copy of the foregoing agenda was posted at City Hall, the Signal Hill Library, Discovery Well Park, and Reservoir Park, 72 hours in advance of this meeting.

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Aly Mancini  
Commission Secretary

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Date

