



**MINUTES OF A REGULAR MEETING  
SIGNAL HILL CITY COUNCIL  
August 10, 2021**

A Regular Meeting of the Signal Hill City Council was held via video/teleconference on August 10, 2021 pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom.

**CALL TO ORDER – 6:02 P.M.**

**ROLL CALL**

PRESENT: MAYOR WILSON  
VICE MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS

ABSENT: NONE

**CLOSED SESSION**

- a. A closed session was held pursuant to Government Code section 54956.9(d)(1), conference with legal counsel regarding existing litigation.

Number of cases: 1  
Case Name: Mike Bubalo Construction Co., Inc. v. The City of Signal Hill  
Case Number: Los Angeles Superior Court, Case No. 20STCV43549

**PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

There was no public business from the floor.

**RECESS TO CLOSED SESSION AT 6:03 P.M.**

**RECONVENE REGULAR MEETING AT 7:00 P.M.**

Mayor Wilson asked City Manager to provide meeting participation options.

City Manager provided meeting participation options.

## **ROLL CALL**

PRESENT: MAYOR WILSON  
VICE MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS

ABSENT: NONE

## **PLEDGE OF ALLEGIANCE**

Mayor Wilson led the audience in the Pledge of Allegiance.

## **MAYOR'S ANNOUNCEMENT**

Mayor Wilson announced he will call upon Council Members, City Clerk, City Treasurer, and members of the public one-by-one for questions or comments and a roll call vote will be conducted for each agenda item for transparency and clarity.

## **CLOSED SESSION REPORT**

City Attorney reported on closed session item. There was no reportable action taken.

## **CITY MANAGER COMMENTED ON PUBLIC COMMENT PROCEDURE**

## **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

There was no public business from the floor.

## **COMMUNITY ANNOUNCEMENTS**

Mayor Wilson made the following announcements:

All residents ages 12 and older are eligible for the COVID-19 vaccine. Make an appointment online at [myturn.ca.gov](https://myturn.ca.gov) or check with your healthcare provider or pharmacy. Residents ages 12-17 can only receive the Pfizer vaccine, must have a parent/guardian present, and bring proof of age such as a birth certificate or school ID. Those age 16-17 may bring a signed consent form in lieu of an adult.

Summer Food Program available through August 27, 2021. Free lunch for children ages 1 through 18, Monday through Friday from 11:00 a.m. to 12:00 p.m. at the Signal Hill Youth Center. Call (562) 989-7330 for more information.

Library Birthday Celebration and evening reception tonight recognizing former Mayors Lori Woods and Robert Copeland immediately following the City Council Meeting.

Movies in the Park on Saturday, August 14 at Signal Hill Park. Movie begins at dusk and activities start at 6:30 p.m. Call (562) 989-7330 for more information.

20<sup>th</sup> Anniversary Celebration of Peace and Unity for 9/11 on Saturday, September 11 from 9:00 a.m. to 10:30 a.m. at the Unity Monument at Temple Avenue and Hill Street. Call (562) 989-7330 to register by September 4.

## **PRESENTATIONS**

- a. Los Angeles County Assessor Jeff Prang updated City Council and residents on how COVID-19 has affected the structure of the Assessor's office, market rates, and property values; Property Tax Cost Savings Programs; Proposition 19 – the implementation and the impact; Decline In Value; and the 2021 Assessment Roll and the statistics for the City of Signal Hill.

City Clerk joined the meeting at 7:28 p.m.

City Council thanked Mr. Prang, commented, and asked questions regarding the presentation.

Mr. Prang and City Manager addressed the questions posed by City Council.

- b. City Manager made a presentation about COVID-19-related community updates.

Council Member Hansen commented on Long Beach Unified School District and Los Angeles County COVID-19 guidelines and requested the placement of a discussion item regarding a City employee vaccine mandate on a future agenda.

Vice Mayor Jones encouraged the public to follow precautions and stay safe to slow the spread of COVID-19.

## **ORDINANCE**

- a. Second Reading and Adoption of Ordinance No. 2021-07-1525 Amending the Signal Hill Municipal Code to Adjust the Low Income Water Discount Rate

City Manager presented the staff report.

City Treasurer commented on the earlier presentation by Assessor Prang.

It was moved by COUNCIL MEMBER HANSEN and seconded by COUNCIL MEMBER WOODS to waive further reading and adopt Ordinance No. 2021-07-

1525, amending Signal Hill Municipal Code section 13.04.130, removing sub-section e and establishing section 13.04.131: Low Income Water Discount and updating maximum household income set by the State Department of Housing and Community Development – State Income Limits that are effective July of every year and adjust the discount amount applied to those residents that meet the low income standard set forth in section 13.04.131.

City Attorney read the title of Ordinance No. 2021-07-1525, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING SIGNAL HILL MUNICIPAL CODE SECTION 13.04.130, REMOVING SUB-SECTION E AND ESTABLISHING SECTION 13.04.131: LOW INCOME WATER DISCOUNT AND UPDATING MAXIMUM HOUSEHOLD INCOME SET BY THE STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT – STATE INCOME LIMITS THAT ARE EFFECTIVE JULY OF EVERY YEAR AND ADJUST THE DISCOUNT AMOUNT APPLIED TO THOSE RESIDENTS THAT MEET THE LOW INCOME STANDARD SET FORTH IN SECTION 13.04.131

The following vote resulted:

AYES:           MAYOR WILSON  
                  VICE MAYOR JONES  
                  COUNCIL MEMBER COPELAND  
                  COUNCIL MEMBER HANSEN  
                  COUNCIL MEMBER WOODS

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

## **PUBLIC HEARING**

- a. Two-Year Extension of Conditional Use Permit (CUP) 97-03 for Seven Consolidated Drill Sites Owned and Operated by Signal Hill Petroleum, Inc. (SHP)

City Clerk read the form of notice.

City Manager introduced Community Development Director who presented the staff report.

Mayor Wilson asked a question regarding the CUP extension.

Community Development Director addressed the question posed by Mayor Wilson.

Mayor Wilson opened the public hearing at 7:49 p.m.

Mayor Wilson invited the public to comment on the agenda item.

Deputy City Manager read letters received regarding the CUP extension from Jim Oberst, Linda Bassist, and Robert Schauer (letters are attached to original minutes and available in the City Clerk's Office).

David Slater, Chief Operating Officer of SHP, thanked City Council for consideration of the CUP extension and commented on the CUP extension.

Council Member Hansen asked a question regarding SHP's development projects.

Mr. Slater addressed the question posed by Council Member Hansen.

Mayor Wilson closed the public hearing at 7:59 p.m.

Council Member Hansen asked a question regarding the CUP extension.

City Attorney addressed the question posed by Council Member Hansen.

Council Member Copeland commented on the CUP extension.

It was moved by VICE MAYOR JONES and seconded by COUNCIL MEMBER WOODS to approve a two-year extension of CUP 97-03, for seven existing oil and gas drilling sites allowing oil and gas production at the seven sites, by adopting Resolution No. 2021-08-6631 approving a two-year extension of CUP 97-03, for seven existing oil and gas drilling sites with oil and gas storage, processing, transport operations, and a gas turbine facility, with an expiration date of July 30, 2023.

City Attorney read the title of Resolution No. 2021-08-6631, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING A TWO-YEAR EXTENSION OF CONDITIONAL USE PERMIT 97-03, FOR SEVEN EXISTING OIL AND GAS DRILLING SITES WITH OIL AND GAS STORAGE, PROCESSING, TRANSPORT OPERATIONS, AND A GAS TURBINE FACILITY, WITH AN EXPIRATION DATE OF JULY 30, 2023

The following vote resulted:

AYES: MAYOR WILSON  
VICE MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

### **CITY MANAGER REPORT**

a. Continuance of the Proclamation of the Existence of a Local Emergency in Response to COVID-19

City Manager presented the staff report.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER COPELAND and seconded by COUNCIL MEMBER HANSEN to receive and file the report.

The following vote resulted:

AYES: MAYOR WILSON  
VICE MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

### **CONSENT CALENDAR**

a. Waive Fees for Use of City Facility and Waive the Prohibition of Alcohol at City Facilities

Summary: The Signal Hill Community Foundation (SHCF) is hosting a fall fundraising event on Thursday, October 7, 2021. SHCF is requesting a waiver of fees for the use of the Signal Hill Public Library Signal Point Terrace as well as seeking permission to provide alcoholic beverages at the event.

Recommendation: Waive fees for use of the facility and waive the prohibition of alcohol at City facilities.

b. Contract Services Agreement for On-Call Executive Recruitment Services

Summary: The City Council will consider retaining the services of Bob Hall and Associates to provide on-call executive recruitment services.

Recommendations: 1. Authorize the City Manager to enter into a Contract Services Agreement with Bob Hall and Associates to provide on-call executive recruitment services for an initial term of three years and a not-to-exceed contract amount of \$60,000 in a form approved by the City Attorney. 2. Approve a budget adjustment appropriating \$60,000 from the City's General Fund for Contract Services – General (Account No. 100-46-5400).

c. Contract Amendment Register Dated August 10, 2021

Summary: The Contract Amendment Register is a listing of proposed contract amendments eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy: funds have been authorized as part of the adopted fiscal year Operating Budget; staff are satisfied with the goods/services received to date; and City Manager has reviewed and approved each amendment for streamlined processing.

Two contract amendments are being presented for City Council consideration. The amendments were prepared in a form approved by the City Attorney.

Recommendation: Authorize the Contract Amendment Register dated August 10, 2021.

d. Warrant Register Dated August 10, 2021

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated August 10, 2021.

e. Minutes of the Following Meeting

Regular Meeting of July 27, 2021.

Recommendation: Approve.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER COPELAND to approve the Consent Calendar.

The following vote resulted:

AYES:       MAYOR WILSON  
              VICE MAYOR JONES  
              COUNCIL MEMBER COPELAND  
              COUNCIL MEMBER HANSEN  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE

### **COUNCIL AGENDA--NEW BUSINESS**

Council Member Hansen and Mayor Wilson encouraged the public to attend the evening reception to be conducted at the conclusion of the meeting.

### **ADJOURNMENT**

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER COPELAND to adjourn tonight's meeting to the next regular meeting of the Signal Hill City Council to be held on Tuesday, August 24, 2021, at 7:00 p.m. via video/teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

The following vote resulted:

AYES:       MAYOR WILSON  
              VICE MAYOR JONES  
              COUNCIL MEMBER COPELAND  
              COUNCIL MEMBER HANSEN  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE



MAYOR WILSON adjourned the meeting at 8:09 p.m.

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EDWARD H.J. WILSON  
MAYOR

Attest:

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CARMEN R. BROOKS  
CITY CLERK