

**A REGULAR MEETING  
SIGNAL HILL PARKS AND RECREATION COMMISSION  
MINUTES**

October 20, 2021  
6:00 p.m.

A Regular Meeting of the Signal Hill Parks and Recreation Commission was held by teleconference on October 20, 2021 pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom.

**CALL TO ORDER – 6:01 P.M.**

Chair Anhorn announced tonight's meeting for the Parks and Recreation Commission is held virtually.

**ROLL CALL**

Present:     Chair Anhorn  
                 Vice Chair Rogers  
                 Commissioner Dutch Hughes  
                 Commissioner Kiss-Lee  
                 Commissioner Lauer

**PLEDGE OF ALLEGIANCE**

Chair Anhorn led the audience in the Pledge of Allegiance.

**PUBLIC BUSINESS FROM THE FLOOR**

None

**ANNOUNCEMENTS**

None

**PRESENTATIONS**

Community Services Manager Alison Dobay read the City Announcements.

**DISCUSSION ITEM(S)**

**(A)     UPDATES TO COMMUNITY SERVICES DEPARTMENT POLICIES**

The Parks and Recreation Commission reviewed the following updates to department policies: Facility Use Permits, Facility Use Permits for Indoor and Outdoor Facilities,

Waiver of Fees for City Facilities, and Field and Court Allocation Policy with exception of the Library Terrace Patio for Live music.

It was motioned by Commissioner Kiss-Lee and seconded by Commissioner Lauer to approve the recommended changes to Policy 4.17.

The following vote resulted:

AYES: Chair Anhorn  
Vice Chair Rogers  
Commissioner Dutch Hughes  
Commissioner Kiss-Lee  
Commissioner Lauer

NOES: None

ABSENT: None

ABSTAIN: None

It was motioned by Vice Chair Rogers and seconded by Commissioner Dutch Hughes to approve staff policy changes as amended by the Commission to Policy 4.9, Policy 4.9A, Policy 4.9B; and Policy 4.16 will be tabled until the next Commission meeting.

The following vote resulted:

AYES: Chair Anhorn  
Vice Chair Rogers  
Commissioner Dutch Hughes  
Commissioner Kiss-Lee  
Commissioner Lauer

NOES: None

ABSENT: None

ABSTAIN: None

## **(B) UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS, OR PROGRAMS**

Staff provided an update on various actions which affect the Community Services Department such as City Council direction, project status for park development, and other Community Services programs which have changed over the previous month.

It was motioned by Vice Chair Rogers and seconded by Commissioner Dutch Hughes to receive and file the report.

The following vote resulted:

AYES: Chair Anhorn  
Vice Chair Rogers  
Commissioner Dutch Hughes  
Commissioner Kiss-Lee  
Commissioner Lauer

NOES: None

ABSENT: None

ABSTAIN: None

### **CONSENT CALENDAR**

It was motioned by Vice Chair Rogers and seconded by Commissioner Dutch Hughes to approve the Consent Calendar.

The following vote resulted:

AYES: Chair Anhorn  
Vice Chair Rogers  
Commissioner Dutch Hughes  
Commissioner Kiss-Lee  
Commissioner Lauer

NOES: None

ABSENT: None

ABSTAIN: None

### **COMMISSION NEW BUSINESS**

None

### **ADJOURNMENT**

It was moved by Commissioner Dutch Hughes and seconded by Commissioner Kiss-Lee to adjourn to the next Regular Meeting of the Signal Hill Parks & Recreation Commission on Wednesday, November 17, at 6:00 p.m.

The following vote resulted:

AYES: Chair Anhorn

Vice Chair Rogers  
Commissioner Dutch Hughes  
Commissioner Kiss-Lee  
Commissioner Lauer

NOES: None

ABSENT: None

ABSTAIN: None

CHAIR ANHORN adjourned the meeting at 7:14 p.m.

---

Tim Anhorn  
Chair

---

Aly Mancini  
Commission Secretary