



## CITY OF SIGNAL HILL

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2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
February 22, 2022

**\* \* \* THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF GOVERNMENT CODE SECTION 54953 (AS AMENDED BY AB 361) WHICH AUTHORIZES TELECONFERENCED MEETINGS UNDER THE BROWN ACT DURING CERTAIN PROCLAIMED STATES OF EMERGENCY. THE GOVERNOR OF CALIFORNIA PROCLAIMED A STATE OF EMERGENCY RELATED TO COVID-19 ON MARCH 4, 2020. THIS TELECONFERENCED MEETING IS NECESSARY SO THAT THE CITY CAN CONDUCT ESSENTIAL BUSINESS AND IS PERMITTED UNDER GOVERNMENT CODE 54953 IN ORDER TO PROTECT PUBLIC HEALTH AND SAFETY OF ATTENDEES. \* \* \***

**Consistent with Government Code Section 54953, this City Council Meeting will be held via video/teleconference only and will not be physically open to the public. Council Members and staff will teleconference into the meeting by audio and/or video. The meeting will be conducted via Zoom.**

Meetings begin at 5:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 5:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

In order to minimize the spread of the COVID-19 virus, this will be a virtual meeting.

**To view or listen to the meeting live at 7:00 p.m.:**

- City of Signal Hill website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 881-4793-6648, press # when prompted to provide participant ID, and enter passcode: 374778. If you would like to make a public comment, please notify the meeting host by pressing \*9 on the telephone keypad.

**To view and participate (closed session at 5:00 p.m. and regular meeting at 7:00 p.m.):**

- Visit <https://zoom.us/j/88147936648> on your desktop computer or laptop and enter passcode: 374778; or
- Visit [www.zoom.us](http://www.zoom.us) on your desktop computer or laptop, click on “Join a Meeting”, and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted.
- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at [cityclerk@cityofsignalhill.org](mailto:cityclerk@cityofsignalhill.org) not later than 5:00 p.m. on Tuesday, February 22, 2022. Written comments will be provided electronically to City Council and attached to the meeting minutes. Written comments will not be read into the record.
- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

City Council Members are compensated \$694.14 per month. City Clerk and City Treasurer are compensated \$421.20 per month.

**(1) CALL TO ORDER – 5:00 P.M.****(2) ROLL CALL**

MAYOR JONES  
VICE MAYOR HANSEN  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER WOODS

**(3) CLOSED SESSION**

- a. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54957 TO CONDUCT PUBLIC EMPLOYEE APPOINTMENT.

TITLE: PUBLIC WORKS DIRECTOR

(4) **PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

(5) **RECESS TO CLOSED SESSION**

(6) **RECONVENE REGULAR MEETING – 7:00 P.M.**

(7) **PLEDGE OF ALLEGIANCE**

(8) **CLOSED SESSION REPORT**

(9) **PUBLIC BUSINESS FROM THE FLOOR AND PUBLIC COMMENT PERIOD ON ITEMS ON THE AGENDA AND NOT ON THE AGENDA EXCEPT THOSE RELATED TO PUBLIC HEARINGS (SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**

(10) **COMMUNITY ANNOUNCEMENTS**

(11) **PRESENTATIONS**

- a. COMMUNITY SERVICES MANAGER WILL MAKE A PRESENTATION TO RECOGNIZE VOLUNTEERS WHO CONTRIBUTED TO CITY PROGRAMS AND EVENTS IN 2021.
- b. JACOB ALVAREZ WILL BE PROMOTING NU IMAGE NOW WELLNESS CENTER AT 3351 E. HILL STREET AS PART OF THE SMALL BUSINESS SPOTLIGHT.
- c. CITY MANAGER WILL PROVIDE A PRESENTATION ABOUT COVID-19-RELATED COMMUNITY UPDATES.

(12) **CITY MANAGER REPORTS**

- a. RESOLUTION OF INTENT TO GRANT A PIPELINE FRANCHISE TO SIGNAL HILL PETROLEUM, INC.

Summary:

Signal Hill Petroleum, Inc. is requesting to renew a pipeline franchise to operate their pipeline facilities within the City's right-of-way. Should the Council wish to renew the franchise, the Council would adopt the proposed resolution and set a public hearing.

Recommendations:

1. Adopt a resolution, entitled:

A RESOLUTION OF INTENT OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING ITS INTENTION TO GRANT A FRANCHISE TO SIGNAL HILL PETROLEUM, INCORPORATED AND THE INTERESTS, RIGHTS, PRIVILEGES, AND DUTIES TO LAY AND USE PIPES AND APPURTENANCES FOR TRANSMITTING AND DISTRIBUTING OIL AND PETROLEUM PRODUCTS FOR ANY AND ALL LAWFUL PURPOSES UNDER AND ALONG THE PUBLIC STREETS, WAYS, ALLEYS, AND PLACES, AS THE SAME NOW OR MAY HEREAFTER EXIST, WITHIN THIS CITY

2. Set a public hearing for March 22, 2022.

b. 2022 NEW CALIFORNIA HOUSING LEGISLATION

Summary:

Staff will provide a summary of new California housing legislation, prepared by the City Attorney.

Recommendation:

Receive and file.

c. CONTRACT SERVICES AGREEMENTS FOR PROFESSIONAL ENVIRONMENTAL CONSULTING SERVICES AND ON-CALL PROFESSIONAL SPECIALIZED ENVIRONMENTAL SERVICES

Summary:

City Council will consider authorizing the City Manager to execute eight Contract Services Agreements with qualified firms on behalf of the Community Development Department:

- One for professional environmental consulting services related to a long-term extension of an existing oil and gas drill site Conditional Use Permit (CUP) and related California Environmental Quality Act (CEQA) analysis; and
- Seven for on-call professional specialized environmental services.

The Community Development Department utilizes these services to accomplish its annual goals as defined by the City Council in the approved annual Operating Budget.

Recommendations:

1. Authorize the City Manager to enter into a three-year Contract Services Agreement, with two additional one-year extensions, with Catalyst Environmental Solutions to provide professional environmental consulting services related to a drill site CUP and CEQA analysis, for a

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not-to-exceed amount of \$200,000 in a form approved by the City Attorney.

2. Authorize the City Manager to enter into a three-year Contract Services Agreement, with two additional one-year extensions, with Catalyst Environmental Solutions to provide on-call professional specialized environmental services related to CEQA analysis, oil field environmental services, soils and methane assessments, and water quality analysis, for a not-to-exceed amount of \$200,000 annually, in a form approved by the City Attorney.
3. Authorize the City Manager to enter into a three-year Contract Services Agreement, with two additional one-year extensions, with Citadel EHS to provide on-call professional specialized environmental services related to oil field environmental services, soils and methane assessments, petroleum engineering services, and water quality analysis, for a not-to-exceed amount of \$200,000 annually, in a form approved by the City Attorney.
4. Authorize the City Manager to enter into a three-year Contract Services Agreement, with two additional one-year extensions, with Earth Consultant International to provide on-call professional specialized environmental services related to geological services, for a not-to-exceed amount of \$200,000 annually, in a form approved by the City Attorney.
5. Authorize the City Manager to enter into a three-year Contract Services Agreement, with two additional one-year extensions, with Evans & Walker to provide on-call professional specialized environmental services related to petroleum engineering services, for a not-to-exceed amount of \$200,000 annually, in a form approved by the City Attorney.
6. Authorize the City Manager to enter into a three-year Contract Services Agreement, with two additional one-year extensions, with Applied GeoKinetics to provide on-call professional specialized environmental services related to oil field environmental services, soils and methane assessments, water quality analysis, petroleum engineering, and geological and geotechnical services, for a not-to-exceed amount of \$200,000 annually, in a form approved by the City Attorney.
7. Authorize the City Manager to enter into a three-year Contract Services Agreement, with two additional one-year extensions, with Mearns Consulting LLC to provide on-call professional specialized environmental services related to oil field environmental services, and soils and methane assessments, for a not-to-exceed amount of \$200,000 annually, in a form approved by the City Attorney.
8. Authorize the City Manager to enter into a three-year Contract Services

Agreement, with two additional one-year extensions, with Orion Environmental Inc. to provide on-call professional specialized environmental services related to oil field environmental services, and soils and methane assessments, for a not-to-exceed amount of \$200,000 annually, in a form approved by the City Attorney.

d. FISCAL YEAR 2021-22 MID-YEAR BUDGET REVIEW

Summary:

The City Council will conduct a mid-year budget review regarding the City's financial positions based on the first six months of the fiscal year as of December 31, 2021, and will consider proposed budget adjustments.

Recommendation:

Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AUTHORIZING MID-YEAR BUDGET APPROPRIATIONS AND AMENDING THE FISCAL YEAR 2021-22 ANNUAL OPERATING AND CAPITAL BUDGET

e. PROCESS TO FILL PARKS AND RECREATION COMMISSION VACANCY

Summary:

The City Council will consider a process to fill one vacancy on the Parks and Recreation Commission for an unexpired term through May 31, 2025.

Recommendations:

1. Approve the proposed recruitment schedule and select a date to conduct commissioner candidate interviews and appointment. The suggested date is the regular City Council meeting of April 26, 2022. If the number of commission applicants is greater than ten, Council may wish to call a special meeting for April 28, 2022 or May 5, 2022.
2. Provide staff with other direction.

f. AUTHORIZATION TO EXCHANGE FEDERAL STP-L FUNDS AND FEDERAL CRRSAA FUNDS FOR FLEXIBLE LACMTA STP-L TRANSPORTATION FUNDS AND REPURPOSE PREVIOUSLY LAPSED STP-L FUNDS TO BE UTILIZED FOR THE E. 20TH STREET AND REDONDO AVENUE INTERSECTION IMPROVEMENT PROJECT

Summary:

Staff is seeking authorization to exchange Federal Surface Transportation Program-Local (STP-L) funds and Federal Coronavirus Response and Relief Supplemental Appropriation Act (CRRSAA) funds for flexible Los Angeles

County Metropolitan Transportation Authority (LACMTA) funds and reallocate previously lapsed STP-L funds to be utilized for the E. 20th Street and Redondo Avenue Intersection Improvement Project.

Recommendations:

1. Authorize the City Manager to enter into an Exchange and Assignment of Federal Surface Transportation Program - Local and Highway Infrastructure Programs Funds Agreement with LACMTA.
2. Direct staff to prepare a Memorandum of Understanding that will enable the City of Long Beach to take full ownership and responsibility of all improvements that will be completed as part of the E. 20th Street and Redondo Avenue Intersection Improvement Project for future Council consideration.

**(13) CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

- a. POSTPONE THE PUBLIC HEARING - RESOLUTION APPROVING THE CITY'S AMENDED USE OF COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT FUNDS (CDBG-CV)

Summary:

The City Council will postpone the public hearing until March 8, 2022 to consider amending the CDBG-CV allocation. The City received an allocation of \$64,962 from the Los Angeles County Development Authority (LACDA) in federal Coronavirus Aid, Relief, and Economic Security Act Funds to use on Community Development Block Grant public service projects and programs. The City Council conducted a public hearing on July 14, 2020 approving the allocation of \$64,962 from LACDA for the Senior Food Distribution Program. Staff is proposing to amend the project and split the funding to assist both seniors and families.

Recommendation:

The public hearing was not properly noticed so it is recommended to re-notice and postpone the public hearing to March 8, 2022.

- b. CANCELLATION OF STREET VACATION PUBLIC HEARING - SIGNAL HILL BUSINESS PARK

Summary:

Form of Notice: Notice was published in the Signal Tribune newspaper per Government Code Section 65091(a)(4) on February 4 and 11, 2022; and notice

was posted in accordance with Signal Hill Municipal Code Section 1.08.010 on February 4, 2022.

Xebec Realty, as the authorized agent for Signal Hill XC, LLC, has received approval to develop a light industrial business park which includes a street vacation of the portion of E. 21st Street between Walnut Avenue and Gundry Avenue for the creation of a private drive aisle. At its meeting of January 25, 2022, the City Council adopted a Resolution of Intent to Vacate which rescheduled the public hearing to February 22, 2022. As the applicant has not yet submitted the required securities, the public hearing will be cancelled until such time that the applicant can fulfill all conditions prior to a final map approval.

Recommendation:

Cancel the public hearing until such time that the developer has fulfilled all required conditions of a final map approval which includes submission of a technically correct final map, securities as outlined by the Signal Hill Municipal Code 18.40.010, and an executed subdivision improvement agreement in a form approved by the City Attorney.

c. RESOLUTION APPROVING A GENERAL SERVICES AGREEMENT WITH LOS ANGELES COUNTY

Summary:

The General Services Agreement (GSA) between the City of Signal Hill and the County of Los Angeles will expire on June 30, 2022. To ensure continued access to County services on an as-needed basis, the County requests a renewed agreement covering the next five-year period, commencing July 1, 2022 through June 30, 2027.

Recommendations:

1. Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING A GENERAL SERVICES AGREEMENT WITH THE COUNTY OF LOS ANGELES FOR MISCELLANEOUS SERVICES TO BE PROVIDED TO THE CITY BY THE COUNTY ON AN AS-NEEDED BASIS

2. Authorize the Mayor to execute the General Services Agreement between the City of Signal Hill and the County of Los Angeles for a five-year period, commencing July 1, 2022 through June 30, 2027.

d. CONTRACT AMENDMENT REGISTER DATED FEBRUARY 22, 2022

Summary:

The Contract Amendment Register is a listing of proposed contract amendments



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eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy:

- Funds have been authorized as part of the adopted fiscal year Operating Budget;
- Staff are satisfied with the goods/services received to date; and
- City Manager has reviewed and approved each amendment for streamlined processing.

One contract amendment is being presented for City Council consideration. The amendment was prepared in a form approved by the City Attorney.

Recommendation:

Authorize the Contract Amendment Register dated February 22, 2022.

e. SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT

Summary:

The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown on the report. The monthly transaction report provides the changes in investments for the prior month.

Recommendation:

Receive and file.

f. WARRANT REGISTER DATED FEBRUARY 22, 2022

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register, and warrants to be released upon City Council approval.

Recommendation:

Authorize payment of the Warrant Register dated February 22, 2022.

g. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of February 8, 2022.

Recommendation:

Approve the meeting minutes.

**(14) COUNCIL AGENDA--NEW BUSINESS**

COUNCIL MEMBER WOODS  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER COPELAND  
VICE MAYOR HANSEN  
MAYOR JONES

**(15) ADJOURNMENT**

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, March 8, 2022, at 7:00 p.m. via video and teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

**CITIZEN PARTICIPATION**

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.