



## CITY OF SIGNAL HILL

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2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
PARKS AND RECREATION COMMISSION MEETING  
July 20, 2022

**\* \* \* Pursuant to Government Code Section 54953 (as amended by AB 361) and City Council Resolution No. 2020-03-6557, this meeting will be conducted using a hybrid meeting format in which members of the Parks and Recreation Commission, members of the public, and City staff may physically attend the meeting or virtually participate by audio and/or video. To protect members of the Commission, members of the public, and City staff, face masks are encouraged but not required. The City will evaluate the current circumstances before each meeting to decide if it is safe to change COVID-19 safety protocols. \* \* \***

There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

### **To listen and participate:**

- Call (408) 638-0968 (audio only) and enter meeting ID: 856 0614 6711 and pin: 842897 when prompted. If you would like to make a public comment, please notify the meeting host by pressing \*9 on the telephone keypad.

### **To view and participate:**

- In-person: Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- Visit [www.zoom.us](http://www.zoom.us) on your desktop computer or laptop, click on "Join a Meeting", and enter meeting ID: 856 0614 6711 and pin: 842897 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 856 0614 6711 and pin: 842897 when prompted.
- Please note that you will be placed in a "listen only" mode and your video feed will not be shared with the Commission or public. If you would like to make a public

comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the Parks & Recreation Commission is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.

- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the Community Services Director at [yaguilar@cityofsignalhill.org](mailto:yaguilar@cityofsignalhill.org) no later than 3:00 p.m. on Wednesday, July 20, 2022 and your comment will be read into the record.
- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

Park and Recreation Commissioners are compensated \$75.00 per meeting.

(1) **CALL TO ORDER – 5:00 P.M.**

(2) **ROLL CALL**

CHAIR ANHORN  
COMMISSIONER DUTCH HUGHES  
COMMISSIONER KISS-LEE  
COMMISSIONER LAUER  
COMMISSIONER ZACHARIAS

(3) **PLEDGE OF ALLEGIANCE**

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA**

(5) **DISCUSSION ITEM(S)**

a. COMMISSION REORGANIZATION

Summary:

The Commission will conduct the annual re-organization for Chair and Vice Chair.

Recommendation:

Proceed with the reorganization according to the attached specifications and guidelines (Attachment A).

b. SELECTION OF COMMISSION REPRESENTATIVE TO THE SIGNAL HILL COMMUNITY FOUNDATION BOARD

Summary:

The Parks and Recreation Commission is asked to appoint a Commissioner as a representative to the Signal Hill Community Foundation (SHCF).

Commissioner Terry Rogers was the previous representative for the Commission; the position is currently vacant.

Recommendation:

Select a representative for the SHCF.

c. DISCOVERY WELL PARK PLAYGROUND CONCEPTUAL DESIGN

Summary:

Staff will present a conceptual playground design for the Discovery Well Park (DWP) Improvements Project. The cost of improvements included in the concept plan that currently exceed the project budget; however, the Parks and Recreation Commission will prioritize playground upgrades to potentially be included in the playground improvements as allowed by final approved budget City Council.

Recommendation:

Prioritize the optional playground upgrades for future consideration.

d. PET OF THE MONTH NOMINATIONS

Summary:

The Commission will consider nominations for the Pet of the Month for May and June 2022.

Recommendation:

Select one Pet of the Month to recognize for May 2022 and one for June 2022.

e. UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS, AND PROGRAMS FOR APRIL 2022

Summary:

Each month staff will provide an update on various actions which affect the Community Services Department such as City Council direction, project status for park development, or other Community Services programs which have changed over the previous month.

Recommendation:

Receive and file report.

f. UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS, AND PROGRAMS FOR MAY 2022

Summary:

Each month staff will provide an update on various actions which affect the Community Services Department such as City Council direction, project status for park development, or other Community Services programs which have changed over the previous month.

Recommendation:

Receive and file report.

g. UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS, AND PROGRAMS FOR JUNE 2022

Summary:

Each month staff will provide an update on various actions which affect the Community Services Department such as City Council direction, project status for park development, or other Community Services programs which have changed over the previous month.

Recommendation:

Receive and file report.

**(6) CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Commission at one time without discussion. Any item may be removed by a Commissioner or member of the audience for discussion.

REVIEW OF COMMISSION REVOLVING OBJECTIVES

Summary:

Each month staff will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

Recommendation:

Update, receive, and file report.

MINUTES OF THE FOLLOWING MEETING

Summary:

Regular Meeting of April 20, 2022.

Recommendation:

Approve.

MINUTES OF THE FOLLOWING SPECIAL MEETING

Summary:

Regular Meeting of June 22, 2022.

Recommendation:

Approve.

**(7) COMMISSION NEW BUSINESS**

COMMISSIONER ZACHARIAS  
COMMISSIONER LAUER  
COMMISSIONER KISS-LEE  
COMMISSIONER DUTCH HUGHES  
CHAIR ANHORN

**(8) ADJOURNMENT**

Tonight's meeting will be adjourned to the next regular meeting of the Parks & Recreation Commission to be held on Wednesday, August 17, 2022, at 6:00 p.m. (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda.

**CITIZEN PARTICIPATION**

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

**AFFIDAVIT OF POSTING**

I, Yvette E. Aguilar, Commission Secretary of the Parks and Recreation Commission, do hereby affirm that a copy of the foregoing agenda was posted at City Hall, the Signal Hill Library, Discovery Well Park, and Reservoir Park, 72 hours in advance of this meeting.