



## CITY OF SIGNAL HILL

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2175 Cherry Avenue • Signal Hill, California 90755-3799

MINUTES OF A REGULAR MEETING  
SIGNAL HILL PARKS AND RECREATION COMMISSION  
August 17, 2022

A Regular Meeting of the Signal Hill Parks and Recreation Commission was held in-person and via video/teleconference on August 17, 2022 pursuant to the provisions of Government Code Section 54953 (as amended by AB 361).

**(1) CALL TO ORDER – 6:00 P.M.**

**(2) ROLL CALL**

PRESENT: CHAIR TIM ANHORN  
VICE CHAIR PAM DUTCH HUGHES  
COMMISSIONER CAROLINE KISS-LEE  
COMMISSIONER NANCY LAUER  
COMMISSIONER ANDREW ZACHARIAS

ABSENT: NONE

**(3) PLEDGE OF ALLEGIANCE**

**(4) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA**

**(5) PRESENTATION(S)**

- a. RECREATION COORDINATOR MELISSA LYNCH WILL PROVIDE AN OVERVIEW OF THE 2022 SUMMER CONCERTS IN THE PARK SERIES.
- b. ON JULY 29, 2022, COMMISSIONER NANCY LAUER INFORMED THE CITY OF SIGNAL HILL OF HER INTENT TO RESIGN DUE TO RELOCATION OUTSIDE OF CALIFORNIA.

AS SUCH, THE CHAIR WILL PRESENT A CERTIFICATE OF APPRECIATION TO COMMISSIONER LAUER FOR HER SERVICE AND DEDICATION ON THE PARKS AND RECREATION COMMISSION.

**(6) DISCUSSION ITEM(S)**

a. NON-PROFIT ORGANIZATION FEE WAIVER REQUEST

It was moved by VICE CHAIR DUTCH HUGHES and seconded by COMMISSIONER LAUER, to approve.

The following vote resulted:

AYES: CHAIR ANHORN  
VICE CHAIR DUTCH HUGHES  
COMMISSIONER KISS-LEE  
COMMISSIONER LAUER  
COMMISSIONER ZACHARIAS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

b. PET OF THE MONTH NOMINATIONS

No action, Commission unanimously voted Patriot as the July Pet of the Month.

c. JULY 2022: UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS, AND PROGRAMS

It was moved by COMMISSIONER LAUER and seconded by VICE CHAIR DUTCH HUGHES, to receive and file.

The following vote resulted:

AYES: CHAIR ANHORN  
VICE CHAIR DUTCH HUGHES  
COMMISSIONER KISS-LEE  
COMMISSIONER LAUER  
COMMISSIONER ZACHARIAS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

**(7) CONSENT CALENDAR**

a. REVIEW OF COMMISSION REVOLVING OBJECTIVES

b. MINUTES OF THE FOLLOWING MEETING

It was moved by COMMISSIONER LAUER and seconded by VICE CHAIR DUTCH HUGHES, to approve the Consent Calendar.

The following vote resulted:

AYES: CHAIR ANHORN  
VICE CHAIR DUTCH HUGHES  
COMMISSIONER KISS-LEE  
COMMISSIONER LAUER  
COMMISSIONER ZACHARIAS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

**(8) COMMISSION NEW BUSINESS**

Commissioner Kiss-Lee thanked the Public Works department for fixing the hole at the Reservoir Park playground.

Chair Anhorn asked for a discussion item at the next meeting for guidelines for Pet of the Month and a discussion item for the Revolving Objectives which need to be updated.

**(9) ADJOURNMENT**

It was moved by COMMISSIONER KISS-LEE and seconded by COMMISSIONER LAUER to adjourn tonight's meeting to the next regular meeting of the Signal Hill Parks and Recreation Commission to be held on Wednesday, September 21, 2022, at 6:00 p.m. (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda.

The following vote resulted:

AYES: CHAIR ANHORN  
VICE CHAIR DUTCH HUGHES  
COMMISSIONER KISS-LEE  
COMMISSIONER LAUER  
COMMISSIONER ZACHARIAS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

CHAIR ANHORN adjourned the meeting at 6:55 p.m.

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TIM ANHORN  
CHAIR

Attest:

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YVETTE E. AGUILAR  
COMMISSION SECRETARY