



## CITY OF SIGNAL HILL

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2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR MEETING OF THE  
PARKS AND RECREATION COMMISSION

July 13, 2011  
5:00 p.m.

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council, Agency and Commissions with valuable information regarding issues of the community. The agenda is posted 72 hours prior to each meeting outside of City Hall and is available at each meeting. The agenda and related reports are also available for review at the City Clerk's Office and the Library on the Friday afternoon prior to the meeting. Agendas are also available on our web site at [www.cityofsignalhill.org](http://www.cityofsignalhill.org). The public may speak on an agenda item once the Chair opens the item for discussion. Please complete a speaker card prior to the item being considered, and give the card to a City staff member in order to be recognized and correctly identified in the minutes. The cards are provided at the rear of the Council Chambers. Please state your name and direct your comments or questions to the Chair.

**CALL TO ORDER – 6:00 P.M.**

**ROLL CALL**

Vice Chair Davis  
Commissioner Dudley  
Commissioner Cunningham  
Commissioner Damrow  
Commissioner Lopez

**PLEDGE OF ALLEGIANCE**

**PUBLIC BUSINESS FROM THE FLOOR**

Matters of general concern, which are not on the agenda, can be addressed during this portion of the meeting and also before the adjournment. However, State law (Brown Act) prohibits the City Council or Commissions from acting upon any item not posted 72 hours before a regular meeting and 24 hours before a special meeting. Please state your name for the official record using the microphone at the podium and courteously limit your remarks.

**DISCUSSION ITEM(S)**

**(A) COMMISSION REORGANIZATION**

**Summary:**

Annual Commission re-organization for Chair and Vice Chair.

**Recommendation:**

Proceed with the reorganization according to the attached specifications and guidelines.

**(B) SELECTION OF COMMISSION REPRESENTATIVE AND ALTERNATE TO THE SUSTAINABLE CITY COMMITTEE**

**Summary:**

For the past four years, Commissioner Gary Dudley has served as Parks and Recreation Commission representative on the Sustainable City Committee (SCC), and Commissioner Ken Davis has served as an alternate. At this time the Commission is asked to reaffirm the existing representative and alternate or to select a new representative and alternate.

**Recommendation:**

Select a representative and an alternate to attend SCC meetings.

**(C) REVIEW OF COMMISSION GOALS FOR FISCAL YEAR 2010-2011 ESTABLISHING NEW GOALS FOR FISCAL YEAR 2011-2012**

**Summary:**

The Commission will review their goals from last fiscal year, review proposed FY 2011-2012 goals, and propose additional goals for the upcoming budget year.

**Recommendation:**

Review past goals and discuss new goals for FY 2011-2012.

**(D) DOG PARK**

**Summary:**

Staff is requesting the assistance of the Open Space, Park and Tree Subcommittee to review proposed dog park sites, rank priorities for desired features, and to provide a recommendation for Commission review.

**Recommendation:**

Assign the dog park project to the Open Space, Park and Tree Subcommittee for review of the sites and to return to the Commission with a proposal.

**(E) NON-PROFIT ORGANIZATIONS FEE WAIVER REQUESTS**

**Summary:**

Several local nonprofit organizations have requested a waiver of facility rental fees for their monthly business meetings and/or special events held in the Signal Hill facilities.

**Recommendation:**

Approve waiver requests from non-profit organizations for use of City facilities, and provide direction to staff regarding requirements for volunteer hours and/or in-kind donations from requesting organizations.

**(F) CALIFORNIA ASSOCIATION OF PARKS & RECREATION COMMISSIONERS AND BOARD MEMBERS**

**Summary:**

Staff has received a request to renew our agency membership in the California Association of Parks & Recreation Commissioners & Board Members (CAPRCBM). The Association has requested contact information including home and email addresses for communication with members.

**Recommendation:**

Commissioners approve release of their personal contact information to CAPRCBM.

**(G) UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS AND PROGRAMS**

**Summary:**

Each month staff will provide an update on various actions, which affect the Community Services Department such as City Council direction, project status for park development, or other Community Services programs which have changed over the previous month.

**Recommendation:**

Receive and file report.

**(H) FRIENDS OF LONG BEACH ANIMALS FEE WAIVER REQUEST**

**Summary:**

The Friends of Long Beach Animals, a nonprofit organization, has requested a waiver of rental fees for picnic shelter at Hilltop Park for a Meet and Greet event.

**Recommendation:**

Approve the waiver request.

**REVIEW OF COMMISSION REVOLVING OBJECTIVES**

None pending.

**MINUTES**

Parks and Recreation Commission – May 18, 2011

Parks and Recreation Commission – June 15, 2011

**Summary:**

Attached for your review and approval are the minutes of the May 18, 2011 and June 15, 2011, Parks and Recreation Commission meetings.

**Recommendation:**

Approve.

**COMMISSION NEW BUSINESS**

1. Chair Davis
2. Vice Chair Dudley
3. Commissioner Cunningham
4. Commissioner Damrow
5. Commissioner Lopez

**ITEMS AGENDIZED FOR NEXT MEETING**

**PUBLIC BUSINESS FROM THE FLOOR**

**ADJOURNMENT**

The next regular meeting of the Parks and Recreation Commission will be held at the meeting on August 10, 2011, at 6:00 p.m. in the Signal Hill Council Chamber.

## **CITIZEN PARTICIPATION**

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for Council, Agency or Commission consideration, you may do so by writing the City Council, City Manager, City Clerk or Commission Secretary. The deadline for agenda items is 12 noon on the Tuesday preceding the meetings. Agendas will be mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office or Commission Secretary.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

## **AFFIDAVIT OF POSTING**

I, Pilar Alcivar-McCoy, Commission Secretary of the City of Signal Hill, do hereby affirm that a copy of the foregoing agenda was posted at City Hall, the Signal Hill Library, Discovery Well Park, and Reservoir Park, 72 hours in advance of this meeting.

Pilar Alcivar-McCoy  
Pilar Alcivar-McCoy  
Commission Secretary

7/7/11  
Date