



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
PARKS AND RECREATION COMMISSION MEETING
February 15, 2023

*** * * Pursuant to Government Code Section 54953 (as amended by AB 361) and City Council Resolution No. 2020-03-6557, this meeting will be conducted using a hybrid meeting format in which members of the Parks and Recreation Commission, members of the public, and City staff may physically attend the meeting or virtually participate by audio and/or video. To protect members of the Commission, members of the public, and City staff, face masks are encouraged but not required. The City will evaluate the current circumstances before each meeting to decide if it is safe to change COVID-19 safety protocols. * * ***

There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To listen and participate:

- Call (408) 638-0968 (audio only) and enter meeting ID: 856 0614 6711 and pin: 842897 when prompted. If you would like to make a public comment, please notify the meeting host by pressing *9 on the telephone keypad.

To view and participate:

- In-person: Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- Visit www.zoom.us on your desktop computer or laptop, click on "Join a Meeting", and enter meeting ID: 856 0614 6711 and pin: 842897 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 856 0614 6711 and pin: 842897 when prompted.
- Please note that you will be placed in a "listen only" mode and your video feed will not be shared with the Commission or public. If you would like to make a public

comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the Parks & Recreation Commission is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.

- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the Community Services Director at yaguilar@cityofsignalhill.org no later than 4:00 p.m. on Wednesday, February 15, 2023 and your comment will be read into the record.
- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

Park and Recreation Commissioners are compensated \$75.00 per meeting.

(1) **CALL TO ORDER – 6:00 P.M.**

(2) **ROLL CALL**

CHAIR ANHORN
VICE CHAIR DUTCH HUGHES
COMMISSIONER KIM
COMMISSIONER KISS-LEE
COMMISSIONER ZACHARIAS

(3) **PLEDGE OF ALLEGIANCE**

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA**

(5) **PRESENTATION(S)**

(6) **DISCUSSION ITEM(S)**

- a. SIGNAL HILL HISTORICAL SOCIETY NON-PROFIT ORGANIZATION FEE
WAIVER REQUEST

Summary:

Staff have received a request from the Signal Hill Historical Society (SHHS), a Signal Hill non-profit, for a fee waiver for the use of the Signal Hill Public Library Learning Center on the following dates in 2023: March 2, April 6, May 11, June 8, July 6, August 3, September 7, October 5, November 2, December 7 from 5:15 p.m. to 7:45 p.m. each day.

Recommendation:

Review and approve a waiver of fees.

- b. SPRINGS OF HOPE GRIEF CARE CENTER NON-PROFIT ORGANIZATION

FEE WAIVER

Summary:

Staff have received a request from the Springs of Hope Grief Care Center (Springs of Hope) a local non-profit, for a fee waiver for the use of the Signal Hill Public Library Community Room on March 18, 2023 from 8:30 a.m. to 1:30 p.m.

Recommendation:

Review and approve a waiver of fees.

c. OUTSTANDING OLDER AMERICAN AWARD

Summary:

The month of May 2023 marks the 58th anniversary of Older Americans Recognition Day (OARD), in which outstanding older persons from the 88 cities in Los Angeles County are honored for their volunteer services. The Los Angeles County Commission on Aging and the Los Angeles County Board of Supervisors will celebrate Older Americans Recognition Day at a day and time to be determined.

Recommendation:

Review nominees and select the 2023 Older American nominee for Signal Hill.

d. PET OF THE MONTH NOMINATIONS

Summary:

No nominations for Pet of the Month were received for consideration for February 2023.

Recommendation:

Receive and file.

e. FILM PERMIT POLICY

Summary:

As part of the Prioritization and Implementation Plan, a supplemental document to the Parks and Recreation Master Plan, a recommendation was made to develop a policy for commercial organization use of parks and fields for filming and photography.

Recommendation:

Review the draft application for the Film, Video, and Still Photography Permit and provide feedback to staff for development of policy in accordance with the Prioritization and Implementation Plan (Attachment A).

- f. DIRECTOR'S REPORT - UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS, AND PROGRAMS

Summary:

Staff will provide an update on various actions which affect the Community Services Department such as City Council direction, project status for park development, and/or other Community Services Department programs.

Recommendation:

Receive and file report.

(7) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Commission at one time without discussion. Any item may be removed by a Commissioner or member of the audience for discussion.

- a. IN THE NEWS

Summary:

Articles (Attachment A) compiled by staff that may be of interest to the Commission.

Recommendation:

Receive and file.

- b. REVIEW OF COMMISSION REVOLVING OBJECTIVES

Summary:

Each month staff will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

Recommendation:

Update, receive, and file report.

- c. APPROVAL OF MEETING MINUTES

Summary:

Minutes of the Regular Meeting of January 18, 2023.

Recommendation:

Approve the minutes of the Regular Meeting of the Parks and Recreation Commission for January 18, 2023.

(8) COMMISSION NEW BUSINESS

COMMISSIONER ZACHARIAS
COMMISSIONER KISS-LEE
COMMISSIONER KIM
VICE CHAIR DUTCH HUGHES
CHAIR ANHORN

(9) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Parks & Recreation Commission to be held on March 15, 2023, at 6:00 p.m. (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda.

CITIZEN PARTICIPATION

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

AFFIDAVIT OF POSTING

I, Yvette E. Aguilar, Commission Secretary of the Parks and Recreation Commission, do hereby affirm that a copy of the foregoing agenda was posted at City Hall, the Signal Hill Library, Discovery Well Park, and Reservoir Park, 72 hours in advance of this meeting.