



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
PARKS AND RECREATION COMMISSION MEETING
September 20, 2023

Meetings begin at 6:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To listen and participate:

- Call (408) 638-0968 (audio only) and enter meeting ID: 856 0614 6711 and pin: 842897 when prompted. If you would like to make a public comment, please notify the meeting host by pressing *9 on the telephone keypad.

To view and participate:

- In-person Participation: Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- Remote Participation: Visit www.zoom.us on your desktop computer or laptop, click on "Join a Meeting", and enter meeting ID: 856 0614 6711 and pin: 842897 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 856 0614 6711 and pin: 842897 when prompted.
- Please note that you will be placed in a "listen only" mode and your video feed will not be shared with the Commission or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the Parks & Recreation Commission is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the Community Services Director at yaguilar@cityofsignalhill.org no later than 4:00 p.m. on Wednesday,

September 20 and your comment will be read into the record.

- Please note that remote participation is offered as a public service and the City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above. Submission of written comments or in-person participation will ensure that your comments are received.

Park and Recreation Commissioners are compensated \$75.00 per meeting.

(1) **CALL TO ORDER – 6:00 P.M.**

(2) **ROLL CALL**

CHAIR KISS-LEE
VICE CHAIR ANHORN
COMMISSIONER DUTCH HUGHES
COMMISSIONER GIDWANI
COMMISSIONER ZACHARIAS

(3) **PLEDGE OF ALLEGIANCE**

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA**

(5) **PRESENTATION(S)**

- a. CITY LIBRARIAN CHARLES HUGHES WILL GIVE A PRESENTATION ON THE 2023 SUMMER READING PROGRAM.
- b. RECREATION COORDINATOR AZUREE STRUIKSMA WILL PROVIDE A PRESENTATION OF THE 2023 SUMMER PROGRAMS FOR THE PARKS, RECREATION AND LIBRARY SERVICES DEPARTMENT.

(6) **DISCUSSION ITEM(S)**

- a. LONG BEACH UNIFIED SCHOOL DISTRICT CROSS COUNTRY MEET FEE WAIVER REQUEST

Summary:

Staff received a request from Long Beach Unified School District (LBUSD) Moore League for the use of Discovery Well Park on Tuesday, October 10, 2023 for a cross country event. (Attachment A).

Recommendation:

Review and approve a waiver of fees for use of the Discovery Well Park Picnic Shelters #1 and #2 as well as the Open Grass Area on Tuesday, October 10, 2023.

- b. REQUEST TO CANCEL THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION MEETING OF DECEMBER 20, 2023

Summary:

The commission will consider the cancellation of the Regular Meeting of the Parks and Recreation Commission on Wednesday, December 20, 2023.

Recommendation:

Staff recommend the commission consider the cancellation of the Regular meeting of the Parks and Recreation Commission on December 20, 2023.

c. PET OF THE MONTH NOMINATIONS

Summary:

The Commission will consider submitted nominations and select a Pet of the Month for September 2023 (Attachment A).

Recommendation:

Review existing nominations and new nominations for September 2023, and select nominee(s) to recognize for Pet of the Month.

d. DIRECTOR'S REPORT - UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS, AND PROGRAMS

Summary:

Staff will provide an update on various actions which affect the Parks, Recreation and Library Services Department such as City Council direction, project status for park development, and/or other Community Services programs.

Recommendation:

Receive and file report.

(7) **CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Commission at one time without discussion. Any item may be removed by a Commissioner or member of the audience for discussion.

a. APPROVAL OF MEETING MINUTES

Summary:

Minutes of the Regular Meeting of August 16, 2023.

Recommendation:

Approve the minutes of the Regular Meeting of the Parks and Recreation Commission for August 16, 2023.

(8) COMMISSION NEW BUSINESS

COMMISSIONER DUTCH HUGHES
COMMISSIONER GIDWANI
COMMISSIONER ZACHARIAS
VICE CHAIR ANHORN
CHAIR KISS-LEE

(9) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Parks & Recreation Commission to be held on October 18, 2023, at 6:00 p.m. (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda.

CITIZEN PARTICIPATION

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

AFFIDAVIT OF POSTING

I, Yvette E. Aguilar, Commission Secretary of the Parks and Recreation Commission, do hereby affirm that a copy of the foregoing agenda was posted at City Hall, the Signal Hill Library, Discovery Well Park, and Reservoir Park, 72 hours in advance of this meeting.