



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
PARKS AND RECREATION COMMISSION MEETING
October 18, 2023

Meetings begin at 6:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To listen and participate:

- Call (408) 638-0968 (audio only) and enter meeting ID: 856 0614 6711 and pin: 842897 when prompted. If you would like to make a public comment, please notify the meeting host by pressing *9 on the telephone keypad.

To view and participate:

- In-person Participation: Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- Remote Participation: Visit www.zoom.us on your desktop computer or laptop, click on "Join a Meeting", and enter meeting ID: 856 0614 6711 and pin: 842897 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 856 0614 6711 and pin: 842897 when prompted.
- Please note that you will be placed in a "listen only" mode and your video feed will not be shared with the Commission or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the Parks & Recreation Commission is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the Community Services Director at yaguilar@cityofsignalhill.org no later than 4:00 p.m. on Wednesday, October

18 and your comment will be read into the record.

- Please note that remote participation is offered as a public service and the City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above. Submission of written comments or in-person participation will ensure that your comments are received.

Park and Recreation Commissioners are compensated \$75.00 per meeting.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

CHAIR KISS-LEE
VICE CHAIR ANHORN
COMMISSIONER DUTCH HUGHES
COMMISSIONER GIDWANI
COMMISSIONER ZACHARIAS

(3) PLEDGE OF ALLEGIANCE

(4) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(5) PRESENTATION(S)

- a. THE PARKS, RECREATION AND LIBRARY SERVICES DIRECTOR WILL INTRODUCE THE NEW MANAGEMENT ASSISTANT, ALYSSA CHRISTENSON.
- b. THE CITY'S CONSULTANT, JKA, WILL PROVIDE A PRESENTATION ON THE COMMUNITY OUTREACH PROCESS AND STATUS ON THE DEVELOPMENT OF CONCEPTUAL DRAFT DESIGNS FOR THE CIVIC CENTER MASTER PLAN.

(6) DISCUSSION ITEM(S)

- a. SIGNAL HILL PUBLIC LIBRARY ZINNIA COURTYARD ARTWORK PROJECT

Summary:

The City has a history of incorporating art into parks and public facilities. With the opening of the Signal Hill Public Library, the City Council desired to enhance the facility by encouraging creative expression. To effectuate this purpose, the City issued a Request for Proposals (RFP) for an outdoor public art project and formed the Arts Sub-Committee (subcommittee) to review responses.

In total, twenty-one (21) qualified responses were received. Of the 21 qualified responses, the subcommittee selected five (5) artists to interview. After the interviews, the subcommittee recommended that Andrew Davis, (also known as AJ Davis), of Project Street Gold, be considered as the final artist to design, construct, and install the outdoor artwork for the library.

Strategic Plan Goal(s):

Goal No. 4 Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Recommend that City Council consider awarding AJ Davis a contract for the final design, construction, and installation of the outdoor library artwork project.

- b. ATTENDANCE AT 2024 CALIFORNIA PARKS AND RECREATION SOCIETY ANNUAL CONFERENCE

Summary:

The Commissioners will determine their attendance at the 2024 California Parks and Recreation Society (CPRS) annual conference.

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Provide staff with direction for enrollment at the CPRS conference.

- c. PET OF THE MONTH NOMINATIONS

Summary:

The Commission will consider submitted nominations and select a Pet of the Month for October 2023 (Attachment A).

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Review existing nominations and new nominations for October 2023, and select nominee(s) to recognize for Pet of the Month.

- d. DIRECTOR'S REPORT - UPDATES ON CITY COUNCIL ACTIONS, PARK

PROJECTS, AND PROGRAMS

Summary:

Staff will provide an update on various actions which affect the Community Services Department such as City Council direction, project status for park development, and/or other Community Services programs.

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Receive and file report.

(7) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Commission at one time without discussion. Any item may be removed by a Commissioner or member of the audience for discussion.

a. APPROVAL OF MEETING MINUTESSummary:

Regular Meeting of September 20, 2023.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.

(8) COMMISSION NEW BUSINESS

COMMISSIONER DUTCH HUGHES
COMMISSIONER GIDWANI
COMMISSIONER ZACHARIAS
VICE CHAIR ANHORN
CHAIR KISS-LEE

(9) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Parks & Recreation Commission to be held on November 15, 2023, at 6:00 p.m. (hybrid meeting format, including in-person, and video and teleconference participation

options). Instructions to participate in the meeting will be provided on the meeting agenda.

CITIZEN PARTICIPATION

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

AFFIDAVIT OF POSTING

I, Yvette E. Aguilar, Commission Secretary of the Parks and Recreation Commission, do hereby affirm that a copy of the foregoing agenda was posted at City Hall, the Signal Hill Library, Discovery Well Park, and Reservoir Park, 72 hours in advance of this meeting.