



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
PARKS AND RECREATION COMMISSION MEETING
February 21, 2024

The City of Signal Hill appreciates your attendance. Citizen interest provides the Commission with valuable information regarding issues of the community. Meetings are held on the 3rd Wednesday of every month.

Meetings begin at 6:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To participate:

- In-person Participation: Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the Director of Parks, Recreation and Library Services at yaguilar@cityofsignalhill.org no later than 4:00 p.m. on Wednesday, February 21 and your comment will be read into the record.

Park and Recreation Commissioners are compensated \$75.00 per meeting.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

CHAIR KISS-LEE
VICE CHAIR ANHORN
COMMISSIONER DUTCH HUGHES
COMMISSIONER EDWARDS
COMMISSIONER GIDWANI

(3) PLEDGE OF ALLEGIANCE

(4) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA**(5) PRESENTATION(S)****(6) DISCUSSION ITEM(S)**

- a. OATH OFFICE FOR NEWLY APPOINTED COMMISSIONER LINDA EDWARDS

Summary:

At the City Council meeting on Tuesday, January 23, 2024, the City Council appointed Linda Edwards to serve on the Parks and Recreation Commission (term to expire on 5/31/2025). Accordingly, newly appointed Commissioner Edwards will take the Oath of Office and assume her duties.

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Receive and file the administration of the Oath of Office for Commissioner Edwards conducted by the Secretary of the Parks and Recreation Commission.

- b. OLDER AMERICAN AWARD NOMINEE SELECTION

Summary:

The Los Angeles County Commission for Older Adults (LACCOA) accepts nominations of older adults to be honored at the 59th Annual Older Americans Recognition Day (OARD) Awards Program.

The City, byway of the Parks and Recreation Commission and City Council, selects a Signal Hill resident, aged 60 or older, as an Outstanding Older American and submits the nominee for the LACCOA award.

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Review nominee list and select one finalist to be submitted as the City of Signal Hill's Outstanding Older American for 2024.

- c. PET OF THE MONTH NOMINATIONS

Summary:

The Commission will consider submitted nominations and select a Pet of the Month for February 2024 (Attachment A).

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Review existing nominations and new nominations for February 2024, and select nominee(s) to recognize for Pet of the Month.

DIRECTOR'S REPORT - UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS, AND PROGRAMS

Summary:

The Director's Report provides an overview and various updates on activity and actions related to the Parks, Recreation and Library Services Department and help to provide the Parks and Recreation Commission with information about City Council direction, project status for park development, and/or other programs and services.

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Goal No. 4 Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

Receive and file report.

(7) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Commission at one time without discussion. Any item may be removed by a Commissioner or member of the audience for discussion.

- a. BIXBY RIDGE HOA FACILITY USE UPDATE

Summary:

Staff received an application for use of and indoor City facility from Bixby Ridge Homeowners Association (Bixby Ridge HOA) for a board of director's meeting on Tuesday, February 13, 2024 from 5:30-8:00 p.m.

In 2003, Discovery Well Park was dedicated in September, and the City Council subsequently approved recommendations by the Parks and Recreation Commission (Commission) to limit the usage of the new community center to residents only for the first year to allow for review of parking and facility usage issues but limited "no fee" HOA meetings to two per year, per group. The City Council also directed the Commission to review this after three months and recommend revisions as appropriate. To date, the original recommendation from the City Council remains in place.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Receive and file.

b. IN THE NEWS

Summary:

Article (Attachment A) provided by staff that may be of interest to the Parks and Recreation Commission.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Receive and file.

c. REVIEW OF COMMISSION REVOLVING OBJECTIVES

Summary:

Each month staff will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication,

recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Update, receive, and file report.

d. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of January 17, 2024.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.

(8) COMMISSION NEW BUSINESS

COMMISSIONER DUTCH HUGHES
COMMISSIONER EDWARDS
COMMISSIONER GIDWANI
VICE CHAIR ANHORN
CHAIR KISS-LEE

(9) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Parks & Recreation Commission to be held on March 20, 2024, at 6:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

CITIZEN PARTICIPATION

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

AFFIDAVIT OF POSTING

I, Yvette E. Aguilar, Commission Secretary of the Parks and Recreation Commission, do hereby affirm that a copy of the foregoing agenda was posted at City Hall, the Signal Hill Library, Discovery Well Park, and Reservoir Park, 72 hours in advance of this meeting.