



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

MINUTES OF A REGULAR MEETING SIGNAL HILL PARKS AND RECREATION COMMISSION February 19, 2025

(1) **CALL TO ORDER – 6:00 P.M.**

(2) **ROLL CALL**

PRESENT: CHAIR TIM ANHORN
VICE CHAIR LINDA EDWARDS
COMMISSIONER PAM DUTCH HUGHES
COMMISSIONER CAROLINE KISS-LEE

ABSENT: COMMISSIONER KIRAN GIDWANI

(3) **PLEDGE OF ALLEGIANCE**

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA**

(5) **PRESENTATION(S)**

- a. THE PUBLIC WORKS DEPARTMENT WILL PROVIDE A PRESENTATION ON THE SAFE ROUTES TO SCHOOL PROGRAM.
- b. MANAGEMENT ASSISTANT, ALYSSA CHRISTENSON, WILL PROVIDE AN UPDATE ON THE PARKS, RECREATION AND LIBRARY SERVICES DEPARTMENT'S ANIMAL SERVICE PROGRAM OFFERINGS AND OUTREACH EFFORTS.
- c. RECREATION COORDINATOR, ERENDIRA HERNANDEZ, WILL PROVIDE A PRESENTATION ON THE UPCOMING COMMUNITY RESOURCES & HEALTH FAIR.

(6) **DISCUSSION ITEM(S)**

a. OLDER AMERICAN AWARD NOMINEE SELECTION

It was moved by VICE CHAIR EDWARDS and seconded by COMMISSIONER DUTCH HUGHES, to nominate Cecilia Fidora for the OARD Award.

The following vote resulted:

AYES: CHAIR ANHORN
VICE CHAIR EDWARDS
COMMISSIONER DUTCH HUGHES
COMMISSIONER KISS-LEE

NOES: NONE

ABSENT: COMMISSIONER GIDWANI

ABSTAIN: NONE

b. VERIFICATION OF QUORUM FOR THE MARCH 2025 PARKS AND RECREATION COMMISSION MEETING

It was moved by COMMISSIONER DUTCH HUGHES and seconded by VICE CHAIR EDWARDS, to approve rescheduling the Parks and Recreation Commission meeting from Wednesday, March 19 to Wednesday, March 26.

The following vote resulted:

AYES: CHAIR ANHORN
VICE CHAIR EDWARDS
COMMISSIONER DUTCH HUGHES
COMMISSIONER KISS-LEE

NOES: NONE

ABSENT: COMMISSIONER GIDWANI

ABSTAIN: NONE

c. PET OF THE MONTH NOMINATIONS

It was moved by COMMISSIONER DUTCH HUGHES and seconded by CHAIR ANHORN, to vote Chalupa and Winter as the February Pets of the Month.

The following vote resulted:

AYES: CHAIR ANHORN
VICE CHAIR EDWARDS
COMMISSIONER DUTCH HUGHES
COMMISSIONER KISS-LEE

NOES: NONE

ABSENT: COMMISSIONER GIDWANI

ABSTAIN: NONE

d. DIRECTOR'S REPORT - UPDATES ON CITY COUNCIL ACTIONS, PARK

PROJECTS, AND PROGRAMS

It was moved by VICE CHAIR EDWARDS and seconded by COMMISSIONER DUTCH HUGHES, to receive and file.

The following vote resulted:

AYES: CHAIR ANHORN
VICE CHAIR EDWARDS
COMMISSIONER DUTCH HUGHES
COMMISSIONER KISS-LEE

NOES: NONE

ABSENT: COMMISSIONER GIDWANI

ABSTAIN: NONE

(7) **CONSENT CALENDAR**

Chair Anhorn requested pulling Consent Calendar item 7b.

- a. UPDATES TO THE PARKS, RECREATION & LIBRARY SERVICES GENERAL ADMINISTRATION STANDARD MANAGEMENT POLICIES 1.0 (MAINTENANCE OF STANDARD MANAGEMENT POLICIES), 1.1 (DEPARTMENT ORGANIZATIONAL STRUCTURE), 1.2 (MANUALS AND HANDBOOKS), 1.3 (CUSTOMER SERVICE) AND 1.4 (HANDLING COMPLAINTS FROM THE PUBLIC)
- c. IN THE NEWS
- d. REVIEW OF COMMISSION REVOLVING OBJECTIVES
- e. APPROVAL OF MEETING MINUTES

It was moved by COMMISSIONER DUTCH HUGHES and seconded by VICE CHAIR EDWARDS, to approve the Consent Calendar items 7a and 7c through 7e.

The following vote resulted:

AYES: CHAIR ANHORN
VICE CHAIR EDWARDS
COMMISSIONER DUTCH HUGHES
COMMISSIONER KISS-LEE

NOES: NONE

ABSENT: COMMISSIONER GIDWANI

ABSTAIN: NONE

- b. PARKS AND RECREATION COMMISSION MEETING ATTENDANCE

It was moved by COMMISSIONER DUTCH HUGHES and seconded by VICE CHAIR EDWARDS, to approve Consent Calendar item 7b.

(8) COMMISSION NEW BUSINESS

Commissioner Dutch Hughes announced nominations are open for the Woman of Distinction.

Vice Chair Edwards suggested for Valentines Day the Library have a similar program as Blind Date with A Book but for children.

(9) ADJOURNMENT

It was moved by VICE CHAIR EDWARDS and seconded by COMMISSIONER DUTCH HUGHES to adjourn tonight's meeting to the next regular meeting of the Signal Hill Parks and Recreation Commission to be held on Wednesday, March 26, at 6:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The following vote resulted:

AYES:	CHAIR ANHORN VICE CHAIR EDWARDS COMMISSIONER DUTCH HUGHES COMMISSIONER KISS-LEE
NOES:	NONE
ABSENT:	COMMISSIONER GIDWANI
ABSTAIN:	NONE

CHAIR ANHORN adjourned the meeting at 7:33 p.m.

TIM ANHORN
CHAIR

Attest:

YVETTE E. AGUILAR
COMMISSION SECRETARY