



## CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

MINUTES OF A REGULAR MEETING  
SIGNAL HILL PARKS AND RECREATION COMMISSION  
April 16, 2025

**(1) CALL TO ORDER – 6:00 P.M.**

**(2) ROLL CALL**

PRESENT: CHAIR TIM ANHORN  
VICE CHAIR LINDA EDWARDS  
COMMISSIONER PAM DUTCH HUGHES  
COMMISSIONER CAROLINE KISS-LEE  
ABSENT: COMMISSIONER KIRAN GIDWANI

**(3) PLEDGE OF ALLEGIANCE**

**(4) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA**

**(5) PRESENTATION(S)**

- a. THE ANNUAL CALIFORNIA PARK & RECREATION SOCIETY (CPRS) CONFERENCE TOOK PLACE TUESDAY, MARCH 18 THROUGH FRIDAY, MARCH 21, 2025 IN SACRAMENTO, CALIFORNIA. COMMISSIONER DUTCH HUGHES AND COMMISSIONER GIDWANI WILL SHARE THEIR EXPERIENCE ATTENDING THE CONFERENCE.
- b. MANAGEMENT ASSISTANT ALYSSA CHRISTENSON WILL PROVIDE A PRESENTATION ON THE YOUTH IN GOVERNMENT DAY THAT TOOK PLACE ON TUESDAY, APRIL 1, 2025.

**(6) DISCUSSION ITEM(S)**

- a. ANNUAL PARKS AND RECREATION COMMISSIONER PARK REPORTS

It was moved by COMMISSIONER KISS-LEE and seconded by COMMISSIONER DUTCH HUGHES, to receive and file the reports and have Commissioner Dutch Hughes and Commissioner Gidwani give their park reports at the May Commission meeting.

The following vote resulted:

AYES: CHAIR ANHORN  
VICE CHAIR EDWARDS  
COMMISSIONER DUTCH HUGHES  
COMMISSIONER KISS-LEE

NOES: NONE

ABSENT: COMMISSIONER GIDWANI

ABSTAIN: NONE

b. PET OF THE MONTH NOMINATIONS

It was moved by CHAIR ANHORN and seconded by COMMISSIONER DUTCH HUGHES, to vote Mando, Penny and Bones as the April Pets of the Month.

The following vote resulted:

AYES: CHAIR ANHORN  
VICE CHAIR EDWARDS  
COMMISSIONER DUTCH HUGHES  
COMMISSIONER KISS-LEE

NOES: NONE

ABSENT: COMMISSIONER GIDWANI

ABSTAIN: NONE

c. DIRECTOR'S REPORT - UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS, AND PROGRAMS

It was moved by VICE CHAIR EDWARDS and seconded by COMMISSIONER DUTCH HUGHES, to receive and file.

The following vote resulted:

AYES: CHAIR ANHORN  
VICE CHAIR EDWARDS  
COMMISSIONER DUTCH HUGHES  
COMMISSIONER KISS-LEE

NOES: NONE

ABSENT: COMMISSIONER GIDWANI

ABSTAIN: NONE

(7) **CONSENT CALENDAR**

- a. HOMEOWNERS ASSOCIATION FACILITY USE UPDATE
- b. UPDATES TO THE PARKS, RECREATION AND LIBRARY SERVICES DEPARTMENT STANDARD MANAGEMENT POLICIES 1.5 - DEPARTMENTAL CORRESPONDENCE, 1.6 - DEPARTMENTAL CORRESPONDENCE TO DIGNITARIES, 1.8 - TELEPHONE ETIQUETTE AND FRONT DESK COVERAGE
- c. REVIEW OF COMMISSION REVOLVING OBJECTIVES
- d. APPROVAL OF MEETING MINUTES

It was moved by COMMISSIONER KISS-LEE and seconded by VICE CHAIR EDWARDS, to approve the Consent Calendar.

The following vote resulted:

AYES: CHAIR ANHORN  
VICE CHAIR EDWARDS  
COMMISSIONER DUTCH HUGHES  
COMMISSIONER KISS-LEE

NOES: NONE

ABSENT: COMMISSIONER GIDWANI

ABSTAIN: NONE

**(8) COMMISSION NEW BUSINESS**

Commissioner Dutch Hughes announced the upcoming Signal Hill Chamber Mixer at the Library.

Commissioner Kiss-Lee reported the City of Lakewood did an evening of babysitting for a parent date night charging \$4 per child; it was very successful.

Vice Chair Edwards announced the Signal Hill Chamber and Signal Hill Community Foundation event is next week.

**(9) ADJOURNMENT**

It was moved by VICE CHAIR EDWARDS and seconded by COMMISSIONER DUTCH HUGHES to adjourn tonight's meeting to the next regular meeting of the Signal Hill Parks and Recreation Commission to be held on Wednesday, May 21, at 6:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The following vote resulted:

AYES: CHAIR ANHORN  
VICE CHAIR EDWARDS  
COMMISSIONER DUTCH HUGHES  
COMMISSIONER KISS-LEE

NOES:                   NONE  
ABSENT:                COMMISSIONER GIDWANI  
ABSTAIN:               NONE

CHAIR ANHORN adjourned the meeting at 7:41 p.m.

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TIM ANHORN  
CHAIR

Attest:

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YVETTE E. AGUILAR  
COMMISSION SECRETARY