

**A REGULAR MEETING
SIGNAL HILL PARKS AND RECREATION COMMISSION
MINUTES**

November 9, 2011
6:00 p.m.

A Regular Meeting of the Signal Hill Parks and Recreation Commission was held in the Council Chambers of City Hall on November 9, 2011.

CALL TO ORDER

Commissioner Cunningham called the meeting to order for the Parks and Recreation Commission at 6:02 p.m.

ROLL CALL

Present: Chair Davis
Vice Chair Dudley
Commissioner Cunningham
Commissioner Damrow
Commissioner Lopez

PLEDGE OF ALLEGIANCE

Chair Davis led the audience in the Pledge of Allegiance.

PRESENTATION

None

PUBLIC BUSINESS FROM THE FLOOR

None

DISCUSSION ITEM(S)

(A) HISTORICAL SOCIETY FEE WAIVER REQUEST

The Commission was asked to consider a fee waiver request from the Signal Hill Historical Society to use the Signal Hill Park Community Center on Friday, February 18, 2012 for a Casino Night fundraiser.

It was moved by Vice Chair Dudley and seconded by Commissioner Cunningham to grant the waiver, however, the request to waive staff fees must be referred to City Council.

Motion passed 5/0/0

(B) ATTENDANCE AT 2012 CALIFORNIA PARKS & RECREATION SOCIETY CONFERENCE

The Commissioners determined their attendance at the March 2012 California Parks & Recreation Society conference.

Commissioners Lopez and Damrow will attend the full conference. Chair Davis will not attend this year, and Commissioners Dudley and Cunningham would like to receive additional information on the educational sessions when it becomes available.

(C) UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS AND PROGRAMS

Each month staff will provide an update on various actions, which affect the Community Services Department such as City Council direction, project status for park development, or other Community Services programs which have changed over the previous month.

Community Services Manager Mancini highlighted a visit to the No Limits Sports & Fitness Gym by Las Brisas youth; the Halloween Carnival was attended by approximately 1,200 people; and the Library Evening Book Club held their first meeting with a lively discussion of *Lolita*. Community Services Director Alcivar-McCoy gave a follow up report regarding the Brown Bag program explaining that a bid process is required by CDBG funding and that since Costco was the low bidder, all purchases are to be made from them.

It was moved by Vice Chair Dudley and seconded by Commissioner Lopez to receive and file this report.

Motion passed 5/0/0

(D) REVIEW OF COMMISSION REVOLVING OBJECTIVES

Each month staff and Commissioners will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

Community Services Director Alcivar-McCoy reported that the Raymond Arbor Park play equipment will be included in the bid process including resurfacing, and staff will return with this item at the December meeting. Options for the Dog Park will be summarized at the December meeting. The bid request process is being prepared for the Electronic Sign by Public Works which will be take place early next year. It was moved by Vice Chair Dudley and seconded by Commissioner Damrow to receive and file this report.

Motion passed 5/0/0

MINUTES

It was moved by Commissioner Damrow and seconded by Vice Chair Dudley to approve the minutes of the October 12, 2011 Parks and Recreation Commission meeting.

Motion passed 5/0/0

COMMISSION NEW BUSINESS

Pursuant to the Commission's request for materials from the Library Design Committee meetings, Commissioner Cunningham and Community Services Director Alcivar-McCoy gave an update of the Library project. Commissioner Damrow asked that an area be set aside for FOSHL books, and Chair Davis requested that the roof patio area be expanded for potential events which could result in rental use and revenues, along with the potential for a ramp from the Jessie Nelson Circle to the roof level. Alcivar-McCoy will discuss these requests with the architect.

Commissioner Damrow asked that the patio area of the Community Center be cleared of leaves for the Show and Sell event.

ITEMS AGENDIZED FOR NEXT MEETING

There were no items agendized for the next meeting.

PUBLIC BUSINESS FROM THE FLOOR

None.

ADJOURNMENT

It was moved by Vice Chair Dudley, and seconded by Commissioner Cunningham to adjourn to the Regular Meeting continued to Wednesday, December 14, 2011, at 6:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The motion passed 5/0/0

The meeting was adjourned at 7:02 p.m.

Ken Davis
Chair

Pilar Alcivar-McCoy
Pilar Alcivar-McCoy
Commission Secretary