

**A REGULAR MEETING  
SIGNAL HILL PARKS AND RECREATION COMMISSION  
MINUTES**

February 8, 2012  
6:00 p.m.

A Regular Meeting of the Signal Hill Parks and Recreation Commission was held in the Council Chambers of City Hall on February 8, 2012.

**CALL TO ORDER**

Chair Davis called the meeting to order for the Parks and Recreation Commission at 6:03 p.m.

**ROLL CALL**

Present:     Chair Davis  
                 Vice Chair Dudley  
                 Commissioner Cunningham  
                 Commissioner Damrow  
                 Commissioner Lopez (arrived at 6:08 p.m.)

**PLEDGE OF ALLEGIANCE**

Chair Davis led the audience in the Pledge of Allegiance.

**PRESENTATION**

None

**PUBLIC BUSINESS FROM THE FLOOR**

None

**DISCUSSION ITEM(S)**

**(A) COUNCIL WORKSHOP ON THE OPEN MEETING LAW**

In December 2011, the City Council had requested a workshop on the Ralph M. Brown Act or California's Open Meeting Law and staff was then directed to draft a resolution implementing the various provisions of the Brown Act. The City Attorney conducted a workshop to familiarize members of the Parks & Recreation Commission with those provisions.

It was moved by Commissioner Damrow and seconded by Vice Chair Dudley to receive and file the report.

Motion passed 5/0/0

**(B) RESERVOIR PARK RESTROOM BUILDING**

At the January 11, 2012 meeting, the Parks & Recreation Commission had requested to see any renderings for the replacement of the restrooms at Reservoir Park before proceeding further in the contract process. Renderings were attached for the Commission's information and staff asked for direction for textures for the building.

The Commission selected the desired wall texture (horizontal lap siding), stone texture (flagstone) and roofing (cedar shake) for the restroom building. The Commission asked that the color scheme selected be of complimentary colors and would like to see a rendering of the selections when available.

**(C) UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS AND PROGRAMS**

Each month staff will provide an update on various actions, which affect the Community Services Department such as City Council direction, project status for park development, or other Community Services programs which have changed over the previous month.

With regard to programs at Cal Brisas, Commissioner Damrow asked about the possibility of creating more engaging programs to encourage participation of teens from other Signal Hill neighborhoods. Staff reported that many types of events have been attempted with little success. Plans to update the interior of the building were discussed with suggestions such as having the teens involved in painting, providing a project board or wall area, and posters on the walls. With regard to the library, the Commission inquired if statistics were kept showing the number of people using the library. Staff affirmed they are kept, and will bring statistics to the March meeting.

It was moved by Vice Chair Dudley and seconded by Commissioner Lopez to receive and file this report.

Motion passed 5/0/0

**(D) REVIEW OF COMMISSION REVOLVING OBJECTIVES**

Each month staff and Commissioners will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

Community Services Director Alcivar-McCoy reported that staff would look into holding recurring special events for dogs and that bid documents would be prepared in March for the electronic sign, Reservoir Park restrooms, and play equipment at Raymond Arbor Park. Also, a rendering of the electronic sign will be provided to the Commission.

It was moved by Commissioner Cunningham and seconded by Vice Chair Dudley to receive and file this report.

Motion passed 5/0/0

## **MINUTES**

It was moved by Commissioner Damrow and seconded by Vice Chair Dudley to approve the minutes of the January 11, 2012 Parks and Recreation Commission meeting.

Motion passed 5/0/0

It was moved by Commissioner Lopez and seconded by Commissioner Cunningham to approve the minutes of the January 25, 2012 Parks and Recreation Commission meeting.

Motion passed 5/0/0

## **COMMISSION NEW BUSINESS**

Vice Chair Dudley asked the status of the property that had been acquired on 21<sup>st</sup> Street adjacent to Signal Hill Park. Community Services Director Alcivar-McCoy reported that a community garden is being considered for the property and that a site plan will be prepared by a landscape architect and brought to the Commission in March.

## **ITEMS AGENDIZED FOR NEXT MEETING**

There were no items agendized for the next meeting.

## **ADJOURNMENT**

It was moved by Commissioner Cunningham, and seconded by Commissioner Lopez to adjourn to the Regular Meeting continued to Wednesday, March 14, 2012, at 6:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The motion passed 5/0/0

The meeting was adjourned at 7:33 p.m.

---

Ken Davis  
Chair

Pilar Alcivar-McCoy  
Pilar Alcivar-McCoy  
Commission Secretary