



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL WELCOMES YOU TO A REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION

June 13, 2012

6:00 p.m.

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council, Agency and Commissions with valuable information regarding issues of the community. Meetings are held on the second Wednesday of every month. Meetings commence at 6:00 p.m. There is a public comment period at the beginning of the regular meeting as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and is available at each meeting. The agenda and related reports are also available for review at the Library on the Friday afternoon prior to the meeting.

During the meeting the Community Services Director presents agenda items for Commission consideration. The public is allowed to address the Commission on all agenda items. The Chair will announce when the period for public comment is open on each agenda item. The public may speak to the Commission on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The purpose of the card is to ensure speakers are correctly identified in the minutes. However, completion of a speaker card is voluntary, and is not a requirement to address the Commission. The cards are provided at the rear of the Council Chambers. Please direct your comments or questions to the Chair.

CALL TO ORDER – 6:00 P.M.

ROLL CALL

Chair Davis
Vice Chair Dudley
Commissioner Cunningham
Commissioner Damrow
Commissioner Lopez

PLEDGE OF ALLEGIANCE

PUBLIC BUSINESS FROM THE FLOOR

Matters of general concern, which are not on the agenda, can be addressed during this portion of the meeting. However, State law (Brown Act) prohibits the City Council or Commissions from acting upon any item not posted 72 hours before a regular meeting and 24 hours before a special meeting. Please state your name for the official record using the microphone at the podium and courteously limit your remarks.

PRESENTATIONS

Steve Myrter, Public Works Director, will present a PowerPoint outlining City Capital Improvement Projects (CIP) including current park projects.

DISCUSSION ITEM(S)

(A) COMMISSION REORGANIZATION

Summary:

Annual Commission re-organization for Chair and Vice Chair.

Recommendation:

Proceed with the reorganization according to the attached specifications and guidelines.

(B) COMMUNITY GARDEN SITE PLAN

Summary:

Jon Cicchetti has been retained to prepare a conceptual site plan for a community garden the lot at 1917 E. 21st Street, adjacent to Signal Hill Park.

Recommendation:

Review the conceptual site plan and proposed guidelines and procedures; and provide direction to staff.

(C) PARK ORDINANCE REVIEW

Summary:

Portions of the park ordinance have been reviewed by staff and proposed changes will be presented to the Commission for consideration.

Recommendation:

Provide input and direction regarding changes to the park ordinances.

(D) NON-PROFIT ORGANIZATIONS' FEE WAIVER REQUESTS

Summary:

Several nonprofit organizations have requested waivers of facility rental fees for their monthly business meetings and/or special events held in Signal Hill parks and facilities.

Recommendation:

Approve waiver requests from non-profit organizations for use of City facilities, and provide direction to staff regarding requirements for volunteer hours and/or in-kind donations from requesting organizations for FY 2012-2013.

(E) SIGNAL HILL COMMUNITY FOUNDATION COMMUNITY YARD SALE

Summary:

At the May 9, 2012 Parks & Recreation Commission meeting, the Commission raised concerns about the Community Yard Sale. Staff attended the May meeting of the Signal Hill Community Foundation, the event sponsor, and will provide feedback from the Foundation.

Recommendation:

Receive and file report.

(F) UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS AND PROGRAMS

Summary:

Each month staff will provide an update on various actions, which affect the Community Services Department such as City Council direction, project status for park development, or other Community Services programs which have changed over the previous month.

Recommendation:

Receive and file the report.

(G) REVIEW OF COMMISSION REVOLVING OBJECTIVES

Summary:

Each month staff and Commissioners will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

Recommendation:

Update, receive, and file report.

(H) JULY AND AUGUST MEETING DATES

Summary:

Two dates for the Concerts in the Park coincide with the meeting dates for the Parks and Recreation Commission on July 11 and August 8. The Commission will consider if there is a need to revise the meeting dates or time.

Recommendation:

Provide direction to staff to revise meeting dates/times if needed.

MINUTES

Parks and Recreation Commission – April 11, 2012

Parks and Recreation Commission – May 9, 2012

Summary:

Attached for your review and approval are the amended minutes of the April 11, 2012 Parks and Recreation Commission meeting and minutes of the May 9, 2012 Parks and Recreation Commission meeting.

Recommendation:

Approve.

COMMISSION NEW BUSINESS

1. Chair Davis
2. Vice Chair Dudley
3. Commissioner Cunningham
4. Commissioner Damrow
5. Commissioner Lopez

ITEMS AGENDIZED FOR NEXT MEETING

ADJOURNMENT

The next regular meeting of the Parks and Recreation Commission will be held on July 11, 2012, at 6:00 p.m. in the Signal Hill Council Chamber.

CITIZEN PARTICIPATION

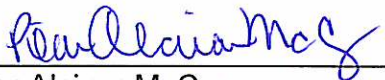
Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be

presented for Council, Agency or Commission consideration, you may do so by writing the City Council, City Manager, City Clerk or Commission Secretary. The deadline for agenda items is 12 noon on the Tuesday preceding the meetings. Agendas will be mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office or Commission Secretary.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

AFFIDAVIT OF POSTING

I, Pilar Alcivar-McCoy, Commission Secretary of the City of Signal Hill, do hereby affirm that a copy of the foregoing agenda was posted at City Hall, the Signal Hill Library, Discovery Well Park, and Reservoir Park, 72 hours in advance of this meeting.



Pilar Alcivar-McCoy
Commission Secretary

6/7/12

Date