



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
September 4, 2012

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 1st and 3rd Tuesday of every month. In addition, meetings are streamed live on our website at www.cityofsignalhill.org, and are televised at 7:00 a.m., 2:00 p.m., and 7:00 p.m. every day on Charter Communications Channel 3, and Verizon FiOS Channel 38.

Meetings commence at 6:00 p.m. with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting commencing at 7:00 pm. There is a period for public comment on closed session matters at 6:00 p.m. prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall commence at 7:00 p.m. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and available at each meeting. The agenda and related reports are also available for review online and at the City Clerk's office and Library on the Friday afternoon prior to the Council meeting. Agenda and staff reports are also available at our website at www.cityofsignalhill.org.

During the meeting, the City Manager presents agenda items for Council consideration. The public is allowed to address the council on all agenda items. The mayor will announce when the period for public comment is open on each agenda item. The public may speak to the council on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The purpose of the card is to ensure speakers are correctly identified in the minutes. However, completion of a speaker card is voluntary, and is not a requirement to address the council. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Mayor.

(1) CALL TO ORDER – 7:00 P.M.

(2) ROLL CALL

MAYOR HANSEN
VICE MAYOR NOLL
COUNCIL MEMBER FORESTER
COUNCIL MEMBER WARD
COUNCIL MEMBER WILSON

(3) PLEDGE OF ALLEGIANCE

(4) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(5) ORDINANCE(S)

- a. Second Reading and Adoption of an Ordinance Amending Chapters 21.44 and 13.04 of the Signal Hill Municipal Code Exempting Water Impact Fees and Service Charges Relating to Residential Fire Sprinklers and Submeters

Summary: Ordinance No. 2012-08-1450 was introduced at a regular City Council meeting held on Tuesday, August 21, 2012, and is now ready for second reading and adoption.

Recommendation: Waive further reading and adopt Ordinance No. 2012-08-1450 amending Chapters 21.44 entitled Water System Impact Fee and 13.04 entitled Water Service and Rates, of the Signal Hill Municipal Code, to add an exemption for residential fire sprinklers and installation of submeters.

(6) PUBLIC HEARING(S)

- a. Public Hearing - One Year Extension Of Conditional Use Permit 97-03: Signal Hill Petroleum's Consolidated Drill Sites

Summary: Signal Hill Petroleum Company (SHP) has an existing Conditional Use Permit (CUP) for seven consolidated drill sites within the City. The CUP allows for oil and gas production at each site as well as storage, processing, and shipping of these materials. The CUP was last renewed in October 2002. The term was 10 years and is due to expire in October 2012. SHP is requesting a one year extension of the CUP in order to allow sufficient time to complete updated environmental studies.

Recommendation: Waive further reading and adopt the resolution approving a one year extension of Conditional Use Permit 97-03 covering seven existing consolidated drilling sites with oil and gas storage, processing and shipping operations, and a gas turbine facility.

(7) CITY MANAGER REPORTS

a. Award Of Contract for the 20th Street And Cherry Avenue Traffic Signal Improvements Project, No. 746

Summary: On August 14, 2012, the City received bids for the Traffic Signal Improvements at 20th Street and Cherry Avenue Project, No. 746. Staff is recommending an award of contract to California Professional Engineering, Inc.

Recommendation: Authorize the City Manager to award a contract for the Traffic Signal Improvements at 20th Street and Cherry Avenue Project, No. 746, in a form approved by the City Attorney, to California Professional Engineering, Inc., in the amount of \$222,630.

(8) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a council member or member of the audience for discussion.

a. Renewal Of Policereports.US Contract Services Agreement

Summary: Staff would like to renew and extend the contract services agreement with PoliceReports.US to provide online access to Signal Hill Police Department traffic accident and incident reports.

Recommendation: Authorize the Chief of Police to enter into a three-year contract services agreement with PoliceReports.US to operate and maintain an online database of Signal Hill Police Department traffic accident and incident reports, and provide access to such reports to the public, for a fee, through Contractor's online system using its proprietary software, subject to City Attorney approval as to form.

b. Resolution Amending Records Retention Schedules

Summary: The City's 2012 Records Retention process has been completed. Minor changes have been submitted by the City Clerk to the Records Retention Schedule, which have been approved by the City Attorney and now require City Council approval. This action would make minor corrections to the schedule and add the Signal Hill City Council as Successor Agency, and Oversight Board to the retention schedule.

Recommendations: Waive further reading and adopt the resolution amending the City's Records Retention Schedule previously adopted by Resolution No. 2011-11-5922, and repealing all prior resolutions.

c. Warrant Registers Dated September 4, 2012

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Registers dated September 4, 2012 for FY 2011-2012 and FY 2012-2013.

d. Minutes of the Following Meeting(s)

Special Meeting of the City Council/City Commissions, July 31, 2012.

Regular Meeting of the City Council, August 21, 2012.

Recommendation: Approve.

(9) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER FORESTER
COUNCIL MEMBER WARD
COUNCIL MEMBER WILSON
VICE MAYOR NOLL
MAYOR HANSEN

(10) ADJOURNMENT

Tonight's meeting will adjourn to the next regular meeting of the Signal Hill City Council on Tuesday, September 18, 2012 at 7:00 p.m. in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.