



## **CITY OF SIGNAL HILL**

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR MEETING OF THE  
PARKS AND RECREATION COMMISSION  
September 12, 2012  
6:00 p.m.

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council, Agency and Commissions with valuable information regarding issues of the community. Meetings are held on the second Wednesday of every month. Meetings commence at 6:00 p.m. There is a public comment period at the beginning of the regular meeting as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and is available at each meeting. The agenda and related reports are also available for review at the Library on the Friday afternoon prior to the meeting.

During the meeting the Community Services Director presents agenda items for Commission consideration. The public is allowed to address the Commission on all agenda items. The Chair will announce when the period for public comment is open on each agenda item. The public may speak to the Commission on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The purpose of the card is to ensure speakers are correctly identified in the minutes. However, completion of a speaker card is voluntary, and is not a requirement to address the Commission. The cards are provided at the rear of the Council Chambers. Please direct your comments or questions to the Chair.

### **CALL TO ORDER – 6:00 P.M.**

### **ROLL CALL**

Chair Dudley  
Vice Chair Cunningham  
Commissioner Damrow  
Commissioner Davis  
Commissioner Lopez

### **PLEDGE OF ALLEGIANCE**

## **PUBLIC BUSINESS FROM THE FLOOR**

Matters of general concern, which are not on the agenda, can be addressed during this portion of the meeting. However, State law (Brown Act) prohibits the City Council or Commissions from acting upon any item not posted 72 hours before a regular meeting and 24 hours before a special meeting. Please state your name for the official record using the microphone at the podium and courteously limit your remarks.

## **PRESENTATION**

The Signal Hill Community Foundation will present a recap of the 2012 Summer Concert Series.

## **DISCUSSION ITEM(S)**

### **(A) FEE WAIVER REQUEST – FOOD FINDERS**

#### **Summary:**

Staff has received a request for waiver of facility rental fees from the Food Finders, a 501(c)(3) organization based in Signal Hill, for a board summit.

#### **Recommendation:**

Request information from representative at the Parks and Recreation Commission meeting and provide direction to staff and requestor.

### **(B) FEE WAIVER REQUEST – ALLIANCE OF ABILITIES**

#### **Summary:**

Staff has received a request from Alliance of Abilities, the parent company of Lotus House, a non-profit Signal Hill corporation, for the use of the picnic shelter at Hilltop Park. A representative from the organization will attend the Commission meeting to answer any questions.

#### **Recommendation:**

Request information from representative at the Parks and Recreation Commission meeting and provide direction to staff and requestor.

### **(C) FACILITIES TOUR**

#### **Summary:**

In past years the Commission has taken a biennial tour of City facilities during a selected Commission meeting. Staff is recommending that the Commission set a date to tour Signal Hill facilities during the month of October.

**Recommendation:**

Set a date for a tour of Signal Hill facilities.

**(D) NATIONAL RECREATION & PARK ASSOCIATION CONGRESS AND EXPOSITION**

**Summary:**

The NRPA will be holding its 2012 Congress and Exposition on October 16-18, 2012. Staff would like to invite the Commission to attend. The cost for a daily pass is \$205 per person. There is sufficient funding in the department budget to cover the cost for each Commissioner.

**Recommendation:**

Provide staff with direction for enrollment at the NRPA Congress and Exposition.

**(E) UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS AND PROGRAMS**

**Summary:**

Each month staff will provide an update on various actions, which affect the Community Services Department such as City Council direction, project status for park development, or other Community Services programs which have changed over the previous month.

**Recommendation:**

Receive and file the report.

**(F) REVIEW OF COMMISSION REVOLVING OBJECTIVES**

**Summary:**

Each month staff and Commissioners will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

**Recommendation:**

Update, receive, and file report.

**MINUTES**

Parks and Recreation Commission – July 11, 2012  
Parks and Recreation Commission – August 8, 2012

**Summary:**

Attached for your review and approval are the minutes of the July 11, 2012 Parks and Recreation Commission and August 8, 2012 meetings.

**Recommendation:**

Approve.

**COMMISSION NEW BUSINESS**

1. Chair Dudley
2. Vice Chair Cunningham
3. Commissioner Damrow
4. Commissioner Davis
5. Commissioner Lopez

**ITEMS AGENDIZED FOR NEXT MEETING****ADJOURNMENT**

The next regular meeting of the Parks and Recreation Commission will be held on October 10, 2012, at 6:00 p.m. in the Signal Hill Council Chamber.


**CITIZEN PARTICIPATION**

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for Council, Agency or Commission consideration, you may do so by writing the City Council, City Manager, City Clerk or Commission Secretary. The deadline for agenda items is 12 noon on the Tuesday preceding the meetings. Agendas will be mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office or Commission Secretary.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

**AFFIDAVIT OF POSTING**

I, Pilar Alcivar-McCoy, Commission Secretary of the City of Signal Hill, do hereby affirm that a copy of the foregoing agenda was posted at City Hall, the Signal Hill Library, Discovery Well Park, and Reservoir Park, 72 hours in advance of this meeting.

  
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Pilar Alcivar-McCoy  
Commission Secretary

9/6/12  
\_\_\_\_\_  
Date