

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR MEETING OF THE  
PARKS AND RECREATION COMMISSION  
June 9, 2010  
6:00 p.m.

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council, Agency and Commissions with valuable information regarding issues of the community. The agenda is posted 72 hours prior to each meeting outside of City Hall and are available at each meeting. The agenda and related reports are also available for review at the City Clerk's Office and the Library on the Friday afternoon prior to the meeting. Agendas are also available on our web site at [www.cityofsignalhill.org](http://www.cityofsignalhill.org). The public may speak on an agenda item once the Chair opens the item for discussion. Please complete a speaker card prior to the item being considered, and give the card to a City staff member in order to be recognized and correctly identified in the minutes. The cards are provided at the rear of the Council Chambers. Please state your name and direct your comments or questions to the Chair.

**CALL TO ORDER – 6:00 P.M.**

**ROLL CALL**

Chair Damrow  
Vice Chair Tickell  
Commissioner Cunningham  
Commissioner Davis  
Commissioner Dudley

**PLEDGE OF ALLEGIANCE**

**PUBLIC BUSINESS FROM THE FLOOR**

Matters of general concern, which are not on the agenda, can be addressed during this portion of the meeting and also before the adjournment. However, State law (Brown Act) prohibits the City Council or Commissions from acting upon any item not posted 72 hours before a regular meeting and 24 hours before a special meeting. Please state

your name for the official record using the microphone at the podium and courteously limit your remarks.

## **DISCUSSION ITEM(S)**

### **(A) COMMISSION REORGANIZATION**

#### **Summary:**

Annual Commission re-organization for Chair and Vice Chair.

#### **Recommendation:**

Proceed with the re-organization according to the attached specifications and guidelines.

## **PRESENTATION**

Community Services Director Pilar Alcivar-McCoy will make a presentation about the California Park and Recreation Society Parks Make Life Better branding campaign.

### **(B) REQUESTS FOR WAIVERS OF FACILITY RENTAL FEES (REVISED)**

#### **Summary:**

Several nonprofit organizations have requested waiver of facility rental fees for their monthly business meetings and/or events held in various City facilities. Previous waivers of facility rental fees have been approved under agreements that required organizations to provide support to the city by way of volunteer hours, sponsorships or financial support to community service programs. At the May meeting, the Commission requested that staff return with additional options.

#### **Recommendation:**

Provide direction to staff regarding the requirements of each organization requesting a waiver of fees. Options include:

- A. Convert all organizations' waiver requests into equivalent hours (at \$15 per hour), and require organization to provide volunteers at that number of hours during the year.
- B. Convert all organizations' waiver requests into equivalent hours (at \$15 per hour), and allow organizations to provide both volunteers and/or in-kind donations to city programs.
- C. Convert all organizations' waiver requests into equivalent hours (at \$15 per hour), and allow organizations that contribute significantly to the City as part of

their regular mission to provide a reduced number of hours (ex: 50%) in recognition of current level of service.

- D. No change in practice. Require all organizations to provide volunteers at levels previously required.

**(C) SELECTION OF COMMISSION REPRESENTATIVE AND ALTERNATE TO THE SUSTAINABLE CITY COMMITTEE**

**Summary:**

For the past two years, Commissioner Gary Dudley has served as Parks and Recreation Commission representative on the Sustainable City Committee (SCC), and Commissioner Ken Davis has served as an alternate. The Commission is ask to reaffirm the existing representative and alternate or to select a new representative and alternate.

**Recommendation:**

Select a representative and an alternate to attend SCC meetings.

**(D) REVIEW OF COMMISSION GOALS FOR FISCAL YEAR 2009-2010 ESTABLISHING NEW GOALS FOR FISCAL YEAR 2010-2011**

**Summary:**

The Commission will review their goals from last fiscal year, update and propose additional goals for the upcoming budget year.

**Recommendation:**

Review past goals and discuss new goals for 2010-2011.

**(E) UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS AND PROGRAMS**

**Summary:**

Each month staff will provide an update on various actions, which affect the Community Services Department such as City Council direction, project status for park development, or other Community Services programs which have changed over the previous month.

**Recommendation:**

Receive and file report.

## **(F) REVIEW OF COMMISSION REVOLVING OBJECTIVES**

### **Summary:**

Each month staff and Commissioners will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

### **Recommendation:**

Update, receive, and file report.

### **Minutes**

### **Summary:**

Attached for your review and approval are the minutes of the April 14, 2010, Parks and Recreation Commission meeting.

### **Recommendation:**

Approve.

## **COMMISSION NEW BUSINESS**

1. Chair Damrow
2. Vice Chair Tickell
3. Commissioner Cunningham
4. Commissioner Davis
5. Commissioner Dudley

## **ITEMS AGENDIZED FOR NEXT MEETING**

## **PUBLIC BUSINESS FROM THE FLOOR**

## **ADJOURNMENT**

The next regular meeting of the Parks and Recreation Commission will be held June 9, 2010, at 6:00 p.m. in the Signal Hill Council Chamber.

## **CITIZEN PARTICIPATION**

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for Council, Agency or Commission consideration, you may do so by writing the City Council, City Manager, City Clerk or Commission Secretary. The deadline for agenda items is 12 noon on the Tuesday preceding the meetings. Agendas will be

mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office or Commission Secretary.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

**AFFIDAVIT OF POSTING**

I, Pilar Alcivar-McCoy, Commission Secretary, of the City of Signal Hill do hereby affirm that a copy of the foregoing agenda was posted at City Hall, the Signal Hill Library, Discovery Well Park, and Reservoir Park, 72 hours in advance of this meeting.

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Pilar Alcivar-McCoy  
Commission Secretary

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Date