

A REGULAR MEETING  
SIGNAL HILL PARKS AND RECREATION COMMISSION  
MINUTES

September 12, 2012  
6:00 p.m.

A Regular Meeting of the Signal Hill Parks and Recreation Commission was held in the Council Chambers of City Hall on September 12, 2012.

**CALL TO ORDER**

Chair Dudley called the meeting to order for the Parks and Recreation Commission at 6:02 p.m.

**ROLL CALL**

Present: Chair Dudley  
Vice Chair Cunningham  
Commissioner Damrow  
Commissioner Davis

Absent: Commissioner Lopez (excused absence)

**PLEDGE OF ALLEGIANCE**

Chair Dudley led the audience in the Pledge of Allegiance.

**PUBLIC BUSINESS FROM THE FLOOR**

None

**PRESENTATION**

The Signal Hill Community Foundation presented a recap of the 2012 Summer Concert Series.

**DISCUSSION ITEM(S)**

**(A) FEE WAIVER REQUEST – FOOD FINDERS**

Staff has received a request for waiver of facility rental fees from the Food Finders, a 501(c)(3) organization based in Signal Hill, for use of Discovery Well Park Community Center for a board summit.

It was moved by Commissioner Davis and seconded by Vice Chair Cunningham to approve the waiver request.

Motion passed 4/0/1

**(B) FEE WAIVER REQUEST – ALLIANCE OF ABILITIES**

Staff received a request for waiver of facility rental fees from the Alliance of Abilities, the parent company of Lotus House, a non-profit Signal Hill corporation, for the use of the picnic shelters at Hilltop Park.

It was moved by Vice Chair Cunningham and seconded by Commissioner Damrow to approve the waiver.

Motion passed 4/0/1

**(C) FACILITIES TOUR**

In past years the Commission has taken a biennial tour of City facilities during a selected Commission meeting. Staff recommended that the Commission set a date to tour Signal Hill facilities during the month of October.

The Commission requested the tour be scheduled as part of the October 10, 2012 meeting and directed the time of the meeting be moved forward to 5:00 p.m.

Motion passed 4/0/1

**(D) NATIONAL RECREATION & PARK ASSOCIATION CONGRESS AND EXPO**

The NRPA will be holding its 2012 Congress and Exposition on October 16-18, 2012. Staff invited Commissioners to attend and requested direction for enrollment.

The Commissioners expressed an interest in attending with a day pass on October 16. Staff will contact Commissioner Lopez to determine her interest (excused absence).

**(E) UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS & PROGRAMS**

Staff provided an update on various actions which affect the Community Services Department such as City Council direction, project status for park development, or other Community Services programs which have changed over the previous month.

Community Services Director Alcivar-McCoy highlighted the success of the summer programs and the Cal Brisas "tween" center; she explained the precautions being taken for the Active Adult Excursion to Yosemite National Park due to the hantavirus incidents; she mentioned the enthusiastic participation in the summer reading programs and that FOSHL has volunteered to take over moderation of the First Fridays Book Club. Not included in the Updates was a change in child care laws that may enable the Afterschool Recreation Club to enroll children of kindergarten age.

It was moved by Commissioner Davis and seconded by Vice Chair Cunningham to receive and file this report.

Motion passed 4/0/1

**(F) REVIEW OF COMMISSION REVOLVING OBJECTIVES**

Each month staff and Commissioners will provide an update on various actions taken regarding items identified on the Commission Revolving objectives. Community Services Director Alcivar-McCoy gave a brief highlight of the items.

It was moved by Commissioner Davis and seconded by Commissioner Damrow to receive and file this report.

Motion passed 4/0/1

**MINUTES**

It was moved by Commissioner Davis and seconded by Vice Chair Cunningham to approve the minutes of the July 11, 2012 Parks and Recreation Commission meeting.

Motion passed 3/0/1/1

Vice Chair Cunningham noted a correction where the minutes stated she had called the meeting to order when in fact she had an excused absence. It was moved by Commissioner Davis and seconded by Commissioner Damrow to approve the minutes of the August 8, 2012 Parks and Recreation Commission meeting as amended.

Motion passed 3/0/1/1

**COMMISSION NEW BUSINESS**

None

**ITEMS AGENDIZED FOR NEXT MEETING**

There were no items agendized for the next meeting.

**ADJOURNMENT**

It was moved by Commissioner Davis and seconded by Commissioner Damrow to adjourn to the Regular Meeting continued to Wednesday, October 10, 2012, at 5:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The motion passed 4/0/1

The meeting was adjourned at 6:58 p.m.

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Gary Dudley  
Chair

  
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Pilar Alcivar-McCoy  
Commission Secretary