

**A REGULAR MEETING
SIGNAL HILL PARKS AND RECREATION COMMISSION
MINUTES**

October 10, 2012
5:00 p.m.

A Regular Meeting of the Signal Hill Parks and Recreation Commission was held in the Council Chambers of City Hall on October 10, 2012.

CALL TO ORDER

Chair Dudley called the meeting to order for the Parks and Recreation Commission at 5:08 p.m.

ROLL CALL

Present: Chair Dudley
 Commissioner Damrow
 Commissioner Davis
 Commissioner Lopez (arrived 5:12 p.m.)

Absent: Vice Chair Cunningham (excused absence)

PLEDGE OF ALLEGIANCE

Chair Dudley led the audience in the Pledge of Allegiance.

PUBLIC BUSINESS FROM THE FLOOR

None

PRESENTATION(S)

- An Eagle Scout candidate presented Reservoir Park project concept of providing markers for plants, an education station, brochures, and information on the City of Signal Hill website. The Commission asked questions, and responded positively to the candidate.
- Public Works Director Steve Myrter updated the Commission about the park capital improvements currently underway and reviewed ADA applicability to the Community Garden project. Director Myrter discussed new playground equipment that was recently installed at Raymond Arbor Park, and updated the Commission about restrooms at Reservoir Park, which are expected to be replaced by the end of October. It is anticipated that the electronic sign will be operational by December.

DISCUSSION ITEM(S)

(A) COMMUNITY GARDEN UPDATE

Community Services Director Alcivar-McCoy provided an update about the community garden with ADA findings by Public Works. She proposed having between two to four planting days held on Saturdays where access on 21st Street would be available to participants and staff would be present to assist.

The Commission directed staff to look into a sign saying "Community Garden" and investigate installing keypad access for participants. It was moved by Commissioner Damrow and seconded by Commissioner Davis to approve the Community Garden design.

Motion passed 4/0/1

(B) AFTER-SCHOOL RECREATION CLUB (ARC) SUMMARY REPORT

Community Services Manager Mancini provided a recap of the first year of the After-school Recreation Club (ARC) program and activities, including the addition of care for kindergarten age children.

It was moved by Commissioner Davis and seconded by Commissioner Lopez to receive and file this report.

Motion passed 4/0/1

(C) UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS & PROGRAMS

Staff provided an update on various actions which affect the Community Services Department such as City Council direction, project status for park development, or other Community Services programs which have changed over the previous month.

Community Services Manager Mancini highlighted the new library logo and notified the Commission that the Friends of Signal Hill Library had taken over moderating the First Fridays Book Club, for which the Commission extended their thanks.

It was moved by Commissioner Damrow and seconded by Commissioner Davis to receive and file this report.

Motion passed 4/0/1

(D) REVIEW OF COMMISSION REVOLVING OBJECTIVES

Each month staff and Commissioners will provide an update on various actions taken regarding items identified on the Commission Revolving objectives. Community Services Director Alcivar-McCoy gave a brief highlight of the items not already covered by Public Works Director Myrter including the Community Health Day, and a report on banning smoking in parks. The Commission indicated that no changes needed to be

made in the park ordinances for banning smoking, but directed staff to investigate containers for cigarette butt disposal at Hilltop Park.

It was moved by Commissioner Davis and seconded by Commissioner Damrow to receive and file this report.

Motion passed 4/0/1

(E) TOUR OF CITY FACILITIES

The Commission toured the playground equipment recently installed at Raymond Arbor Park. Staff was directed to reschedule the remaining facilities for a future date.

MINUTES

It was moved by Commissioner Davis and seconded by Commissioner Lopez to approve the minutes of the July 31, 2012 Special Meeting of Signal Hill City Council/City Commissions.

Motion passed 3/0/1/1 (Commissioner Damrow abstained)

It was moved by Commissioner Davis and seconded by Commissioner Damrow to approve the minutes of the September 12, 2012 Parks and Recreation Commission meeting.

Motion passed 4/0/1

COMMISSION NEW BUSINESS

Commissioner Lopez asked staff to investigate potential liability to the City from injuries incurred while park visitors work out with private trainers. She also asked if private trainers could be notified of a permit process once new park ordinances are in place. In addition, Commissioner Lopez requested a Subcommittee be formed for health events such as a future Fun Run/Walk; Commissioner Dudley and Lopez agreed to be on the Subcommittee.

Commissioner Damrow reported the Fall Board meeting of the CAPRCBM in the Library Meeting Room on October 20 and invited other Commissioners and staff to attend.

ITEMS AGENDIZED FOR NEXT MEETING

There were no items agendized for the next meeting.

ADJOURNMENT

The meeting was continued to a tour of the facilities. The meeting adjourned to the Regular Meeting continued to Wednesday, November 14, 2012, at 6:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The meeting was adjourned at 7:30 p.m.

Gary Dudley
Chair

Pilar Alcivar-McCoy
Pilar Alcivar-McCoy
Commission Secretary