

**A REGULAR MEETING
SIGNAL HILL PARKS AND RECREATION COMMISSION
MINUTES**

May 12, 2010
6:00 p.m.

A Regular Meeting of the Signal Hill Parks and Recreation Commission was held in the Council Chambers of City Hall on May 12, 2010.

CALL TO ORDER

Chair Damrow called the meeting to order for the Parks and Recreation Commission at 6:10 p.m. Commissioners Davis and Dudley advised the Commission that due to meeting conflicts they would have to be leaving early.

ROLL CALL

Present: Chair Damrow
 Vice Chair Tickell
 Commissioner Cunningham
 Commissioner Davis
 Commissioner Dudley

Absent: None

PLEDGE OF ALLEGIANCE

Chair Damrow led the audience in the Pledge of Allegiance.

PUBLIC BUSINESS FROM THE FLOOR

There was no public business from the floor.

DISCUSSION ITEM(S)

FIELD AND COURT ALLOCATION POLICY

Community Services Director Pilar Alcivar-McCoy presented the staff report.

Chair Damrow invited anyone wishing to speak on the matter to come forward.

There being none, following discussion concerning “resident team,” field use limits for Spud field and previous Commission recommendations, the Commission recommended additional changes to the Field and Court Allocation Policy.

There being no further discussion, it was moved by Commissioner Davis and seconded by Vice Chair Tickell to adopt the Field and Court Allocation Policy, with changes as recommended.

Motion passed 5/0/0.

SPECIAL EVENTS APPLICATION POLICY AND PROCEDURE

Community Services Director Alcivar-McCoy presented the staff report.

Community Services Manager Aly Mancini stated that the city has been approached about several events, including a bike race, a motorcycle show and a school reunion of the former military school. She stated that a special events committee has been formed to provide guidance and direction to implement policy guidelines for these types of large scale special events.

Chair Damrow invited anyone wishing to speak on the matter to come forward.

There being none, Chair Damrow brought discussion back to the Commission. The Commission reviewed the document and made suggestions.

As the document is still in draft form, no motion was necessary.

REQUEST FOR WAIVER OF FACILITY RENTAL FEES

Community Services Manager Aly Mancini presented the staff report.

Commissioner Tickell recommended that rental fees be paid in advance and drawn down accordingly if the commitment to provide volunteer hours was not met.

Community Services Manager Mancini stated that a report could be brought back about the different in-kind services that historically have been provided from the different organizations and to come up with a better tracking system of volunteer and in-kind hours for the various organizations.

It was moved by Commissioner Davis and seconded by Commissioner Cunningham to direct staff to draft a report regarding options for crediting organizations requesting a fee waiver for in-kind and/or volunteer hours for review at the next regularly scheduled meeting of June 9, 2010.

Motion passed 5/0/0.

COMMISSIONERS DAVIS AND DUDLEY LEFT THE MEETING

Commissioner Davis and Commissioner Dudley stated that due to other obligations in conflict with tonight's meeting, they requested to be excused at 7:02 p.m. and left the meeting.

UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS OR PROGRAMS

Community Services Manager Aly Mancini provided an update on various actions, which affect the Community Services Department such as City Council directions, park development projects status and other Community Services programs, which have changed over the previous month.

It was moved by Vice Chair Tickell, and seconded by Commissioner Cunningham, to receive and file.

Motion passed 3/0/0.

REVIEW OF COMMISSION REVOLVING OBJECTIVES

Director Alcivar-McCoy provided an update on various actions taken regarding the tree master plan, the electronic sign and discussions with the school district regarding the new school.

It was moved by Vice Chair Tickell and seconded by Commissioner Cunningham to receive and file this report.

Motion passed 3/0/0.

MINUTES

It was moved by Commissioner Cunningham, and seconded by Vice Chair Tickell to approve the minutes of the March 17, 2010, Parks and Recreation Commission meeting.

Motion passed 3/0/0.

COMMISSION NEW BUSINESS

Commissioner Tickell requested an updated copy of the Elected and Appointed Officials roster.

ITEMS AGENDIZED FOR NEXT MEETING

There were no items agendized for the next meeting.

PUBLIC BUSINESS FROM THE FLOOR

A resident, Carol Apt, stated that during the weekends Discovery Well Park is overly crowded and parking was impossible. She stated that she would like to see the park fees increased which may help ease the overcrowding of the city's parks on weekends.

Director Alcivar-McCoy stated that while parks are public open space and the city could not limit use of the parks, staff was studying some possible mechanisms that could be used to try to address residents' complaints of overcrowding.

ADJOURNMENT

It was moved by Commissioner Cunningham, and seconded by Vice Chair Tickell, to adjourn to Regular Meeting on Wednesday, June 9, 2010, at 6:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The motion passed 3/0/0.

The meeting was adjourned at 8:30 p.m.

Denise Damrow
Chair

Pilar Alcivar-McCoy
Commission Secretary