

A REGULAR MEETING
SIGNAL HILL PARKS AND RECREATION COMMISSION
MINUTES

November 14, 2012
6:00 p.m.

A Regular Meeting of the Signal Hill Parks and Recreation Commission was held in the Council Chambers of City Hall on November 14, 2012.

CALL TO ORDER

Chair Dudley called the meeting to order for the Parks and Recreation Commission at 6:02 p.m.

ROLL CALL

Present: Chair Dudley
 Vice Chair Cunningham
 Commissioner Damrow
 Commissioner Davis
 Commissioner Lopez (arrived 6:03 p.m.)

PLEDGE OF ALLEGIANCE

Chair Dudley led the audience in the Pledge of Allegiance.

PUBLIC BUSINESS FROM THE FLOOR

None

INTRODUCTION OF NEW FRIENDS OF SIGNAL HILL LIBRARY PRESIDENT

Although scheduled to attend, Mr. Moore had not arrived due to traffic.

PRESENTATION(S)

None

DISCUSSION ITEM(S)

(A) HEALTH AND WELLNESS SUB-COMMITTEE

At the October 10, 2012 Parks and Recreation meeting, Commissioner Lopez requested that the Commission consider establishing a subcommittee for health events such as the one held in September. Commissioner Dudley and Lopez volunteered to be on the subcommittee. Staff recommended that the subcommittee be expanded to include other health and wellness activities and recommends that it be called the Health and Wellness Subcommittee.

It was moved by Commissioner Damrow and seconded by Commissioner Davis to appoint Commissioner Lopez and Chair Dudley to serve on the Health and Wellness Subcommittee.

Motion passed 5/0/0

(B) NATIONAL RECREATION & PARK ASSOCIATION CONFERENCE UPDATE

The National Recreation and Park Association Conference was held October 16 to 19, 2012 in Anaheim. The conference was attended by Community Services staff and Commissioners Davis and Damrow, who provided an oral review regarding their attendance.

It was moved by Vice Chair Cunningham and seconded by Commissioner Lopez to receive and file report.

Motion passed 5/0/0

(C) FACILITIES TOUR

In past years the Commission has taken a biennial tour of City facilities during a selected Commission meeting. In October, the Commission visited Raymond Arbor Park to see the new play piece that was recently completed, but have yet to tour the Signal Hill facilities.

It was moved by Commissioner Damrow and seconded by Commissioner Davis to conduct the tour in conjunction with the December 12 meeting, and that the meeting time be moved to 5:00 p.m. to accommodate the tour.

Motion passed 5/0/0

(D) UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS & PROGRAMS

Staff provided an update on various actions which affect the Community Services Department such as City Council direction, project status for park development, or other Community Services programs which have changed over the previous month.

Community Services Manager Mancini highlighted the Halloween Carnival and youth sports programs. Commissioner Davis had some suggestions, summarized under Commission New Business.

It was moved by Commissioner Davis and seconded by Commissioner Damrow to receive and file report.

Motion passed 5/0/0

(E) REVIEW OF COMMISSION REVOLVING OBJECTIVES

Each month staff and Commissioners will provide an update on various actions taken regarding items identified on the Commission Revolving objectives. Community Services Director Alcivar-McCoy gave an update regarding the use of the parks by private trainers and how future amendments to the park ordinances would provide a process to address their use of the park and potential insurance issues.

It was moved by Commissioner Lopez and seconded by Vice Chair Cunningham to receive and file this report.

Motion passed 5/0/0

MINUTES

It was moved by Commissioner Damrow and seconded by Commissioner Davis to approve the minutes of the October 10, 2012 Parks and Recreation Commission meeting.

Motion passed 4/0/1 (abstention by Vice Chair Cunningham)

COMMISSION NEW BUSINESS

Commissioner Lopez suggested the possibility of hosting a Farmers Market, perhaps in conjunction with opening the Community Garden; the Health and Wellness Sub-Committee will investigate at an upcoming meeting. She also asked when the lights come on at the Panorama Promenade; Vice Chair Cunningham will advise since she lives nearby.

Commissioner Davis suggested the possibility of smart phone QR links to exercise videos for fitness equipment at parks; the Health and Wellness Sub-Committee will investigate at an upcoming meeting.

Commissioner Damrow thanked staff for their assistance at the Friends of Signal Hill Cultural Arts Show & Sell event.

Vice Chair Cunningham thanked and commended staff on the Volunteer and Sponsor Recognition & Awards Banquet. She also asked staff to develop a standardized process of gathering information and appropriate documentation for non-profit organizations requesting waivers of fees.

Chair Davis asked the status of the Community Garden and the Electronic Sign. Community Services Director Alcivar-McCoy advised that the zoning code is being updated for the Community Garden, and will follow up about the timing of the Electronic Sign. Chair Davis also reported a needed repair at the Discovery Well Park playground slide and that the mural wall needs cleaning.

ITEMS AGENDIZED FOR NEXT MEETING

There were no items agendized for the next meeting.


ADJOURNMENT

It was moved by Commissioner Davis and seconded by Vice Chair Cunningham to adjourn to the Regular Meeting continued to Wednesday, December 12, 2012, at 5:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The motion passed 5/0/0

The meeting was adjourned at 6:37 p.m.

Gary Dudley
Chair



Pilar Alcivar-McCoy
Commission Secretary