

**A REGULAR MEETING
SIGNAL HILL PARKS AND RECREATION COMMISSION
MINUTES**

January 9, 2013
6:00 p.m.

A Regular Meeting of the Signal Hill Parks and Recreation Commission was held in the Council Chambers of City Hall on January 9, 2013.

CALL TO ORDER

Chair Dudley called the meeting to order for the Parks and Recreation Commission at 6:02 p.m.

ROLL CALL

Present: Chair Dudley
 Vice Chair Cunningham
 Commissioner Damrow (arrived 6:03 p.m.)
 Commissioner Lopez

Absent Commissioner Davis (Excused absence)

PLEDGE OF ALLEGIANCE

Chair Dudley led the audience in the Pledge of Allegiance.

PUBLIC BUSINESS FROM THE FLOOR

The new president of Friends of Signal Hill Library, Wayne Moore, wished to apologize that at his introduction at the December meeting, he seemed less than formal. The Commission assured him this was not the case.

PRESENTATION(S)

None

DISCUSSION ITEM(S)

**(A) ATTENDANCE AT 2013 CALIFORNIA PARKS & RECREATION SOCIETY
ANNUAL CONFERENCE**

The Commissioners discussed their attendance at the March 2013 California Parks & Recreation Society (CPRS) annual conference. Commissioner Damrow is interested in attending, and Chair Dudley and Vice Chair Cunningham declined. Commissioner Lopez was to advise us in the next few days, at which time she did not express a desire to attend.

(B) REVIEW STATUS OF COMMISSION GOALS FOR FISCAL YEAR 2012-13

The Community Services Director Alcivar-McCoy and the Commission reviewed the current status of their 2012-2013 goals. Chair Dudley asked about the process for the public workshop for the electronic sign to be held in February. Staff explained the process for the meeting, and stated that noticing that will be provided to residents and the surrounding areas. It was suggested by Commissioner Damrow that interest in the Community Garden be assessed in advance of beginning grading; in the event of minimal interest, perhaps another use might be found for the property.

It was moved by Commissioner Damrow and seconded by Vice Chair Cunningham to receive and file report.

(C) UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS & PROGRAMS

Staff provided an update on various actions which affect the Community Services Department such as City Council direction, project status for park development, or other Community Services programs which have changed over the previous month.

Community Services Manager Mancini highlighted the Holiday Outreach program, Breakfast with Santa, the holiday luncheon for participants in the food distribution program, and the participation of volunteers at the Breakfast with Santa and in the Library. The Commission inquired if there was decreased interest in the Breakfast with Santa; staff already has plans to make recommendations to the Commission for alternative holiday activities. For the Holiday Outreach program in 2013, the Commission suggested the inclusion of sponsors and volunteers to wrap gifts.

It was moved by Vice Chair Cunningham and seconded by Commissioner Damrow to receive and file report.

Motion passed 4/0/0

(D) REVIEW OF COMMISSION REVOLVING OBJECTIVES

Each month staff and Commissioners will provide an update on various actions taken regarding items identified on the Commission Revolving objectives. Commissioner Damrow wanted to confirm that any signage for smoking in the parks be included on the new cigarette butt containers once they are installed. Following the facilities tour in December, the trip hazard at Discovery Well Park has been repaired, and Public Works is looking at a budget to clean the mural wall at the basketball courts. Commissioner Damrow inquired about the separation of carpet seams in the Signal Hill Park Community Center, and staff will request Public Works to inspect the carpet on a regular basis.

It was moved by Commissioner Lopez and seconded by Vice Chair Cunningham to receive and file this report.

Motion passed 4/0/0

MINUTES

It was moved by Vice Chair Cunningham and seconded by Commissioner Damrow to approve the minutes of the December 12, 2012 Parks and Recreation Commission meeting.

Motion passed 4/0/0

COMMISSION NEW BUSINESS

Commissioner Damrow congratulated Heidi Courtney for the Employee of the Year Award. She also suggested that Heidi be nominated for an Award to Outstanding Individual at the CPRS conference in March in San Jose. Staff responded that due to the distant location of the conference this year and the potential for personal concerns that might bring for Heidi, they would prefer to wait until the 2014 conference, which will be held locally.

ITEMS AGENDIZED FOR NEXT MEETING

There were no items agendized for the next meeting.

ADJOURNMENT

It was moved by Commissioner Lopez and seconded by Vice Chair Cunningham to adjourn to Regular Meeting on Wednesday, February 13, 2013, at 6:00 p.m., in the Signal Hill Park Community Center, 1780 E. Hill Street, Signal Hill, CA 90755.

Gary Dudley
Chair


Pilar Alcivar-McCoy
Commission Secretary