



## **CITY OF SIGNAL HILL**

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2175 Cherry Avenue • Signal Hill, California 90755-3799

**THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR MEETING OF THE  
PARKS AND RECREATION COMMISSION  
April 10, 2013  
6:00 p.m.**

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council, Agency and Commissions with valuable information regarding issues of the community. Meetings are held on the second Wednesday of every month. Meetings commence at 6:00 p.m. There is a public comment period at the beginning of the regular meeting as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and is available at each meeting. The agenda and related reports are also available for review at the Library on the Friday afternoon prior to the meeting.

During the meeting the Community Services Director presents agenda items for Commission consideration. The public is allowed to address the Commission on all agenda items. The Chair will announce when the period for public comment is open on each agenda item. The public may speak to the Commission on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The purpose of the card is to ensure speakers are correctly identified in the minutes. However, completion of a speaker card is voluntary, and is not a requirement to address the Commission. The cards are provided at the rear of the Council Chambers. Please direct your comments or questions to the Chair.

### **CALL TO ORDER – 6:00 P.M.**

#### **ROLL CALL**

Chair Dudley  
Vice Chair Cunningham  
Commissioner Damrow  
Commissioner Davis  
Commissioner Lopez

### **PLEDGE OF ALLEGIANCE**

## **PUBLIC BUSINESS FROM THE FLOOR**

Matters of general concern, which are not on the agenda, can be addressed during this portion of the meeting. However, State law (Brown Act) prohibits the City Council or Commissions from acting upon any item not posted 72 hours before a regular meeting and 24 hours before a special meeting. Please state your name for the official record using the microphone at the podium and courteously limit your remarks.

## **PRESENTATION(S)**

None

## **DISCUSSION ITEM(S)**

### **(A) COMMUNITY GARDEN**

#### **Summary:**

Staff will present the conceptual design for the proposed Community Garden, and will review the proposed allocation process and gardener contract.

#### **Recommendation:**

Review the conceptual site plan and proposed guidelines and procedures; and forward to Council for approval.

### **(B) CALIFORNIA PARKS AND RECREATION SOCIETY DISTRICT 10 AWARDS AND INSTALLATION BANQUET**

#### **Summary:**

The California Parks and Recreation Society District 10 will be holding its 2013 Awards and Installation Banquet on Thursday, April 18, 2013. Signal Hill Petroleum will be receiving a Volunteer Award to thank them for being good corporate citizens in their support of the City's programs.

#### **Recommendation:**

Receive and file the report.

### **(C) UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS AND PROGRAMS**

#### **Summary:**

Each month staff will provide an update on various actions, which affect the Community Services Department such as City Council direction, project status for park development, or other Community Services programs which have changed over the previous month.

**Recommendation:**

Receive and file the report.

**(D) REVIEW OF COMMISSION REVOLVING OBJECTIVES**

**Summary:**

Each month staff and Commissioners will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

**Recommendation:**

Update, receive, and file report.

**MINUTES**

Parks and Recreation Commission – March 13, 2013

**Summary:**

Attached for your review and approval are the minutes of the Parks and Recreation Commission March 13, 2013 meeting.

**Recommendation:**

Approve.

**COMMISSION NEW BUSINESS**

1. Chair Dudley
2. Vice Chair Cunningham
3. Commissioner Damrow
4. Commissioner Davis
5. Commissioner Lopez

**ITEMS AGENDIZED FOR NEXT MEETING**

**ADJOURNMENT**

The next regular meeting of the Parks and Recreation Commission will be held on May 8, 2013, at 6:00 p.m. in the Signal Hill Council Chamber.

**CITIZEN PARTICIPATION**

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for Council, Agency or Commission consideration, you may do so by writing the City Council, City Manager, City Clerk or Commission Secretary. The deadline for

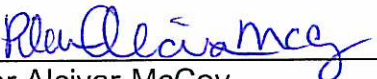


agenda items is 12 noon on the Tuesday preceding the meetings. Agendas will be mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office or Commission Secretary.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

**AFFIDAVIT OF POSTING**

I, Pilar Alcivar-McCoy, Commission Secretary of the City of Signal Hill, do hereby affirm that a copy of the foregoing agenda was posted at City Hall, the Signal Hill Library, Discovery Well Park, and Reservoir Park, 72 hours in advance of this meeting.

  
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Pilar Alcivar-McCoy  
Commission Secretary

4/5/13  
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Date