

A REGULAR MEETING  
SIGNAL HILL PARKS AND RECREATION COMMISSION  
MINUTES

April 10, 2013  
6:00 p.m.

A Regular Meeting of the Signal Hill Parks and Recreation Commission was held in the Council Chambers of City Hall on April 10, 2013.

**CALL TO ORDER**

Chair Cunningham called the meeting to order for the Parks and Recreation Commission at 6:00 p.m.

**ROLL CALL**

Present: Vice Chair Cunningham  
Commissioner Davis  
Commissioner Damrow  
Commissioner Lopez

Absent: Chair Dudley

**PLEDGE OF ALLEGIANCE**

Chair Cunningham led the audience in the Pledge of Allegiance.

**PUBLIC BUSINESS FROM THE FLOOR**

None

**PRESENTATION(S)**

None

**DISCUSSION ITEM(S)**

**(A) COMMUNITY GARDEN**

Community Services Director Alcivar-McCoy provided information about the proposed community garden, and presented the staff report. Steve Myrter, Public Works Director, provided a slideshow presentation of the site plan for the garden.

The following individuals asked questions and shared their comments regarding the garden:

- Lynn Hutchinson
  - Questioned what annual charge covers
- Carol Churchill

- Requested details about annual charge
  - Requested ADA accessible spaces
- Lorraine Gilbert
  - Thanked the Commission for the garden
- Sharon Bergeron
  - Provided information regarding Long Beach garden costs and operation
- Terri Wolgemuth
  - Expressed concern about use of railroad ties due to chemicals used for treatment; suggested City contact volunteer program for “master gardeners”; expressed concern that dwarf trees can grow 15 to 20 feet
- Lori Woods
  - Questioned if there would be electricity; concerned about noise for neighbors; asked about composting and hours of operation

The Commission had the following comments:

- Consider offering a few raised beds for use by the disabled
- Consider bringing a review of the garden, including its fees, after six months of operation to the Commission
- Ensure that there is a dedicated budget line item for the garden project
- Including in the policy that all garden monuments and decorations be family friendly
- Consider seeking support from Home Depot for storage sheds

It was moved by Commissioner Davis and seconded by Commissioner Lopez to send the site plan to the City Council along with feedback from the Commission and the citizens in attendance at this meeting.

Motion carried 4/0/0

**(B) CALIFORNIA PARKS AND RECREATION SOCIETY DISTRICT 10 AWARDS AND INSTALLATION BANQUET**

Director Alcivar-McCoy reminded the Commissioners that staff and city leaders would be attending the CPRS banquet on April 18, to honor Signal Hill Petroleum for their support of the Community Services Department.

It was moved by Commissioner Damrow and seconded by Commissioner Davis to receive and file report.

**(C) UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS & PROGRAMS**

Staff provided an update on various actions which affect the Community Services Department such as City Council direction, project status for park development, or other Community Services programs which have changed over the previous month.

Director Alcivar-McCoy highlighted the Spring clean up of the children’s garden in the afterschool program. She also indicated that the staff had made two visits during lunch time to Jessie Nelson Academy to provide field day activities for the students, highlighted the Active Adult Excursion to the California Science Center, the celebration

of Dr. Seuss' 109<sup>th</sup> Birthday at the Signal Hill Public Library and the success of the Springfest event.

Commissioners Damrow, Davis and Cunningham commended staff on the Spring Fest event.

It was moved by Commissioner Davis and seconded by Commissioner Lopez to receive and file report.

Motion passed 4/0/0

#### **(D) REVIEW OF COMMISSION REVOLVING OBJECTIVES**

Each month staff and Commissioners will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

Director Alcivar-McCoy updated the Commission on the status of several revolving objectives including the Health and Wellness Subcommittee, and the change of several city ordinances that affect park use.

Commissioner Davis commended Director Mc-Coy for the thoroughness of the project list.

Commissioner Damrow added that the QR Code objective should include a program that would tell people about the views from the Panorama Promenade. Commissioner Damrow also inquired as to the location of the proposed kiosk for the Promenade. Commissioner Damrow wanted to ensure that several benches at Discovery Well Park would be kept in less active areas for those that are enjoying the park without children, and expressed concern that the number of bicyclists riding at a high rate of speed down streets seems to be increasing.

Commissioner Lopez asked about the proposed plan for regulating fitness instructors in the parks. She asked if the City would be requiring that the instructors be certified and if class sizes will be limited.

Commissioner Davis recommended fees for nonprofit versus for profit businesses who may wish to conduct fitness classes in the parks.

It was moved by Commissioner Damrow and seconded by Commissioner Lopez to receive and file report.

Motion passed 4/0/0

#### **MINUTES**

Commissioner Damrow asked that the minutes be changed to reflect that KD moved to develop the list more candidate list more fully and she was the second. This change will occur on page 3, under Item C of the minutes from the March 13, 2013 meeting.

It was moved by Commissioner Davis and seconded by Commissioner Damrow to approve the minutes of the March 13, 2013 Parks and Recreation Commission meeting with the change requested.

Motion passed 4/0/0

### **COMMISSION NEW BUSINESS**

Commissioner Lopez asked staff to research the costs for developing a strategic plan for the department.

### **ITEMS AGENDIZED FOR NEXT MEETING**

There were no items agendized for the next meeting.

### **ADJOURNMENT**

It was moved by Commissioner Davis and seconded by Commissioner Lopez to adjourn to Regular Meeting on Wednesday, May 8, at 6:00 p.m., in the Council Chamber of City Hall, 1780 E. Hill Street, Signal Hill, CA 90755.

The motion passed 4/0/0

The meeting was adjourned at 7:30 p.m.

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Gary Dudley  
Chair

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Pilar Alcivar-McCoy  
Commission Secretary