

A REGULAR MEETING  
SIGNAL HILL PARKS AND RECREATION COMMISSION  
MINUTES

May 8, 2013  
6:00 p.m.

A Regular Meeting of the Signal Hill Parks and Recreation Commission was held in the Council Chambers of City Hall on May 8, 2013.

**CALL TO ORDER**

Chair Dudley called the meeting to order for the Parks and Recreation Commission at 6:00 p.m.

**ROLL CALL**

Present:      Chair Dudley  
                 Vice Chair Cunningham  
                 Commissioner Damrow  
                 Commissioner Lopez

Absent:      Commissioner Davis

**PLEDGE OF ALLEGIANCE**

Chair Dudley led the audience in the Pledge of Allegiance.

**PUBLIC BUSINESS FROM THE FLOOR**

Mike Noll, Mayor, thanked the Commissioners for their work. Mayor Noll specifically thanked Commissioner Damrow for her work over the years.

Mayor Noll asked the Commission to be mindful when planning special projects, and advised that while new projects can be good for the park system, the Commission needs to include long term maintenance and replacement costs as well.

**PRESENTATION(S)**

None

**DISCUSSION ITEM(S)**

**(A)    TREE REMOVAL REQUEST**

Matthew Simmons, son of Sanford Simmons, addressed the Commission on behalf of his father with regard to the request to remove city trees at Hilltop Park.

Director Alcivar-McCoy provided a staff report regarding the tree removal request including the history that this was a second request with the first one in 2004. Alcivar-

McCoy noted that when the park was designed several trees were removed, but these trees were incorporated into the design. She also noted that the policy of the City is not to remove park trees unless they are diseased, dead or are causing significant damage to the surrounding hardscape, and that in 2004, the request was denied.

It was moved by Commissioner Cunningham and seconded by Commissioner Lopez not go forward with removal of the trees.

Motion carried 4/0/0.

**(B) HEALTH AND WELLNESS COMMITTEE REPORT**

Director McCoy provided a summary of the meeting of the Health and Wellness subcommittee. The subcommittee had three requests for the commission to consider.

- Preparation of a capital project request for installation of cardio equipment along Panorama Promenade and Hilltop Park, beginning with a public meeting to receive neighborhood comments.
- Research regarding QR codes for nutritional and health information.
- Research leading to the development of a request for a farmer's market.

It was moved by Commissioner Damrow and seconded by Commissioner Lopez for staff to continue looking into the possibility of adding cardio equipment along the par course at Promenade.

Motion passed 4/0/0.

It was moved by Commissioner Damrow and seconded by Commissioner Lopez for staff to continue looking into options for the use of QR codes not just for health but for views and historical information.

Motion passed 4/0/0.

It was moved by Commissioner Cunningham and seconded by Commissioner Damrow not to continue researching a farmers market.

Motion passed 3/1/0.

**(C) UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS & PROGRAMS**

Staff provided an update on various actions which affect the Community Services Department such as City Council direction, project status for park development, or other Community Services programs which have changed over the previous month.

Commissioner Damrow asked that staff is more diligent in keeping the website up to date.

It was moved by Commissioner Lopez and seconded by Commissioner Damrow to receive and file the report.

Motion passed 4/0/0

**(D) REVIEW OF COMMISSION REVOLVING OBJECTIVES**

Each month staff and Commissioners will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

Director Alcivar-McCoy updated the Commission on the status of several revolving objectives including the development of a strategic plan and ADA requirements for the community garden. She advised that soap dispensers have been added to the park bathrooms and Discovery Well Park has been pressure washed.

It was moved by Commissioner Cunningham and seconded by Commissioner Lopez to receive and file the report.

Motion passed 4/0/0

**MINUTES**

It was moved by Commissioner Damrow and seconded by Commissioner Lopez to approve the minutes of the meeting of April 10, 2013.

Motion passed 3/0/1

**COMMISSION NEW BUSINESS**

Commissioner Damrow stated that she had really enjoyed the opportunity to work with the Commissioners and that she would still be around the City.

Commissioner Cunningham asked about Platt security, and wondered if they are still patrolling the Panorama Promenade as she has not seen them in the area in some time.

Chair Dudley received an invitation from Jacob Smith, the Eagle Scout that completed the signage at Reservoir Park, for his Eagle Scout honor ceremony.

Chair Dudley presented a certificate to Commissioner Damrow for her service to the Commission.

**ITEMS AGENDIZED FOR NEXT MEETING**

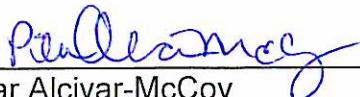
There were no items agendized for the next meeting.

**ADJOURNMENT**

It was moved by Commissioner Davis and seconded by Commissioner Lopez to adjourn to Regular Meeting on Wednesday, June 12, at 6:00 p.m., in the Council Chamber of City Hall, 1780 E. Hill Street, Signal Hill, CA 90755.

The motion passed 4/0/0

The meeting was adjourned at 7:30 p.m.



Pilar Alcivar-McCoy  
Commission Secretary

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Gary Dudley  
Chair