



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR MEETING OF THE
PARKS AND RECREATION COMMISSION

August 14, 2013

5:00 p.m.

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council, Agency and Commissions with valuable information regarding issues of the community. Meetings are held on the second Wednesday of every month at 6:00 p.m. In addition, audio recordings of meetings are available on the City's website at www.cityofsignalhill.org after the meetings. There is a public comment period at the beginning of the regular meeting as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and is available at each meeting. The agenda and related reports are also available for review at the Library on the Friday afternoon prior to the Commission meeting. Agenda and staff reports are also available on the City website at www.cityofsignalhill.org.

During the meeting the Community Services Director presents agenda items for Commission consideration. The public is allowed to address the Commission on all agenda items. The Chair will announce when the period for public comment is open on each agenda item. The public may speak to the Commission on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The purpose of the card is to ensure speakers are correctly identified in the minutes. However, completion of a speaker card is voluntary, and is not a requirement to address the Commission. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Chair.

(1) CALL TO ORDER – 5:00 P.M.

(2) ROLL CALL

Chair Cunningham
Vice Chair Lopez

Commissioner Brooks
Commissioner Davis
Commissioner Dudley

(3) PLEDGE OF ALLEGIANCE

(4) PUBLIC BUSINESS FROM THE FLOOR

Matters of general concern, which are not on the agenda, can be addressed during this portion of the meeting. However, State law (Brown Act) prohibits the City Council or Commissions from acting upon any item not posted 72 hours before a regular meeting and 24 hours before a special meeting.

(5) PRESENTATION(S)

None

(6) DISCUSSION ITEM(S)

a. Fee Waiver - Lotus House

Summary:

Staff has received a request from Lotus House, a Signal Hill non-profit, for the use of Picnic Shelters #1, #2, and the basketball court at Discovery Well Park. A representative from the organization will attend the Commission meeting to answer any questions.

Recommendation:

Request information from representative at the Parks and Recreation Commission meeting and provide direction to staff and requestor

b. Fee Waiver – The Rock Club

Summary:

Staff has received a request from The Rock Club, a Long Beach non-profit, for the use of the amphitheater at Signal Hill Park for a free concert to thank all Veterans for their service. A representative from the organization will attend the Commission meeting to answer any questions.

Recommendation:

Request information from representative at the Parks and Recreation Commission meeting and provide direction to staff and requestor

c. Community Garden

Summary:

Staff will present the revised conceptual design for the proposed Community Garden.

Recommendation:

Review the revised conceptual site plan and forward to Council for approval.

d. Right-of-Way Task Force Update

Summary:

Staff will provide an update on the recently formed Right-of-Way Task Force.

Recommendation:

Receive and file the report.

(7) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the commission at one time without discussion. Any item may be removed by a Commissioner or member of the audience for discussion.

a. Updates on City Council Actions, Park Projects and Programs

Summary: Each month staff will provide an update on various actions, which affect the Community Services Department such as City Council direction, project status for park development, or other Community Services programs which have changed over the previous month.

Recommendation: Receive and file the report.

b. Review of Commission Revolving Objectives

Summary: Each month staff and Commissioners will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

Recommendation: Update, receive, and file report.

c. Minutes

Parks and Recreation Commission – July 10, 2013

Recommendation: Approve.

(8) COMMISSION NEW BUSINESS

COMMISSIONER DUDLEY
COMMISSIONER DAVIS
COMMISSIONER BROOKS
VICE CHAIR LOPEZ
CHAIR CUNNINGHAM

(10) ADJOURNMENT

The next regular meeting of the Parks and Recreation Commission will be held on September 11, 2013, at 6:00 p.m. in the Signal Hill Council Chamber.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for Council, Agency or Commission consideration, you may do so by writing the City Council, City Manager, City Clerk or Commission Secretary. The deadline for agenda items is 12 noon on the Tuesday preceding the meetings. Agendas will be mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office or Commission Secretary.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.