

A REGULAR MEETING  
SIGNAL HILL PARKS AND RECREATION COMMISSION  
MINUTES

July 10, 2013  
5:00 p.m.

A Regular Meeting of the Signal Hill Parks and Recreation Commission was held in the Council Chambers of City Hall on July 10, 2013.

**CALL TO ORDER**

Chair Dudley called the meeting to order for the Parks and Recreation Commission at 5:00 p.m.

**ROLL CALL**

Present:      Chair Cunningham  
                 Vice Chair Lopez  
                 Commissioner Brooks  
                 Commissioner Davis  
                 Commissioner Dudley

**PLEDGE OF ALLEGIANCE**

Chair Cunningham led the audience in the Pledge of Allegiance.

**PUBLIC BUSINESS FROM THE FLOOR**

Ray Coronado, Lotus House, would like to be added to next month's commission meeting agenda.

It was moved by Commissioner Davis and seconded by Commissioner Dudley to add the Lotus House to next month's Agenda.

Motion passed 5/0/0.

**PRESENTATION(S)**

None

## **DISCUSSION ITEM(S)**

### **(A) NEW AGENDA FORMAT**

Community Services Director Pilar Alcivar-McCoy explained the new format would bring the Commission in line with the City Council Agenda and the other Commissions. A new process for reviewing and evaluating potential projects was also introduced.

It was moved by Commissioner Davis and seconded by Commissioner Dudley to adopt the New Agenda Format.

Motion passed 5/0/0

It was moved by Commissioner Davis and seconded by Commissioner Dudley to modify the Project Review Checklist to include a goal statement, and add it to the next month's agenda to review the installation of cardio equipment on Panorama Promenade.

Motion passed 5/0/0

### **(B) NON-PROFIT ORGANIZATIONS' FEE WAIVER REQUESTS**

Community Services Manager Aly Mancini presented the MOU's for the nonprofit organizations wishing fee waivers for the next six months.

It was moved by Commissioner Davis and seconded by Commissioner Dudley to approve the requests for a waiver of fees for the Associated Radio Amateurs of Long Beach.

Motion passed 5/0/0

It was moved by Commissioner Dudley and seconded by Commissioner Brooks to approve the requests for a waiver of fees for the Signal Hill Chamber of Commerce.

Motion passed 4/0/1 (abstention: Vice Chair Lopez)

It was moved by Commissioner Brooks and seconded by Vice Chair Lopez to approve the requests for a waiver of fees for the Friends of Signal Hill Cultural Arts.

Motion passed 5/0/0

It was moved by Commissioner Davis and seconded by Commissioner Dudley to approve the requests for a waiver of fees for the Friends of Signal Hill Library.

Motion passed 5/0/0

It was moved by Commissioner Davis and seconded by Commissioner Brooks to approve the requests for a waiver of fees for the Signal Hill Community Foundation.

Motion passed 3/0/2 (abstentions: Chair Cunningham and Commissioner Dudley)

Commissioner Davis wanted to note for the record that the fee waivers only affect City revenue if nonprofit organizations use a facility that would otherwise have been rented by another group.

**(C) COMMISSION GOALS**

Director Alcivar-McCoy provided an update and review on the Commission's goals from last fiscal year and proposed FY2013-2014 goals

It was moved by Commissioner Dudley and seconded by Commissioner Lopez to accept the new goals for fiscal year 2013-2014.

Motion passed 5/0/0

**(D) FITNESS INSTRUCTOR FEE**

Director Alcivar-McCoy provided an update on the cost of charging fitness instructors to use Signal Hill parks. An annual fee of \$200 would be charged allowing the instructor to use one park for one hour a week. An additional \$20/hr would be added for any additional hours. Instructors would be charged every quarter, or 13 weeks, and would prepay for the entire quarter.

Commission discussed the fee and decided to remove the \$200 annual charge and charge \$20 an hour in addition to a \$20 registration fee.

It was moved by Commissioner Dudley and seconded by Commissioner Lopez to approve the \$20 an hour fee with an annual registration fee of \$20.

Motion passed 5/0/0

**CONSENT CALENDAR**

- (A) UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS & PROGRAMS**
- (B) REVIEW OF COMMISSION REVOLVING OBJECTIVES**
- (C) MINUTES**

It was moved by Commissioner Dudley and seconded by Commissioner Brooks to approve the Consent Calendar.

Motion passed 5/0/0

## COMMISSION NEW BUSINESS

Commissioner Lopez asked about the possibility of removing the infield and adding grass to Spud Field.

It was moved by Commissioner Lopez and seconded by Commissioner Dudley to put this item on next month's agenda.

## ITEMS AGENDIZED FOR NEXT MEETING

- Lotus House Presentation – Ray Coronado
- Project Review Checklist
- Removal of infield and addition of grass to Spud Field

## ADJOURNMENT

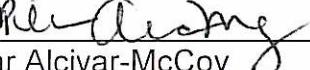
It was moved by Commissioner Davis and seconded by Commissioner Dudley to adjourn to Regular Meeting on Wednesday, August 14, at 5:00 p.m., in the Council Chamber of City Hall, 1780 E. Hill Street, Signal Hill, CA 90755.

The motion passed 5/0/0

The meeting was adjourned at 5:45 p.m.

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Gary Dudley  
Chair

  
Pilar Alcivar-McCoy  
Commission Secretary