

A REGULAR MEETING
SIGNAL HILL PARKS AND RECREATION COMMISSION
MINUTES

March 12, 2014
6:00 p.m.

A Regular Meeting of the Signal Hill Parks and Recreation Commission was held in the Council Chambers of City Hall on March 12, 2014.

CALL TO ORDER

Chair Cunningham called the meeting to order for the Parks and Recreation Commission at 6:13 p.m.

ROLL CALL

Present: Chair Cunningham
Vice Chair Lopez
Commissioner Brooks
Commissioner Davis
Commissioner Dudley

PLEDGE OF ALLEGIANCE

Chair Cunningham led the audience in the Pledge of Allegiance.

PUBLIC BUSINESS FROM THE FLOOR

None

PRESENTATION(S)

None

DISCUSSION ITEM(S)

(A) IDENTIFICATION OF ITEMS FOR PROPOSED FISCAL YEAR 2014/2015 CITY BUDGET

The Commission discussed the program, equipment, and capital improvement requests under consideration during City budget process.

Community Services Director Alcivar-McCoy reported on the status of budget requests from Fiscal Year 2013/2014.

Director Alcivar-McCoy indicated there would be a modest 5% decrease in CDBG funding, which would not significantly impact the food distribution/brown bag program.

Alcivar-McCoy discussed Capital Improvement Projects including the installation of WiFi in the Community Center and an overall system upgrade by the new Brea IT staff. Public Works will be installing a safety fence at Reservoir Park along Wardlow. The information kiosk will be included in the landscaping renovation of Panorama Promenade. The shelters at Signal Hill Park will be renovated and the benches at Discovery Well Park were moved to face the playground area.

With regard to proposed fee changes, Alcivar-McCoy reported that there was an increase in one-day insurance policy for facilities and jumper rentals based on recommendation by CJPIA, the City's insurance carrier. There was also a \$10 reduction on picnic shelter rentals for residents resulting in a \$3,500 decrease in revenue for the current fiscal year.

For the upcoming fiscal year, departments were asked to maintain a status quo budget. The 12/13 fiscal year ended with a revenue surplus, and the City anticipates that in a few years, it will be used for the anticipated Cal PERS increases. The City will be moving to a 2-year budget cycle this year. Staff is currently preparing for FY 14/15 and FY 15/16.

Director Alcivar-McCoy discussed two upcoming proposed Capital Improvement Projects. The new dog park, which has gone to the State Department of Finance for approval to maintain the space as public property, and the view park and monument sign which will go back to Council for approval of use of the selected location. Both projects will be funded by the Park Development Fund.

Community Services is considering submitting Decision Package requests for new software for library operations, summer day camp for 'tweens, Itty Bitty day camp for pre-kindergarten and kindergarten children, and replacement of carpet in the Signal Hill Community Center.

It was moved by Commissioner Dudley and seconded by Commissioner Davis to forward to City Council for direction.

The following vote resulted:

AYES: Chair Cunningham
 Vice Chair Lopez
 Commissioner Brooks
 Commissioner Davis
 Commissioner Dudley

NOES: None

ABSENT: None

ABSTAIN: None

CONSENT CALENDAR

Director Alcivar-McCoy pulled item B and Commissioner Davis pulled item C.

(A) UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS & PROGRAMS

It was moved by Commissioner Davis and seconded by Commissioner Brooks to approve item A.

The following vote resulted:

AYES: Chair Cunningham
 Vice Chair Lopez
 Commissioner Brooks
 Commissioner Davis
 Commissioner Dudley

NOES: None

ABSENT: None

ABSTAIN: None

(B) REVIEW OF COMMISSION REVOLVING OBJECTIVES

Director Alcivar-McCoy informed the Commission that Public Works will be closing the Signal Hill Park Restrooms from March 24 through April 4 for floor installation and painting. The Commission also asked the status on the exercise and equipment, community garden, the electronic sign, and cigarette disposal at Hilltop Park.

It was moved by Commissioner Davis and seconded by Commissioner Lopez to approve the item B.

The following vote resulted:

AYES: Chair Cunningham
 Vice Chair Lopez
 Commissioner Brooks
 Commissioner Davis
 Commissioner Dudley

NOES: None

ABSENT: None

ABSTAIN: None

(C) MINUTES

Commissioner Davis asked for a correction on the voting results. After discussion, no correction was needed.

It was moved by Commissioner Davis and seconded by Commissioner Dudley to approve item C.

The following vote resulted:

AYES: Chair Cunningham
Vice Chair Lopez
Commissioner Brooks
Commissioner Davis
Commissioner Dudley

NOES: None

ABSENT: None

ABSTAIN: None

COMMISSION NEW BUSINESS

Commissioner Dudley wanted to know if it was possible to install a pathway at the service road at Hilltop Park from the street around the drive pole. He also wanted to know about the construction happening at Temple Ave/405 Freeway and the long poles being put up by Signal Hill Petroleum on the north side of the hill.

Commissioner Davis reported on the CAPRCBM event for Denise Damrow. It was a very nice event.

Commissioner Brooks wanted to know about the work taking place on Obispo and Freeman.

Commissioner Lopez brought back material from the CPRS Conference for the Community Services staff.

ITEMS AGENDIZED FOR NEXT MEETING

None

ADJOURNMENT

It was moved by Commissioner Davis and seconded by Commissioner Dudley to adjourn to Regular Meeting on Wednesday, April 9, at 6:00 p.m., in the Council Chamber of City Hall, 1780 E. Hill Street, Signal Hill, CA 90755.

The following vote resulted:

AYES: Chair Cunningham
 Vice Chair Lopez
 Commissioner Brooks
 Commissioner Davis
 Commissioner Dudley

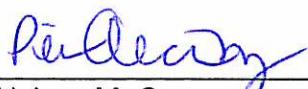
NOES: None

ABSENT: None

ABSTAIN: None

The meeting was adjourned at 6:55 p.m.

Louise Cunningham
Chair



Pilar Alcivar-McCoy
Commission Secretary